



AGENDA REPORT

Meeting Date: May 7, 2013
Item Number: F-16
To: Honorable Mayor & City Council
From: Kevin Watson, Water Operations Manager
Subject: APPROVAL OF A CHANGE ORDER TO THE BLANKET PURCHASE ORDER IN THE AMOUNT OF \$40,972.00 TO HARRINGTON INDUSTRIAL PLASTICS FOR A TOTAL NOT-TO-EXCEED AMOUNT OF \$89,972.00 FOR THE SERVICES

Attachments: 1. Summary of Bids – Bid No. 13-28 and Bid No. 13-29

RECOMMENDATION

It is recommended that the City Council move to approve a change order in the amount of \$40,972.00 to Harrington Industrial Plastics for a total not-to-exceed amount of \$89,972.00.

INTRODUCTION

Harrington Industrial Plastics LLC supplies various parts for maintenance and repair of the City water system. These parts include pipe, fittings, couplings, valves, bushings etc. Harrington Industrial Plastics LLC also supplies micron filters for the water treatment plant. We obtained written quotes from three vendors. Each vendor has certain items that are less expensive than the other vendors. We have been using each of the vendors for parts and supplies. The other two vendors are Joseph G. Pollard Co. and USA BlueBook.

Staff requested sealed proposals for LANPAC TOWER PACKING and ROSave.Z Depth Cartridge Filters and the lowest bidder for both products was Harrington Industrial Plastics. Awarding the bid to Harrington Industrial Plastics puts the total for purchases above \$50,000 from this vendor and therefore requires approval from the City Council.

Following are the results of the two bids:

Staff requested sealed proposals on 2-22-13 for LANPAC TOWER PACKING, Bid No. 13-28 and received only one bid from Harrington Industrial Plastics on 3-14-13 for \$13.55 per cu. ft.; \$27,100.00 per 2,000 cu. Ft. No other vendor responded.

Staff requested sealed proposals on 2-22-13 for RO Save.Z Depth Cartridge Filters, Bid No. 13-29 and received two bids with Harrington Industrial Plastics being the lowest bidder at \$8.67 per filter, whereas, Tri-Dim Filter Corporation bid was for \$13.66 per filter.

The initial blanket P.O. was for \$49,000.00 and staff recommends increasing this by \$40,972.00 to \$89,972.00.

DISCUSSION

The approval of this change order will allow staff to continue purchasing repair parts needed from the vendor who is the least expensive and to keep the water treatment plant and distribution system operating at peak efficiency.

FISCAL IMPACT

Funds are available in the water enterprise fund and have been budgeted for this fiscal year.

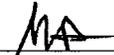
Funds for this project are provided as follows:

Budget Unit	Account #	Description of Fund Source/Account #	Amount
8006002	72050	GEN EQUIP AND MACH PARTS	\$80,972.00
8006004	72050	GEN EQUIP AND MACH PARTS	\$ 9,000.00

Don Rhoads
Finance Approval



Mahdi Aluzri
Approved By



* The process of treating water in the reverse osmosis (RO) water treatment plant requires that the water be pre-filtered in order to aid in the treatment process and help protect the more expensive reverse osmosis (RO) membranes. The water also contains hydrogen sulfide gas which must be removed from the water through air strippers then the gases are cleaned from the air in an air scrubber. Both the air strippers and the air scrubbers use the LANPAC TOWER PACKING. The packing eventually has to be replaced due to degradation of the packing and buildup of deposits on the packing.

Attachment 1



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PUBLIC WORKS

Issuing Department SUMMARY OF BIDS

BID NO.: 13-28

BID OPENING DATE: 3/14/13

NAME OF BID: LANPAC Tower Packing

VENDOR	BID	PARTIAL BID	NO BID	NO RESPONSE
HARRINGTON INDUSTRIAL PLASTICS	\$13.55/cu ft.	Delivery charge	\$27,100/2000 cu ft.	\$120/500 cu ft.

Keep a copy and submit original to Purchasing.

Handwritten signature

T-bidsummary



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CITY CLERK'S OFFICE

PUBLIC WORKS

Issuing Department
SUMMARY OF BIDS

BID NO.: 13-29

BID OPENING DATE: 3/14/13

NAME OF BID: Reverse Osmosis cartridge Filters

VENDOR	BID	PARTIAL BID	NO BID	NO RESPONSE
TRI-DIM FILTER CORP.	\$13.66 each			
HARRINGTON INDUSTRIAL PLASTICS	\$8.67/filter ; \$13,872/1600 filters			
	\$30 delivery charge for any amount delivered at any one time			

Keep a copy and submit original to Purchasing.

Donald B. Rodriguez

T-bidsummary