



AGENDA REPORT

Meeting Date: March 6, 2012
Item Number: H-18
To: Honorable Mayor & City Council
From: Arnetta Eason, Management Analyst
Subject: APPROPRIATING FUNDS IN THE AMOUNT OF \$41,066 FOR PROMOTION OF A REGIONAL USED OIL PAYMENT PROGRAM; AND
APPROVAL TO ISSUE A PURCHASE ORDER TO KJSERVICES IN THE AMOUNT NOT TO EXCEED \$41,066.
Attachments: None

RECOMMENDATION

Staff recommends that the City Council appropriate funds in the amount of \$41,066 and issue a purchase order to KJServices for the same amount of \$41,066.

INTRODUCTION

The funds for Used Oil Payment Program (OPP1) were disbursed in advance; however, due to CalRecycle's OPP guideline restrictions, OPP funds could not be used until the Used Oil Grant 15th cycle monies were depleted. Staff is now requesting an appropriation and approval to issue a purchase order to continue in its effort to promote oil recycling.

DISCUSSION

The Westside Cities, comprised of Beverly Hills, West Hollywood and Culver City, participate in a regional Used Oil Recycling Block Grant funded by Cal Recycles. The City of Beverly Hills last served as lead agency for this grant in fiscal year 2002/2003, and 2008 to present. The City of Culver will serve as lead agency after fiscal year 2011-12 for the Westside Cities.

For the last fifteen years, the Cities of Beverly Hills, West Hollywood and Culver City have participated in a regional Used Oil Recycling Block Grant program.

KJServices will serve as the consultant responsible for promoting the program through public outreach and education by attending City sponsored events and preparing reports. KJServices has worked with the Westside Cities for over ten years.

FISCAL IMPACT

The Oil Payment Program for Used Oil funded by Cal Recycles has provided \$41,066 to the City for expenses for this program. The appropriation funding request is as follows:

<u>FROM</u>	<u>TO</u>
\$41,066 83-30000 Solid Waste Fund Fund balance	\$41,066 83-8305204S014 73122 Solid Waste Fund - Contractual Services
 _____ Scott Miller Finance Approval	 _____ David Gustavson Approved By