



AGENDA REPORT

Meeting Date: September 20, 2012
Item Number: F-4
To: Honorable Mayor & City Council
From: Timothy J. Scranton, Fire Chief
Subject: RESOLUTION OF THE COUNCIL OF THE CITY OF BEVERLY HILLS ACCEPTING A FIREMAN'S FUND HERITAGE PROGRAM GRANT IN THE AMOUNT OF \$13,742, APPROVING AN AGREEMENT WITH FIREMAN'S FUND, AND APPROPRIATING FUNDS FOR THE PURCHASE OF FIRE PREVENTION EDUCATION AND COMMUNITY OUTREACH SUPPLIES

Attachments:

1. Resolution
2. Grant Agreement

RECOMMENDATION

It is recommended that the City Council adopt the resolution authorizing the acceptance of grant funding from the Fireman's Fund Heritage Program, approval of an Agreement between the City of Beverly Hills and Fireman's Fund for ("Agreement"), and appropriating funds as follows:

<u>FROM</u>		<u>TO</u>	
\$13,742	0103101P003-42221 Fireman's Fund Grant	\$13,742	0103101P003-72200 Fireman's Fund Grant

INTRODUCTION

The Fireman's Fund Insurance Company launched its Fireman's Fund Heritage Program ("Program") in 2004. Under this Program, Fireman's Fund awards millions of dollars in grants each year to fire departments and burn prevention programs across the country.

DISCUSSION

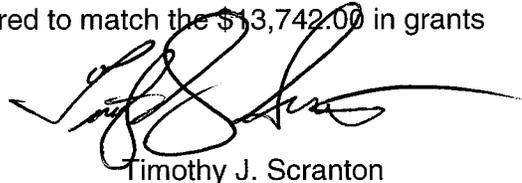
Pursuant to the Program, the City of Beverly Hills has been approved to receive a grant in the amount of \$13,742.00. In order to receive the funds, the City Council must accept the grant and approve the Agreement. It is requested that the City Council adopt a resolution authorizing the acceptance of grant funding from the Fireman's Fund Heritage Program, approval of the Agreement which allows the City to utilize the funding for the purchases of various Fire Prevention education and community outreach materials, such as the Commercial Fire Safety Education, preseason brush clearance & midyear brush fire readiness & evacuation education mailers and for the Fire Prevention Week's and school educational materials to name a few; and appropriating the Program funds as set forth above.

FISCAL IMPACT

If the funds are accepted, the City will not be required to match the \$13,742.00 in grants funding received.



Noel Marquis
Approved By



Timothy J. Scranton
Approved By

Attachment 1

RESOLUTION NO. 12-R-

RESOLUTION OF THE COUNCIL OF THE CITY OF BEVERLY HILLS ACCEPTING A FIREMAN'S FUND HERITAGE PROGRAM GRANT IN THE AMOUNT OF \$13,742, APPROVING AN AGREEMENT WITH FIREMAN'S FUND AND APPROPRIATING FUNDS FOR THE PURCHASE OF FIRE PREVENTION EDUCATION AND COMMUNITY OUTREACH SUPPLIES

The Council of the City of Beverly Hills does hereby resolve as follows:

Section 1. The City of Beverly Hills ("City") submitted a grant application for the Fireman's Fund Insurance Company ("Fireman's") Heritage Program ("Grant") for the purchase of fire prevention education and community outreach supplies.

Section 2. Fireman's, through its Grant, awarded City funding in the amount of \$13,742 for fire prevention education and community outreach supplies. Pursuant to the Grant, Fireman's requires City to enter into an agreement which contains the terms and conditions for utilizing the Grant ("Agreement").

Section 3. Appropriation of funds in the amount of \$13,742 is authorized as follows:

<u>FROM</u>		<u>TO</u>	
\$13,742	0103101P002-42221 Fireman's Fund Grant	\$13,742	0103101P002-74030 Fireman's Fund Grant

Purpose: Purchase of fire prevention and community outreach supplies

Section 4. City hereby accepts the Grant and approves the Agreement. City hereby appoints the City Manager or his designee as agent of City to accept the

Grant and to execute and submit all documents including, but not limited to, applications, agreements, amendments, and payment requests, which may be necessary for administration of the Grant.

Section 5. The City Clerk shall certify to the adoption of this Resolution and shall cause this Resolution and his certification to be entered in the Book of Resolutions of the Council of the City.

Adopted:

WILLIAM W. BRIEN, M.D.
Mayor of the City of
Beverly Hills, California

ATTEST:

(SEAL)
BYRON POPE
City Clerk

APPROVED AS TO FORM:

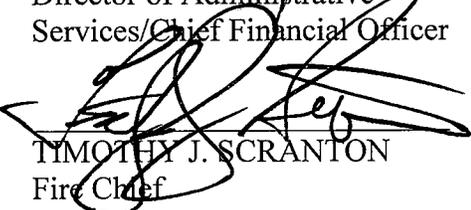


LAURENCE S. WIENER
City Attorney

APPROVED AS TO CONTENT:

JEFFREY KOLIN
City Manager


SCOTT G. MILLER
Director of Administrative
Services/Chief Financial Officer



TIMOTHY J. SCRANTON
Fire Chief

Attachment 2

The Heritage Program[®] by Fireman's Fund Grant Compliance Agreement

This agreement is made and entered into by and between the

City of Beverly Hills (Department/District) ("the
Department") located at (street address)
445 N. Rexford Drive, Beverly Hills, CA 90210

and Fireman's Fund Insurance Company ("Fireman's Fund") of Novato, CA and its respective subsidiaries (collectively referred to as the "Company"). Fireman's Fund provides grants to fire departments and fire and burn prevention programs at non-profit organizations.

Whereas, it is intended that the Department will utilize a grant award or donation received from Company for the specific purpose outlined in the Department's grant application and/or approved by Company. Company reserves the right to communicate with and visit the Department on an ongoing basis to ensure that the funding is utilized for the express purpose intended. The Department is required to apply a grant or donation from Company within 90 days of receipt of funds or obtain an extension from Company. Additionally, the Department must supply Company with a copy of the paid invoice within 30 days of purchases utilizing funding from the Heritage Program. Invoice copies should be sent to:

Fireman's Fund Insurance Company
Attn: Heritage Program Grant Manager
777 San Marin Drive
SM-1, A18
Novato, CA 94998-1000
Fax: 415-899-4737

The Department must notify Company within 60 days of receipt of funds if it decides to purchase a different quantity of items than what was awarded by Company, or if it chooses to apply funds differently than originally intended or approved by Company. Unused funds must be returned to Company.

If the Department plans to use funds for any purpose other than originally outlined and approved by Company, the Department must first obtain approval from Company. In the event that the grant funding is not utilized for the purpose(s) approved by Company and/or outlined in the original grant application and Company is not notified of any changes to the original request, Company reserves the right to revoke the grant funding or donation, request the return of the full grant/donation amount, and eliminate the Department from consideration for future funding through the Heritage Program.

It is the intention of Company to promote the grant and Company will work with the Department on promotional efforts to ensure that they are mutually beneficial. If the Department is awarded a grant or donation, Company expects the Department to participate in a check presentation ceremony that is scheduled mutually, but held within three months after the check is received and/or when the equipment arrives. Company reserves the right to film and/or photograph the award presentation and publicize the request and award in all internal and external marketing and communications activities related to the Company Heritage Program. Company will provide stickers to the Department which indicate that the equipment was purchased with a grant from Company and the stickers are to be placed on the equipment

purchased with funds granted by Company, as well as an electronic logo for printed materials. For large donations such as fire safety houses, Company has the right to assist the Department with design and signage on the equipment and may provide additional funding for this purpose. Company invites your department to contact us to discuss any additional marketing or public relations assistance we can provide on your behalf.

Finally, as a way to demonstrate the overall impact of this grant program, Company asks that the Department provide documentation demonstrating the effect the funding has had on operations. This can be documented via E-mail, letter, photos, video, or however the department sees fit. We request that this impact be documented and shared with Company within six months of the receipt of the grant or donation or as special calls occur and the grant funds helped make a difference.

By signing this agreement, Department agrees to carry out the aforementioned activities as planned.

Agreed to and Accepted:

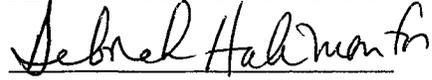
Department: City of Beverly Hills
By: (X) 
Date: 30 July 2012
Print Name and Title: Timothy J. Scranton, Fire Chief
Dept. Tax/Fed ID #: 95-6000678
Make Grant Checks Payable to: City of Beverly Hills
Send Check to: BHFD Attn: Mike Newell, 445 N. Rexford Dr. Beverly Hills CA 90210
(No PO Boxes)

If check is being mailed directly to a vendor:

Vendor Name: _____
Contact Name: _____
Tax ID Number: _____
Street Address (NO PO Boxes) for check to be sent: _____

PLEASE PRINT LEGIBLY

APPROVED AS TO FORM:



LAURENCE S. WIENER
City Attorney

APPROVED AS TO CONTENT:



SCOTT G. MILLER
Director of Administrative Services/
Chief Financial Officer