



AGENDA REPORT

Meeting Date: June 19, 2012
Item Number: G-18
To: Honorable Mayor & City Council
From: Charles Ackerman, Project Administrator
Subject: APPROVAL OF THE AWARD OF A CONTRACT TO CLEAN CUT LANDSCAPE FOR PROP A MAINTENANCE IRRIGATION DEVICE REPLACEMENT IN SELECTED AREAS OF BEVERLY GARDENS PARK; AND APPROVING PLANS AND SPECIFICATIONS THEREFOR; AND
APPROVAL OF A PURCHASE ORDER IN THE AMOUNT OF \$239,000 TO CLEAN CUT LANDSCAPE FOR THE CONTRACT WORK

Attachments:

1. Agreement
2. Categorical Exemption

RECOMMENDATION

It is recommended that the City Council approve the "Award of a Contract to Clean Cut Landscape for the "Prop A Maintenance Irrigation Device Replacement in Selected areas of Beverly Gardens Park Project", Bid No. 12-28, in the amount of \$209,000; approve the construction contingency of \$30,000 and delegate the authority to approve change orders to the Director of Public Works & Transportation, as defined in the purchasing ordinance; approve the plans and specifications for the Project, dated March 9, 2012, which are adopted and approved with respect to design criteria; and approve a purchase order in the amount of \$239,000.

INTRODUCTION

In the interests of maintaining the efficiency of its park infrastructure, the City issued this request for bid for the replacement of irrigation equipment in twelve (12) blocks of Beverly Gardens Park. The twelve blocks are bordered to the east by North Arden Drive and to the west by Bedford Drive. The proposed improvements would not impact future considerations for renovations of the Beverly Gardens Park, and would provide immediate benefit of water conservation.

DISCUSSION

The landscape architectural firm, Community Works Design Group, was engaged to design the project and prepare construction plans and specifications, which includes the following scope of work:

- Replacement of irrigation components, including backflow devices, enclosures, flow meters/master valves, solenoid valves, irrigation heads, quick couplers, and other irrigation related equipment. The irrigation piping will not be replaced. Instead, the contractor will remove the device to be replaced and install a new device into existing piping as per the specifications and details which supplies equal or improved coverage in comparison to the device being replaced.

The project was advertised in the local Beverly Hills newspapers and the construction trade plan room, McGraw-Hill Construction Information Group (Dodge Report). Eight firms attended the mandatory job walk and obtained bid documents for this project.

On April 11, 2012, six bids were received. The bids results are as follows:

<u>Bidder</u>	<u>Total Base Bid</u>	<u>Per Diem Delay</u>
Clean Cut Landscape	\$209,000.00	\$2,000
MG Enterprises Corporation	\$262,000.00	\$10,000
G Coast Construction Corporation	\$277,000.00	\$10,000
Tropical Creations	\$299,614.00	\$0
Marina	\$307,000.00	\$10,000
American West Landscape Corporation	\$331,151.05	\$3,800

The low bidder, Clean Cut Landscape, submitted a fully responsive bid, and as reported by the State Contractors Licensing Board, their license is current and in good standing. Review of the firm's references indicates that the firm has successfully executed similar work.

Staff recommends that the base bid be accepted as the contract work. The total contract amount is \$239,000, including a contingency of \$30,000 (approximately 15% of the contract amount) for change due to unforeseen conditions to complete the work. The consultant's pre-bid estimate was \$300,000.

The bid documents specify a 120 calendar day completion period for the work, resulting in completion of the project in late October 2012.

The Department of Community Development has reviewed the project for environmental impact and concluded that the project qualifies for a categorical exemption under the procedures adopted by the City of Beverly Hills, and no further environmental assessment is necessary.

FISCAL IMPACT

Funding for this contract work is available through Prop A funding and has been reviewed by this agency and Funds have been released to the City and are available for this project using Grant # 0106901C002.



Scott G. Miller
Finance Approval



David D. Gustavson
Approved By

Attachment 1

APPENDIX A

FORM OF CONTRACT

This contract ("Contract") is entered into by and between the City of Beverly Hills ("City"), a California municipal corporation, and Clean Cut Landscape a Sole Owner, whose address is 8406 N. Armstrong Ave. Clovis, CA. 93619.

In consideration of the agreements herein contained, the parties agree as follows:

1. **WORK TO BE PERFORMED.** Contractor shall furnish at Contractor's own expense all labor, materials, supplies, equipment, tools, transportation and other items of expense necessary to complete in a workmanlike manner all Work in accordance with the terms and conditions of the Contract, except for the labor, materials, supplies, equipment, tools, transportation and other items of expense as may be required to be furnished by the City. The Work is defined in detail in the Contract Documents, which govern the interpretation and performance of this Contract, but may be generally described as follows:

PROP A MAINTENANCE IRRIGATION DEVICE REPLACEMENT IN SELECTED AREAS OF BEVERLY GARDENS PARK

Item Description: Replacement of irrigation equipment as listed in twelve (12) blocks of Beverly Gardens Park, located at various locations in Beverly Hills, California 90210.

2. **CONTRACT DOCUMENTS.** This contract consists of this Form of Contract and the following Contract Documents, including all exhibits, appendices, addenda, drawings, specifications and documents therein and attachments thereto, all of which are by this reference incorporated herein and made a part of this Contract:

- SECTION 1: NOTICE INVITING BIDS**
- SECTION 2: INSTRUCTIONS TO BIDDERS**
- SECTION 3: SPECIAL CITY REQUIREMENTS**
- SECTION 4: GENERAL SPECIFICATIONS**
- SECTION 7: ADDITIONAL FORMS**
- APPENDIX B: SCOPE OF WORK**
- APPENDIX C: PAYMENT PROCEDURES**
- APPENDIX D: BID FORM**
- APPENDIX E: TECHNICAL SPECIFICATIONS**

as contained in City's Bid Document for Bid No. 12-28, dated March 9, 2012 and

- SECTION 5: BIDDER'S BID**
- SECTION 6: SIGNATURE PAGE AND LEGAL STATUS**

of Contractor's Bid in response thereto, all of which are incorporated herein by reference, and all of which shall comprise the Contract Documents for this Contract. If any item of the Scope of Work, Payment Schedule, or any other item of the Bid Package is modified by either of the parties or arrived at by negotiation between the parties, that item as finally agreed upon by the parties shall also become a Contract Document, it shall supersede the corresponding item of the Bid Package, if any, and it shall be subject to all terms and conditions of the Contract.

3. **PERFORMANCE PERIOD.** Contractor shall commence Work after execution of the Contract, and shall complete all Work in 120 calendar days from the date of Notice To Proceed as set forth in the Contract Documents.

4. PAYMENT. City shall pay Contractor as full consideration for the satisfactory performance by Contractor of all Work required under this Contract the sum of Two Hundred Nine Thousand Dollars (\$209,000), payable as provided in the Contract Documents.

5. The City Manager or his designee shall administer the terms of the Agreement on behalf of the City.

IN WITNESS WHEREOF, the parties hereto have caused this Contract to be executed as of the date stated below.

DATED: _____

DATED: _____

CITY OF BEVERLY HILLS
"City"

CLEAN CUT LANDSCAPE
"Contractor"

WILLIAM W BRIEN M.D.
Mayor

By: _____
KARRY WENDEL

ATTEST:

BYRON POPE
City Clerk

APPROVED TO FORM:

APPROVED AS TO CONTENT:

LAURENCE S. WIENER
City Attorney

JEFFREY KOLIN
City Manager

DAVID D. GUSTAVSON
Director of Public Works

ALAN SCHNEIDER
Director of Project Administration

KARL KIRKMAN
Risk Manager

Attachment 2



www.beverlyhills.org

COMMUNITY DEVELOPMENT DEPARTMENT

455 N. Rexford Drive
Beverly Hills, CA 90210-4817
(310) 285-1123
FAX: (310) 858-5966

CITY OF BEVERLY HILLS

Categorical Exemption

NAME OF PROJECT Prop A Maintenance Irrigation Device Replacement In Selected Areas Of Beverly Gardens Park

LOCATION 12 Blocks along Santa Monica Blvd., Beverly Hills, California

TYPE OF BUSINESS (IF COMMERCIAL) City Hall

PROJECT DESCRIPTION Replacement of irrigation equipment including rotor heads, backflow devices, quick couplers and meter boxes in twelve (12) blocks of Beverly Gardens Park, located at various locations in Beverly Hills, California 90210

APPLICANT'S NAME City of Beverly Hills PHONE 310-285-1132

APPLICANT'S ADDRESS Project Administration 345 Foothill Road

CITY Beverly Hills, CA ZIP 90210

IF DIFFERENT, PROVIDE:

AGENT'S NAME _____ PHONE _____

AGENT'S ADDRESS _____

CITY _____ ZIP _____

The undersigned, having received this project for processing, has reviewed it for environmental impact and concluded that the project qualifies for a categorical exemption under the procedures adopted by the City of Beverly Hills and no further environmental assessment is necessary.

Applicable Exemption Class 2

COMMENTS Replacement of existing facilities/equipment involving no expansion of use.

REVIEWED BY *[Signature]* Date 6/6/2012