



## AGENDA REPORT

**Meeting Date:** September 10, 2013  
**Item Number:** F-17  
**To:** Honorable Mayor & City Council  
**From:** Charles Ackerman, Project Administrator  
**Subject:** REJECTION OF INFORMAL BIDS FOR CONTRACT WORK  
PERTAINING TO THE SANTA MONICA FIVE PARKING GARAGE  
SIGNAGE PROJECT

**Attachments:** None

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### **RECOMMENDATION**

Staff recommends that the City Council move to reject the informal bids (listed below) for contract work pertaining to the Santa Monica Five Parking Garage Signage Project, located at N. Santa Monica Boulevard between Beverly Drive & Linden Dr., and authorize the rebidding of the work.

### **INTRODUCTION**

The scope of work for this project includes directional signage related to the daily operations of the parking structures including pay station structures.

### **DISCUSSION**

Staff engaged the services of Follis Design Group to prepare plans and specifications for the informal bidding process. The work includes signage integral to the daily function of the structures. The project also includes pay station structures which would be installed at each end of the structures over the existing pay stations.

The consultant's scope of services included the preparation of the plans and specifications for the project, which consists of directional, ADA, height limit and City shield signage for each structure.

The City went through the process to obtain informal bids from a list of signage companies for signage work pertaining to the operation of the Santa Monica 5 parking structures.

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On July 25, 2013, two bids were received. The bids results are as follows:

<u>Bidder</u>	<u>Total Bid Amount</u>
SignGroup Karman	\$206,757.00
Ampersand Signs	\$333,954.72

It is staff's recommendation to reject these bids do to the bids exceeding the limit of \$175,000 for the informal bidding process.

Plans will be re-issued for formal bidding with bids to be received on September 25, 2013. It is anticipated that a recommendation for award of contracts will be submitted for the City Council's approval on October 15, 2013.

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Mahdi Aluzri  
Approved By

