

**CITY OF BEVERLY HILLS
STUDY SESSION
July 16, 2013
Council Chambers
2:30 P.M.**

PRESENT: Councilmember Brien
Councilmember Gold
Councilmember Krasne
Jeff Kolin, City Manager
Mahdi Aluzri, Assistant City Manager
Larry Wiener, City Attorney
Timothy J. Scranton, Fire Chief
Max Subin, Police Sergeant
Lincoln Hoshino, Police Lieutenant
Cheryl Friedling, Deputy City Manager
Nancy Hunt-Coffey, Assistant Director of Community Services

ABSENT: Mayor Mirisch
Vice Mayor Bosse

The City Clerk called the meeting to order at 2:30 p.m.

Roll Call

Present: Councilmember Krasne, Councilmember Gold, and Councilmember Brien
Absent: Vice Mayor Bosse and Mayor Mirisch

MOVED by Councilmember Krasne, seconded by Councilmember Gold, to elect Councilmember Brien as Mayor Pro Tem in the absence of Vice Mayor Bosse and Mayor Mirisch.

Ayes: Councilmember Krasne, Councilmember Gold, and Councilmember Brien.
Noes: None.

CARRIED

A - DIRECTION

1. Employee Recognition - Fire Chief Timothy J. Scranton
Fire Chief Timothy J. Scranton will retire from the City on July 19, 2013 with 27 years of service to the City.

The Council recognized Fire Chief Timothy J. Scranton who is retiring from City service on July 16 with 27 years of service.

2. Interim Fire Chief and Deputy Chief

City Manager Kolin will provide an overview of the recruitment and selection process that will be used to select a new Fire Chief.

City Manager Jeff Kolin provided a status report on the upcoming retirement of the City's current Fire Chief and the appointment of Ralph Mundell as Interim Fire Chief and Greg Barton as Interim Deputy Fire Chief effective at 5:00 p.m. on July 19, 2013.

Mr. Kolin is recommending an internal recruitment process citing well-qualified applicants within the department. He is also recommending that the Council liaisons to the Health and Safety Commission be included in the interview panel.

Council agreed with the recommendation of the City Manager and directed him to move forward.

3. National Night Out

Provides the City Council and the public with information on National Night Out which will be held on August 6, 2013 in front of the Fire Department.

Police Sergeant Max Subin and Lieutenant Lincoln Hoshino provided information on National Night Out which will be held on Tuesday, August 6 from 6:00 p.m. - 9:00 p.m. in front of the Beverly Hills Fire Department. Sergeant Subin indicated the highlights planned and encouraged the Council and community to attend.

4. Request by Councilmember Krasne to Require Council Approval to Continue Considering Items on the Agenda after 11:30 p.m.

The request is for Council consideration of changing the current Council meeting protocol where new agenda items would not be considered after 11:30pm without approval of majority of the Council.

Assistant City Manager Mahdi Aluzri briefly reported on the request by Councilmember Krasne to require Council approval to continue considering items on the agenda after 11:30 p.m.

Councilmember Krasne provided background on her request.

City Manager Kolin indicated his support. Further, he commented that the Consent calendar could be moved to the beginning of the agenda.

Mayor Pro Tem Brien stated that moving the Consent calendar to the beginning of the agenda is a policy decision.

City Attorney Wiener reported that this would require an amendment of Municipal Code 2-1-3 as well as changing the City Council Policy and Operations Manual.

Council directed staff to return with a proposed amendment to the City Council Policy and Operations Manual.

5. Request by Councilmember Krasne to Revisit Use of the Beverly Hills Shield and Seal Logos

Request by Councilmember Krasne to revisit use of the Beverly Hills shield logo on City Councilmember business cards, stationery, and other City applications.

Deputy City Manager Cheryl Friedling briefly summarized the request from Councilmember Krasne regarding use of the City's shield and seal logos.

Councilmember Krasne provided background regarding her request.

Council directed staff to change the Policy and Operations Manual as well as the Administrative Regulation so that the official City Council letterhead utilizes the seal and that Council business cards include either the shield or seal at the Councilmember's discretion. They also indicated that the Planning Commission should be queried to see if they are interested in utilizing the shield or seal for official correspondence.

6. Request by Mayor Mirisch to Modify the Current Procedures for Selecting and Hiring Department Heads, and Assistant/Deputy City Managers

The Mayor is requesting that the City Council discuss specific proposals about how the Council can have authority over the selection and appointment of these positions.

Assistant City Manager Aluzri reported on the request from Mayor Mirisch to modify the current procedures for selecting and hiring Department Heads and Assistant/Deputy City Managers.

City Manager Kolin provided suggestions for notifying the Council on the recruitment process for Department Heads and Assistant/Deputy City Manager as vacancies arise.

The following member of the public spoke:

- Mark Elliot

Since both Vice Mayor Bosse and Mayor Mirisch are absent, Council agreed to bring this item back to a future Study Session for further discussion and direction to staff.

7. Request by Mayor Mirisch to Discuss the Height of the Millard Sheets Mural
Mayor Mirisch has requested that staff provide a report regarding the height of the Millard Sheets mural on the Civic Center parking structure.

Assistant Director of Community Services Nancy Hunt-Coffey presented the staff report discussing the height of the Millard Sheets mural at the request of Mayor Mirisch.

Council did not have consensus to move the mural. Further, they directed staff to schedule the dedication of the mural.

B - INFORMATION

8. Request by Councilmember Krasne to Change the Order for Proclamations and Presentations from the Formal to the Study Session Agenda
Councilmember Krasne is requesting City Council consideration to move the presentations and proclamations section of the Formal agenda to the Study Session agenda.

Assistant City Manager Aluzri introduced this agenda item which is a request from Councilmember Krasne to change the order for proclamations and presentations from the Formal meeting to the Study Session agenda.

Councilmember Krasne provided background on her request.

Assistant City Manager Aluzri suggested that this item be brought back with the other proposed changes to the Council Policy Manual and Municipal Code changes.

City Attorney Wiener answered questions regarding Council's flexibility in changing the order of agenda items during meetings.

C - INFORMATION

9. Request by Mayor Mirisch for City Council Consideration of Metro's Permit Requests to the City Related to the Westside Subway Extension
Provides information related to Metro's permit requests in advance of City Council discussion scheduled for the August 20, 2013 Study Session.

Item not discussed.

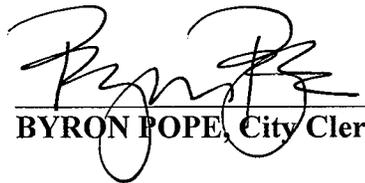
10. Bid Results for Phase One Improvements to the Beverly Gardens Restoration Project
This report provides an update to the City Council regarding the status of bids received for the Beverly/Canon block of the Beverly Gardens restoration project and staff's intent regarding a re-bid and scheduling process moving forward.

Item not discussed.

The Study Session recessed at 3:56 p.m. to the Closed Session to discuss items that are identified on the agenda that has been prepared for the meeting. The Closed Session adjourned at 7:00 p.m.

Study Session Minutes
July 16, 2013

PASSED, Approved and Adopted
this 6th day of August, 2013



BYRON POPE, City Clerk

JOHN A. MIRISCH, MAYOR

This meeting was televised on City of Beverly Hills Municipal Government Television Access, BHN/10, Time Warner Cable.