



CITY OF BEVERLY HILLS STAFF REPORT

Meeting Date: July 16, 2013
To: Honorable Mayor & City Council
From: Jeff Kolin, City Manager
Subject: Interim Fire Chief and Deputy Chief
Attachments: None

INTRODUCTION

Fire Chief Tim Scranton will be retiring from the City on June 19, 2013. At the July 16th meeting I will provide an overview of the recruitment and selection process that will be used to select a new Fire Chief.

DISCUSSION

Fire Chief Tim Scranton will be retiring on July 19, 2013 after 27 years with the City of Beverly Hills. We wish Tim great success in his new role as one of the Regional Liaisons for the Federal Emergency Management Agency. Tim has done an outstanding job of providing leadership for the Beverly Hills Fire Department and has actively implemented a succession plan that has prepared his command staff for advancement opportunities should he retire.

I will be appointing Ralph Mundell as the Interim Fire Chief and Greg Barton as the Interim Deputy Fire Chief, effective July 19 at 5 p.m., to serve until an internal selection process can be completed for the appointment of these two critical leadership positions in the Department. The selection process will include a written application, resume, supplemental application questions, and oral interviews with panels that include outside fire command staff, executive staff and city council members. The recruitment will be open to all existing qualifying members of the Beverly Hills Fire Department.

I anticipate that the selection process will take 60 to 90 days to complete with appointments made to the positions by the first week of October. The interim assignments will result in acting appointments to backfill for the Fire Marshal – Battalion Chief during this period of time.

Jeff Kolin, City Manager
Approved By

MA for Jn