



AGENDA REPORT

Meeting Date: August 23, 2012
Item Number: D-1
To: Honorable Beverly Hills Library Board of Trustees
From: Nancy Hunt-Coffey, Assistant Director of Community Services
Subject: ANNUAL REPORT TO THE BEVERLY HILLS LIBRARY BOARD OF TRUSTEES
Attachments: None

RECOMMENDATION

It is recommended that the City Council, acting as the Beverly Hills Library Board of Trustees, accepts the report as presented by the Library staff.

INTRODUCTION

City Ordinance No. 07-0-2537 established that the City Council would serve as the Board of Trustees for the Beverly Hills Public Library. This designation is a legal requirement of the State Education Code. Under this arrangement, the City Council is required to convene as the Beverly Hills Library Board of Trustees at least once per year to review the state of the library for the year ending the preceding June 30th. This report and the accompanying presentation recaps the activities of the library from the last fiscal year and discusses upcoming library initiatives and programs.

DISCUSSION

The State of California Education Code requires that every general law city have a library board. On November 13, 2007, the Council adopted an ordinance which formally establishes the City Council as the Library Board of Trustees for Beverly Hills. Under the provisions of this ordinance, the City Council is required to meet at least once per year to review the status of the library for the previous fiscal year. This report and the accompanying presentation will briefly provide that update as well as establish some of the goals for the current fiscal year.

For fiscal year 2011-12:

Usage

- Had 503,704 visits by patrons. 9% decrease from last fiscal year.*
- Checked out and renewed 626,081 books, movies and CDs. 7% decrease from last fiscal year.*
- Answered over 98,656 reference questions. 1% increase from last fiscal year.
- Had 145,346 visits to Library web site. 27% increase from last fiscal year.
- Accepted and processed over 3,077 passport applications, generating \$106,532 in revenues. A 23% increase from last fiscal year.*
- Generated a total of \$380,317 in revenues. 28% decrease from last fiscal year.*
- Patrons used library public computers 65,959 times. 19% decrease from last fiscal year. *
- Offered 309 programs for children with an attendance of 7,894
- Offered 60 programs for adults with an attendance of 1,927

*Likely due to impacts of renovation

Programming, Services & Collaborations

- Offered first Teen Summer Reading Club
- Continued to streamline the Children's Summer Reading Club to provide the same great program at a lower cost and in the temporary location.
- Offered very popular author talk and book signing with Fred Hayman (and Rose Apodaca) as well as Peter Ford (about his biography of his father Glenn Ford).
- Worked closely with the Friends of the Library to kick off the fundraising efforts for the Enchanted Woods Room.
- Partnered with Fire Department and local volunteers to offer a display of unique and rare items related to 9-11 and the opening of the 9-11 monument.
- Partnered with Police Department and local volunteers to offer displays recognizing local veterans.
- Worked with the Friends of the Library to continue the homebound delivery of library materials to seniors
- Partnered with Community Development to provide educational display on Sustainability.
- Began reengineering the literacy program as a result of reductions in State funding
- Received a grant from and began working with the Rotary Club of Beverly Hills to purchase e-readers that can be preloaded with e-books and e-audiobooks and then checked out to patrons, especially ones who are homebound.
- Continued working with School District to integrate Summer Reading program with Summer Reading Medalist program.
- Children's librarians expanded regular programming at City preschools and began outreach to City summer camps.
- Held our third annual Food for Fines program. Collected hundreds of canned goods for the Westside Food Bank.
- Partnered throughout the year with Homeless Collaboration and hosted regular homeless outreach meetings to help connect clients with services.

Facility improvements

- Opened new and very popular Teen Zone
- Opened new, much larger local history room

- Moved Children's Library to temporary location on second floor of Library
- Held groundbreaking for new children's library
- Began major renovation of children's library

- Moved reference staff offices to new location on second floor of library
- Worked with Public Works on installation of solar panels on roof of the Library, including publicly available real time view of energy savings generated by the panels

SMART Initiatives

- Worked with IT to institute major upgrade of Library wifi system.
- Instituted Vocera wireless communication system to provide better service, security and communication amongst staff
- Continued re-engineering library's services and collection of materials to meet the needs of library users in the most efficient manner
- Began circulating Playaway Views, all in one video players for children
- Prepared specifications for and bid radio frequency identification (RFID) and automated materials handling system (AMHS)
- Expanded e-book and e-audiobook offerings, including those purchased with a donation from longtime Library supporter Betty Harris in honor of her mother
- Reengineered Library web site in preparation for launch of new City web site
- Went live with the mobile version of the Library integrated library catalog

The following are the goals for the fiscal year 12-13:

- Complete renovation of children's library and Library lobby
- Implement RFID and AMHS technologies to facilitate self-check in and check out of library materials by patrons.
- If approved by Council, work with Recreation and Parks to develop a plan for using existing resources to support the new library at the Community Center.

FISCAL IMPACT

None.



Finance Approval



Nancy Hunt-Coffey
Approved By