



## AGENDA REPORT

**Meeting Date:** December 4, 2012  
**Item Number:** F-13  
**To:** Honorable Mayor & City Council  
**From:** Charles Ackerman, Project Administrator  
**Subject:** ACCEPTANCE OF CONTRACT WORK FOR THE INFORMATION TECHNOLOGY INTERIOR IMPROVEMENTS PROJECT AND AC UNIT REPLACEMENT PROJECT BY UNITED MECHANICAL CONTRACTORS, INC. IN THE FINAL CONTRACT AMOUNT OF \$419,999.35  
**Attachments:** None

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### RECOMMENDATION

It is recommended that the City Council accept the described contract work with United Mechanical, Inc. and authorize the recordation of the Notice of Completion.

### INTRODUCTION

In accordance with the contract documents, this report requests City Council acceptance of the contract work for the Information Technology HVAC Unit Replacement & Interior Improvements project by United Mechanical Contractors, Inc. and requests authorization to record the Notice of Completion with the County Recorder.

### DISCUSSION

On April 7, 2012, a contract was awarded on the basis of sealed, competitive bids received after public bid opening for the Project. The contract, which was awarded to United Mechanical Contractors, Inc., consisted of replacement of two air conditioning units in the data center, new carpet and furniture in the main Information Technology (IT) space as well as painting and wall covering in selected areas.

Field inspection by Project Administration, Information Technology personnel and Community Development/Building & Safety staff during and upon completion of the work has assured that the work was performed according to, and in compliance with, the contract documents for this project, the requirements of the Municipal Code and all other applicable codes.

**FISCAL IMPACT**

The original contract was awarded in the amount of \$382,000.00. Two change orders were issued during this project, in the total amount of \$37,999.35 for additional work not included in the original bid due to unforeseen existing conditions. The total change order is within the approved construction contingency of \$38,000.00. The final contract amount is \$419,999.35.

The amount paid on the contract to date is \$398,999.38 with the balance of \$20,999.97 due to be paid 30 days after the recordation of the Notice of Completion.



David D. Gustavson  
Approved By