



## AGENDA REPORT

**Meeting Date:** May 07, 2013  
**Item Number:** F-17  
**To:** Honorable Mayor & City Council  
**From:** Fred Simonson, Maintenance Operations Manager  
Rene Biadoma, Fleet Manager  
**Subject:** APPROVAL OF A CHANGE ORDER IN THE AMOUNT OF \$22,778.85 TO THE PURCHASE ORDER TO VISTA FORD FOR THE PURCHASE OF A FORD ESCAPE SUV FOR A TOTAL-NOT-TO-EXCEED AMOUNT OF \$56,501.30  
**Attachment:** 1. Purchase Order No. 13001224 to Vista Ford  
2. Price Quote from Vista Ford

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### RECOMMENDATION

Staff recommends that the City Council move to approve a change to Purchase Order No. 13001224 in the amount of \$22,778.85 to "Vista Ford" for purchase of a Ford Escape Compact SUV to replace an obsolete and job-worn Jeep Wrangler utility vehicle assigned to the Department of Public Works & Transportation (PW&T), Parking Enforcement Division.

### DISCUSSION

On March 25, 2013, City issued Purchase Order No. 13001224 ("PO" - Attachment 1) in the amount of \$33,722.45 to Vista Ford for purchase of a Ford coupe automobile, which is intended to replace a public-safety vehicle assigned to the Department of Police. Change to this PO constitutes recommendation to add purchase of a compact utility vehicle, costing \$22,778.85, to replace a right-hand-drive utility vehicle utilized for parking enforcement. New total budget for this purchase order will be \$56,501.30 which qualifies as a "Level-4" Purchase in accordance with the City Municipal Code.

Following an annual evaluation of the City's vehicles and equipment fleet, Fleet Services staff has determined that the vehicle listed below has exceeded its economical life expectancy:

<u>ID #</u>	<u>YEAR/MAKE/MODEL</u>	<u>PROGRAM NO. / DESCRIPTION</u>
599	2001 DaimlerChrysler Jeep Wrangler	0107301 / Parking Enforcement

After a joint deliberation between Transportation and Fleet Services staffs, it was decided that the above-listed vehicle be replaced with a compact utility vehicle which will serve as a mobile platform for the Parking Enforcement's "Automated License Plate Recognition" (ALPR) system.

Result of purchasing staff's informal bid solicitation is as follows:

<u>VENDOR</u>	<u>Base Price Proposal</u>
• Vista Ford	\$20,890.00
• Buerge Ford	No Response
• Santa Monica Ford	No Response
• Wondries Fleet Group	No Response

Staff recommends purchase of this vehicle from Vista Ford which submitted a price proposal (Attachment 2) that staff considers as being under prevalent retail price for this type of vehicle.

**FISCAL IMPACT**

Summary of the vendor's price quote for the Ford Escape Compact SUV, as specified by the City of Beverly Hills, is as follows:

One (1) 2013 Ford Escape "S" Compact SUV; to include all of manufacturer's standard equipment, unless, specifically added or deleted herein	\$20,890.00
Tax (9%):	\$1,880.10
Tire Fee:	\$8.75
<b>Vehicle Total:</b>	<b>\$22,778.85</b>
<b>Purchase Order No. 13001224 (Original)</b>	<b>\$33,722.45</b>
<b>New Purchase Order Total:</b>	<b>\$56,501.30</b>

Funds were budgeted and are available in the Vehicles Replacement Internal Service Fund for this purpose.

Don Rhoads  
Approved By



Mahdi Aluzri  
Approved By



# **Attachment 1**



**CITY OF BEVERLY HILLS**  
 455 N Rexford Drive  
 Beverly Hills, CA 90210

**PURCHASE ORDER NO. 13001224**

PAGE NO. 1

BILL TO: 345 Foothill Road  
 Beverly Hills, CA 90210 Attention: Marina

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R  
 10013243  
 VISTA FORD/LINCOLN  
 21501 VENTURA BLVD.  
 WOODLAND HILLS CA 91364

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 VEHICLE & MAINTENANCE - P W  
 CITY OF BEVERLY HILLS  
 9355 W THIRD STREET  
 BEVERLY HILLS, CA 90210  
 T  
O  
 ATTN: RENE BIADOMA

ORDER DATE: 03/21/13		BUYER: RENE BIADOMA/MK 310.285.2483		REQ. NO.: 13101615	REQ. DATE:
TERMS: NET 30 DAYS		F.O.B.:		DESC.: CIP EQUIPMENT	
ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
01	1.00	EA	CHARGES ARE NOT TO EXCEED TOTAL. VEHICLE- 2014 FORD MUSTANG GT; TO INCLUDE ALL OF MANUFACTURER'S STANDARD EQUIPMENT. SPECIFICATIONS ARE PER QUOTE BY KEN NEUMEYER 818-884-7600.	30930.0000	30,930.00
02	1.00	EA	CALIFORNIA TIRE FEE	8.7500	8.75
			SALES TAX:		2,783.70
				<b>PAGE TOTAL \$</b>	<b>33,722.45</b>
				<b>TOTAL \$</b>	<b>33,722.45</b>

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE
01	35498502 85050	33,713.70	35498502
02	35498502 85050	8.75	35498502

APPROVED BY

AUTHORIZED SIGNATURE

MAR 25 2013

ATTACHMENT 1

# **Attachment 2**



Ken

City of Beverly Hills  
 Department of Public Works & Transportation, Fleet Services  
**PRICE QUOTE REQUEST**  
 Telephone: (310) 285-2484  
 FAX: (310) 278-1838

Item	Group	Component/Functional Description	Price Quote
1.	Intent	Vehicle described herein is intended for fleet use by City's Department of Public Works & Transportation, Parking Enforcement Division	
2.	Vehicle	2013 or newer, Ford Escape "S"; to include all manufacturer's standard equipment, unless, specifically added or deleted herein	
<b>Major Standards</b>			
3.	Exterior / Interior Color:	Oxford White / Charcoal Black Cloth	INCL
4.	Mechanical:	2.5L Duratec I-4 Engine; 6-speed SelectShift Automatic® transmission with Sport Mode; 4-wheel independent suspension; Electric power-assisted steering; Front and rear stabilizer bar; Front-wheel drive (FWD); Power disc brakes with Anti-Lock Brake System (ABS); Torque Vectoring Control	INCL
5.	Exterior:	Easy Fuel® capless fuel filler; Power sideview mirrors with integrated blind spot mirrors; and manual fold-away design; Rear-window defroster; Solar-tinted glass; Windshield wipers – Front: variable-Intermittent with; washer; rear: 2-speed with washer	INCL
6.	Interior:	Front bucket seats; 60/40 split-fold rear bench seat with tip-fold-flat latch; Air conditioning; Power door locks with child-safety rear door locks; Power windows with one-touch-down driver's side window feature; Steering wheel-mounted cruise and audio controls; Tilt/telescoping steering column; AM/FM stereo/single-CD player with MP3 capability and 6 speakers	INCL

City of Beverly Hills Options			
7.	Additional Keys:	Two extra keys (four total)	INCL
8.	Interior:	Front and rear all-weather floor mats	INCL
9.	DMV:	Registration and exempt license plates	Doc Fee 80

sent 4/3/13

Subtotal: 20890  
 Tax (9%): 1880.10  
 CA Tire Fee: \$8.75  
 Delivery fee: INCL  
 FOB City of Beverly Hills Unit Total: 22778.85

TERMS OF PAYMENT: net 10 days  
 Date: 4-3-13

Signature: [Signature]  
 Print Name: Ken Neumeyer  
 Vendor: VISTA Ford  
 Address: 21501 Ventura Blvd  
 City/State/Zip: Woodland Hills Ca 91364  
 Email: Ken.Neumeyer@VISTAauto.com  
 Phone: 818 - 8847600  
 Fax: 818 251 4336