



## AGENDA REPORT

**Meeting Date:** August 20, 2013  
**Item Number:** G-15  
**To:** Honorable Mayor & City Council  
**From:** Kevin Watson, Water Operations Manager  
**Subject:** APPROVAL OF A BLANKET PURCHASE ORDER TO HARRINGTON INDUSTRIAL PLASTICS IN THE AMOUNT OF \$75,000.00.  
**Attachments:** None

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### **RECOMMENDATION**

Staff recommends that the City Council move to approve a blanket purchase order to the following

- Harrington Industrial Plastics, LLC in the amount of \$75,000.00.

### **INTRODUCTION**

On July 11, 2013, BID NO 13-44 for various Water Treatment Plant Pumps, Ramps and Tanks. Harrington Industrial Plastics, LLC and USA Bluebook responded. To ensure the availability of parts and supplies when needed staff proposes to issue a blanket purchase order to both vendors.

In past years these contracts were awarded through the City's sole source approval process and included in the annual Council approval packet completed on July 2, 2013. However, beginning this year, these contracts will follow the standard RFP process.

### **DISCUSSION**

Harrington Industrial Plastics, LLC supplies various parts for maintenance and repair of the City's water system that include such items as pvc pipe and fittings, couplings, valves, bushings, etc.

### **FISCAL IMPACT**

Funding for this agreement is allocated in the FY 13-14 water enterprise fund.

Meeting Date: August 20, 2013

Don Rhoads   
Finance Approval

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Mahdi Aluzri   
Approved By

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