



CITY OF BEVERLY HILLS STAFF REPORT

Meeting Date: November 13, 2012
To: Honorable Mayor & City Council
From: Cheryl Friedling, Deputy City Manager
Subject: United States Postal Service Recommendation – 325 North
Maple Drive Facility
Attachments: Correspondence Dated October 29, 2012 from United States
Postal Service to Mayor Brien

INTRODUCTION

On September 11, 2012, representatives from the United States Postal Service (USPS) addressed the City Council regarding its proposal to relocate retail services currently provided at the Beverly Hills main post office located at 325 North Maple Drive. The intent of the USPS was to sell the main facility and establish (lease) new quarters within the 90210 zip code area to serve the needs of residents and businesses.

During the presentation, the USPS identified declining volume, rising prices and unique retirement pre-funding obligations as contributing to a national initiative to 'right size' local postal retail facilities.

DISCUSSION

Correspondence received by the City indicates that 'the request to relocate these retail services and sell the Beverly Hills Main Office was approved.' The letter also states that the Beverly Hills community is provided with 15 days to appeal the decision.

The USPS letter does not elaborate on the plans for a new retail location in the 90210 zip code, but does indicate that 'an alternative to rightsizing the retail lobby in its current location will also be included in our marketing strategy.'

FISCAL IMPACT

Undetermined at this time.

RECOMMENDATION

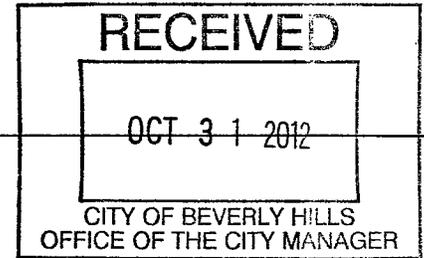
This item is for informational purposes.

Cheryl Friedling
Approved By

A handwritten signature in black ink, appearing to be "C. Friedling", written over a horizontal line.

Attachment 1

PACIFIC FACILITIES SERVICE OFFICE



October 29, 2012

The Honorable Mayor Brien, M.D.
The City of Beverly Hills
455 North Rexford Drive
Beverly Hills, CA 90210

Dear Mayor Brien:

A recommendation has been made to move forward with relocating the retail services currently located at 325 N Maple Drive into a replacement facility of approximately 10,000 square feet located within 90210 ZIP Code area. The delivery routes will be moved to the Los Angeles West Hollywood Branch located at 820 N Vicente Boulevard. The new retail unit will continue to service the community of Beverly Hills and will be located in the 90210 ZIP Code area. The current Beverly Hills Main Office will be sold.

This is written notice that the request to relocate these retail services, (delivery to West Hollywood Branch) and sell the Beverly Hills Main Office was approved. As indicated during our council and public meetings, an alternative to rightsizing the retail lobby in its current location will also be included in our marketing strategy.

As provided in CFR 39 241.4, your office and members of the Beverly Hills community may appeal this decision within the next 15 days of the receipt of this letter. As appropriate, your appeal should be directed to Vice President, Facilities and addressed as follows:

Vice President, Facilities
Pacific Facilities Service Office
1300 Evans Avenue, Suite 200
San Francisco, CA 94188-0200

Sincerely,

A handwritten signature in black ink, appearing to read "Diana K. Alvarado".

Diana K. Alvarado
Real Estate
Facilities Implementation

CC: City Manager