

**CITY OF BEVERLY HILLS  
MINUTES – BUDGET STUDY SESSION  
May 23, 2013  
Council Chambers  
2:30 P.M.**

**PRESENT: Mayor Mirisch  
Vice Mayor Bosse  
Councilmember Brien  
Councilmember Gold  
Councilmember Krasne  
Jeff Kolin, City Manager  
Larry Wiener, City Attorney  
Don Harrison, Budget and Revenue Officer  
Greg Barton, Battalion Chief  
Susan Healy Keene, Director of Community Development  
Jonathan Lait, Assistant Director of Community Development/City Planner  
Erick Lee, Division Commander  
Mark Rosen, Police Captain  
Tony Lee, Police Captain**

**A - DIRECTION**

- a)** Budget Overview and Financial Analysis by City Manager, Jeff Kolin and Acting Chief Financial Officer Noel Marquis  
  
Item not discussed.
- b)** Presentation of Budget Enhancement Requests and Recommendations  
  
Item not discussed.
- c)** City Council Discussion and Prioritization of Proposed Enhancements  
  
Item not discussed.
- d)** Budget Review Committee Presentation  
  
Item not discussed.
- e)** Review of Parking Authority and Parking Enterprise Operations and Issues  
  
Item not discussed.

**f) Review of Clean Water Fund (Fund 85) Operations and Fiscal Issues**

Item not discussed.

**g) Council Initiated Enhancement Requests**

City Manager Kolin indicated that staff would attempt to capture Council requests as they are reported and present them at the end of the discussion.

Each Councilmember briefly touched upon their priorities in the next fiscal year as indicated below:

**Councilmember Krasne** - ESL (English as a Second Language) and reasonable water rates

**Councilmember Gold** - Reserves for storm water fund and unfunded liabilities and accelerate the sidewalk/tree replacement schedule to avoid future liability

**Councilmember Brien** - ESL, reserves for storm water fund, continue to grow reserve fund, invest in items that will reduce future liabilities, invest in parking structure upgrades, unfunded pension liabilities, enhancing the community (Southeast, Orange Grove, green space acquisition, etc)

**Vice Mayor Bosse** - Unfunded liabilities, water fund, sidewalks, parking, ESL, additional Centennial funding

**Mayor Mirisch** - Unfunded liabilities, additional funding for the school district, new position for a residential/business ombudsman, ESL, water rates

City Manager Kolin reviewed Council's priorities to ensure that staff captured them correctly.

A brief discussion took place regarding Centennial funding.

**h) Internal Service Fund Charges**

Budget and Revenue Officer Don Harrison presented information regarding Internal Service Fund (ISF) charges.

City Manager Kolin and Mr. Harrison responded to questions regarding replacement charges as well as what the different charges represent.

**i) Water Utility Rates for Fiscal Year 2013/14 - This item transmits back the Water Ad Hoc Committee recommended water utility rates for FY 2013/14.**

Assistant Director of Administrative Services/Finance Noel Marquis provided information on the Water Utility Rates for the upcoming fiscal year.

In his presentation, he reviewed:

- Major Factors affecting the fund
- What has changed from the previous fiscal year
- The funds Capital Needs

City Manager Kolin discussed the bond servicing for the Water Enterprise Fund.

Assistant City Manager Aluzri indicated that a rate study is scheduled for next year. Both Mr. Aluzri and Mr. Kolin commented on the business plan for the water division of the Public Works Department.

Mr. Marquis discussed the potential impacts to the City's AAA bond rating if the City's surplus funds were transferred to the Water Enterprise fund.

Council directed staff to reduce the rate increase from 7% to 5% . This item is on this evening's Formal City Council agenda for consideration.

**j)** Review of Department Budgets (date and order of presentation subject to change)

**ii)** Police

Bureau Commander Erick Lee presented the Police Department's proposed fiscal year 2013/14 budget. The items that were covered in his presentation included:

- Current fiscal year accomplishments
- Challenges facing the department
- Changes from the current fiscal year
- Work plan highlights
- Capital Improvement Projects
- Proposed Budget Enhancements

Captain Rosen and City Manager Kolin commented on the Asset Forfeiture Program and its budget.

Captain Lee provided information on dignitary protection details and its costs.

Councilmember Brien asked City Manager Kolin to return with information on the amount of money the City has received in federal grants over the last 18 months.

**iii)** Policy & Management

Item not discussed.

**iv)** City Attorney

Item not discussed.

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v) City Clerk

Item not discussed.

vi) Administrative Services

Item not discussed.

i) Fire

Fire Battalion Chief Greg Barton presented the Fire Department's proposed fiscal year 2013/14 budget. The presentation included the following:

- Accomplishments
- Challenges facing the department
- Changes from the previous fiscal year
- Budget enhancements
- Work plan highlights
- Capital Improvement Programs

Mr. Barton explained the need for the requested budget enhancements.

vii) Community Development

Director of Community Development Susan Healy Keene presented her department's proposed fiscal year 2013/14 budget. Her presentation included the following items:

- Accomplishments
- Changes from fiscal year 2012/13
- Work plan highlights
- Challenges facing the department
- Proposed budget enhancements

City Planner Jonathan Lait explained a request from the Planning Commission for additional funds to review a project that will be on the June 4 Study Session agenda for consideration.

viii) Information Technology

Item discussed at the City Council Formal meeting.

ix) Public Works

Item not discussed.

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x) Community Services

Item discussed at the City Council Formal meeting.

xi) Non-Department

Item not discussed.

k) Capital Improvement Program Budget

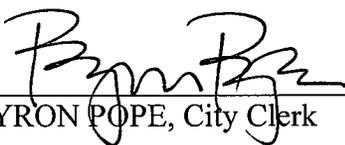
Item not discussed.

l) City Council Discussion and Prioritization of Capital Improvement Projects

Item not discussed.

The Special Budget Study Session adjourned at 5:19 p.m. to the Adjourned Study Session to discuss items that are identified on the agenda that has been prepared for the meeting. The Adjourned Study Session concluded at 5:50 p.m.

PASSED, Approved and Adopted  
this 4<sup>th</sup> day of June, 2013

  
BYRON POPE, City Clerk

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JOHN A. MIRISCH, MAYOR

This meeting was televised on City of Beverly Hills Municipal Government Television Access, BHN/10, Time Warner Cable.