



AGENDA REPORT

Meeting Date: August 20, 2013
Item Number: G-14
To: Honorable Mayor & City Council

From: Kevin Watson, Water Operations Manager

Subject: APPROVAL OF A BLANKET PURCHASE ORDER TO WESTERN WATER WORKS SUPPLY COMPANY IN THE AMOUNT OF \$136,500.00
APPROVAL OF A BLANKET PURCHASE ORDER TO C. WELLS PIPELINE MATERIALS, INC. IN THE AMOUNT OF \$121,500.00
APPROVAL OF A BLANKET PURCHASE ORDER TO B. MOSCHETTI WATER WORKS, INC. IN THE AMOUNT OF \$75,000.00

Attachments: None

RECOMMENDATION

Staff recommends that the City Council move to approve a blanket purchase (BPO) orders to the following

- Western Water Works Supply Company in the amount of \$136,500.00;
- C. Wells Pipeline Materials, Inc. in the amount of \$121,500.00;
- B. Moschetti Water Works, Inc. in the amount of \$75,000.00.

INTRODUCTION

To ensure a safe reliable water service for the City's customers and for fire protection it is necessary to award blanket purchase orders to multiple vendors that the City can call upon during normal operations as well as emergency situations. Therefore, staff proposes to award a Blanket Purchase Order to all three (3) participating vendors.

In past years these contracts were awarded through the City's sole source approval process and included in the annual Council approval packet completed on July 2, 2013. However, beginning this year, these contracts will follow the standard RFP process.

On July 11, 2013 BID NO 13-45 was sent to vendors to provide a bid on Mueller Co. products (gate valves, butterfly valves, tapping machines, etc.) They sell through wholesale distribution and have provided staff with a letter indicating a list of their distributors that are near Beverly Hills. Each of these vendors provided a bid and each have been awarded a blanket purchase order.

DISCUSSION

Staff requests authority to award a blanket purchase order to three participating vendors which will help ensure availability and delivery of the products needed. This will allow staff to check the price, availability and delivery terms from each vendor when making an order to ensure the City's needs are met at a competitive price.

The City purchases various water utility products to support the maintenance, repair and installation of the water distribution system in the City. A total of 18 line items were listed in Bid No 13-45 as a representative sample of the multiple products purchased. The results are as follows:

Western Water Works	\$ 74,373.85
C. Wells Pipeline Materials	\$ 79,981.65
B. Moschetti Water Works	\$ 84,347.58

All three vendors are listed as Mueller's authorized distributors. By awarding each of these vendors a blanket purchase order ensures the City the flexibility and reliability of obtaining the water utility products needed.

FISCAL IMPACT

Funding for this agreement is available from the water enterprise fund and allocated in the FY 13-14 budget.

Don Rhoads
Finance Approval



Mahdi Aluzri
Approved By

