

**CITY OF BEVERLY HILLS
DESIGN REVIEW COMMISSION MEETING
455 North Rexford Drive, Beverly Hills, CA 90210
Commission Meeting Room 280-A**

**Thursday, December 1, 2011
1:00 p.m.**

REGULAR MEETING

OPEN MEETING

ROLL CALL AT 1:07 PM

Commissioners Present: Commissioner Wyka, Commissioner Nathan, Commission Strauss, Vice Chair Pepp and Chair Szabo.

Commissioners Absent: None.

Staff Present: C. Gordon, J. Lait, and C. Bond (Community Development).

APPROVAL OF AGENDA

COMMUNICATIONS FROM THE AUDIENCE

- Members of the public may address the Commission*

Commissioner Wyka arrived late.

CONSIDERATION OF MINUTES

1. Minutes of the November 3, 2011 Meeting.

**Szabo/Strauss; 5-0.
Approved as Amended.**

CONSENT ITEMS – PUBLIC HEARINGS

None.

CONTINUED ITEMS - PUBLIC HEARINGS

2. 625 North Elm Drive (PL#112 5974)

A request for an R-1 Design Review Permit to allow a façade remodel of an existing two-story single-family residence located in the Central Area of the City north of Santa Monica Boulevard at 625 North Elm Drive.

**Wyka/Strauss; 5-0.
Approved with Conditions.**

3. 261 South Oakhurst Drive (PL# 111 1005)

A request for an R-1 Design Review Permit to allow a new two-story single-family residence located in the Central Area of the City south of Santa Monica Boulevard at 261 South Oakhurst Drive.

**Wyka/Strauss; 5-0.
Approved with Conditions.**

NEW BUSINESS - PUBLIC HEARINGS

4. 212 South Crescent Drive (PL#113 0460)

A request for an R-1 Design Review Permit to allow a new two-story single-family residence located in the Central Area of the City, south of Santa Monica Boulevard at 212 South Crescent Drive.

**Nathan/Pepp; 5-0.
Approved with Conditions.**

COMMUNICATIONS FROM THE DESIGN REVIEW COMMISSION

- Report from the Mayor's Chair meeting
- Report from the Mayor's Cabinet meeting
- Meeting Recap Discussion

COMMUNICATIONS FROM THE DIRECTOR OF COMMUNITY DEVELOPMENT

- DRC 2012 Meeting Calendar (Tab 5) *No action was taken on this item.*
- Report from the City Planner

ADJOURNED AT 4:53 P.M.

**CITY OF BEVERLY HILLS
City Hall Room 280-A
455 N. Rexford Drive
Beverly Hills, CA 90210
SYNOPSIS**

**CHARITABLE SOLICITATIONS COMMISSION REGULAR MEETING
December 14, 2011
11:00 a.m**

The meeting was called to order at 11:15 a.m.

A. ROLL CALL

Commissioners Present: Chair Raffel, Vice Chair Kaye, Block

Commissioners Absent: Henning, Roston

Staff: Lt. Mark Rosen, S Gelfman

B. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chair Raffel

C. COMMISSION MINUTES

MOVED by, SECONDED by to approve the minutes of the meeting on November 9, 2011 (3/0), as amended.

Ayes: Raffel, Kaye, Block

Noes: None

Absent: Henning, Roston

CARRIED

D. ORAL COMMUNICATIONS FROM THE AUDIENCE

None.

E. REPORT FROM THE CHAIRPERSON

MAYOR'S CABINET MEETING – December 14, 2011.

Chair Raffel reported on items discussed by the other Commissions at the Mayor's Cabinet Meeting.

F. CONTINUED BUSINESS

I. Staff added Fail to File organizations to City website. *~Noted by Commission.*

II. Staff reviewed Hawthorne School's financial statements. In 2009 receipts were \$28,483, expenses were \$10,032 and net was \$18,451. In 2010 receipts were \$161,392.63, expenses were \$18,528.09, and net was \$142,864.04. *~Noted by Commission*

III. Staff contacted The Rape Foundation regarding miscellaneous parking expenses. The Rape Foundation confirmed \$17,419 was paid to Z Valet and Shuttle Service for providing parking and valet services to guests attending brunch. *~Noted by Commission*

G. NEW BUSINESS

I. Beverly Hills In Focus Newsletter – CSC information to publish *~Staff to compile information*

II. Recognize outstanding charities – Guidelines for awarding certificates *~Postponed to next meeting*

III. North lot parking – Handout provided ~*Noted by Commission*

IV. Request within Normal Filing Period

1. (2011-183) Liberty Hill Foundation requested a permit to solicit via mail, email and personal contact from January 15, 2012 through June 15, 2012. Dinner to be held at the Beverly Hilton Hotel on May 9, 2012. Raise funds for Liberty Hill's grant making programs and support.

<i>Estimated Gross:</i>	<i>\$ 500,000</i>	<i>Previous Fundraising Event Gross:</i>	<i>\$ 443,887.24</i>
<i>Estimated Expenses:</i>	<i>\$ 180,000</i>	<i>Previous Fundraising Event Expenses:</i>	<i>\$ 191,946.64</i>

Note: The above item is a 501(c)(3) organization.

Vice Chair Kaye made a motion to approve the above item. It was seconded by Commissioner Block and passed unanimously.

V. Due to the 15-day Filing Period, the Following Permit Requests were approved:

1. (2011-176) Pepperdine University School of Law requested a permit to solicit via mail, email, phone and personal contact from November 8, 2011 through March 1, 2012. Dinner and silent auction to be held at the Beverly Wilshire Hotel on February 18, 2012. Raise funds for Pepperdine University School of Law students and scholarships.

<i>Estimated Gross:</i>	<i>\$ 450,000</i>	<i>Previous Fundraising Event Gross:</i>	<i>\$ 474,000</i>
<i>Estimated Expenses:</i>	<i>\$ 175,000</i>	<i>Previous Fundraising Event Expenses:</i>	<i>\$ 171,000</i>

2. (2011-177) Children's Burn Foundation requested a permit to solicit via mail, phone, email and personal contact from October 3, 2011 through March 20, 2012. Dinner to be held at the Beverly Hilton Hotel on March 20, 2012. Raise funds for Children's Burn Foundation programs.

<i>Estimated Gross:</i>	<i>\$ 675,000</i>	<i>Previous Fundraising Event Gross:</i>	<i>\$ 668,880.72</i>
<i>Estimated Expenses:</i>	<i>\$ 200,000</i>	<i>Previous Fundraising Event Expenses:</i>	<i>\$ 198,087.25</i>

3. (2011-178) Otis College of Art and Design requested a permit to solicit via mail, phone and personal contact from November 22, 2011 through May 7, 2012. Dinner to be held at the Beverly Hilton Hotel on May 5, 2012. Raise funds for Otis College of Art and Design scholarships.

<i>Estimated Gross:</i>	<i>\$ 1,000,000</i>	<i>Previous Fundraising Event Gross:</i>	<i>\$ 860,000</i>
<i>Estimated Expenses:</i>	<i>\$ 404,000</i>	<i>Previous Fundraising Event Expenses:</i>	<i>\$ 389,000</i>

4. (2011-179) The Angeles Clinic Foundation requested a permit to solicit via email, mail and phone from November 21, 2011 through December 18, 2011. Concert to be held at the Montage Hotel on December 18, 2011. Raise funds for the Angeles Clinic Foundation, a non-profit cancer treatment facility.

<i>Estimated Gross:</i>	<i>\$ 40,000</i>	<i>Previous Fundraising Event Gross:</i>	<i>\$ N/A</i>
<i>Estimated Expenses:</i>	<i>\$ 23,000</i>	<i>Previous Fundraising Event Expenses:</i>	<i>\$ N/A</i>

5. (2011-180) Saving Spot requested a permit to solicit via mail and email from December 10, 2011 through December 10, 2011. Holiday boutique to be held at 8421 Wilshire Blvd., Suite 100, Beverly Hills on December 10, 2011. Raise funds for Saving Spot dog rescue dedicated to rescuing dogs in Los Angeles County.

<i>Estimated Gross:</i>	\$ 2,500	<i>Previous Fundraising Event Gross:</i>	\$ N/A
<i>Estimated Expenses:</i>	\$ 1,500	<i>Previous Fundraising Event Expenses:</i>	\$ N/A

6. (2011-181) Lupus L.A. requested a permit to solicit via mail and email from December 10, 2011 through December 10, 2011. Holiday boutique to be held at 8421 Wilshire Blvd., Suite 100, Beverly Hills on December 10, 2011. Raise funds for Lupus L.A.

<i>Estimated Gross:</i>	\$ 2,500	<i>Previous Fundraising Event Gross:</i>	\$ N/A
<i>Estimated Expenses:</i>	\$ 1,500	<i>Previous Fundraising Event Expenses:</i>	\$ N/A

7. (2011-182) UCLA Jonnson Cancer Center Foundation requested a permit to solicit via mail and email from December 10, 2011 through December 10, 2011. Holiday boutique to be held at 8421 Wilshire Blvd., Suite 100, Beverly Hills on December 10, 2011. Raise funds for cancer research at UCLA's Jonnson Comprehensive Cancer Center.

<i>Estimated Gross:</i>	\$ 2,500	<i>Previous Fundraising Event Gross:</i>	\$ N/A
<i>Estimated Expenses:</i>	\$ 1,500	<i>Previous Fundraising Event Expenses:</i>	\$ N/A

8. (2011-184) The Art of Elysium requested a permit to solicit via personal contact from December 14, 2011 through December 14, 2011. Store event to be held at Bally Store, 340 N. Rodeo Drive, Beverly Hills on December 14, 2011. Raise funds to support art, music and theatre workshops for children battling serious medical conditions in hospital throughout Los Angeles and New York.

<i>Estimated Gross:</i>	\$ 100,000	<i>Previous Fundraising Event Gross:</i>	\$ 94,326
<i>Estimated Expenses:</i>	\$ 34,000	<i>Previous Fundraising Event Expenses:</i>	\$ 36,573.91

9. (2011-185) Friends of Greystone requested a permit to solicit via mail, phone, email and personal contact from December 1, 2011 through December 22, 2011. Maison de Luxe Gala to be held at Greystone Mansion in Beverly Hills on December 1, 2011. Raise funds for Greystone Mansion restoration projects.

<i>Estimated Gross:</i>	\$ 20,000	<i>Previous Fundraising Event Gross:</i>	\$ N/A
<i>Estimated Expenses:</i>	\$ 9,000	<i>Previous Fundraising Event Expenses:</i>	\$ N/A

10. (2011-186) Project Angel Food requested a permit to solicit via mail, email and personal contact from December 7, 2011 through December 12, 2011. Clothing and furniture sale to be held at 9900 Wilshire Blvd., Beverly Hills on December 7, 2011. Raise funds for Project Angel Food.

<i>Estimated Gross:</i>	\$ 1,574,500	<i>Previous Fundraising Event Gross:</i>	\$ 1,474,367
<i>Estimated Expenses:</i>	\$ 716,853	<i>Previous Fundraising Event Expenses:</i>	\$ 768,391

11. (2011-187) Friends of Greystone requested a permit to solicit via mail from December 1, 2011 through November 30, 2012. Monetary drive. Raise funds for Greystone Mansion restoration projects.

<i>Estimated Gross:</i>	\$ 20,000	<i>Previous Fundraising Event Gross:</i>	\$ 17,832.78
<i>Estimated Expenses:</i>	\$ 2,000	<i>Previous Fundraising Event Expenses:</i>	\$ 1,563.44

12. (2011-188) Beverly Hills Bar Foundation requested a permit to solicit via mail and email from March 30, 2011 through May 31, 2011. Luncheon to be held at the Beverly Hills Hotel on May 31, 2011. Raise funds for the Beverly Hills Bar Foundation.

<i>Estimated Gross:</i>	\$ 50,000	<i>Previous Fundraising Event Gross:</i>	\$ 51,115
<i>Estimated Expenses:</i>	\$ 46,000	<i>Previous Fundraising Event Expenses:</i>	\$ 36,561

13. (2011-189) National Coalition of Professionals Against Crime requested a permit to solicit via mail, phone and personal contact from December 8, 2011 through December 7, 2012. Monetary Drive. Raise funds for field trips, school clothing and sporting equipment for youth between the ages of 12 and 18.

Estimated Gross: \$ 10,000 *Previous Fundraising Event Gross:* \$ N/A
Estimated Expenses: \$ 2,500 *Previous Fundraising Event Expenses:* \$ N/A

Note: All the above items are 501(c)(3) organizations.

Approved items noted by Commission.

VI. FINANCIAL STATEMENTS (FS) OF COMPLETED EVENTS FOR REVIEW

1. (2011-77) Hedge Funds Care, Inc. – *Note: Follow up on Outstanding Pledges and Distribution of Funds*
2. (2011-104) Beverly Hills Education Foundation
3. (2011-155) Jewish Vocational Service
4. (2011-87) Jewish Big Brothers Big Sisters – *Note: Send 50% letter regarding net proceeds less than 50% of gross receipts*
5. (2011-40) Jewish Free Loan Association
6. (2011-91) Anti-Defamation League
7. (2011-108) L.A. Gay and Lesbian Center
8. (2011-101) Los Angeles Police Historical Society
9. (2010-149) El Rodeo PTA
10. (2011-63) American Associates, Ben Gurion University of the Negev, Inc. – *Note: Send 50% letter regarding net proceeds less than 50% of gross receipts*
11. (2011-130) Society of Singers – *Notes: Send 50% letter regarding net proceeds less than 50% of gross receipts*
12. (2011-115) Cedars Sinai Medical Center (Women’s Heart Center)
13. (2011-109) March of Dimes
14. (2011-140) Jewish War Veterans of USA Los Angeles District Council
15. (2011-154) Loyola Law School
16. (2011-157) T.J. Martell Foundation
17. (2011-188) Beverly Hills Bar Foundation (Supreme Court Luncheon)
18. (2010-196) Friends of Greystone (Membership Mailing)
19. (2011-78) Cedars Sinai Medical Center (Women’s Cancer Program) – *Note: Follow up on Outstanding Pledges*
20. (2011-138) Temple Emanuel (Luncheon-Mahjong Tournament) – *Note: Send 50% letter regarding net proceeds less than 50% of gross receipts*
21. (2011-116) Southern California Minority Business Development Council Inc.
22. (2010-151) DENKO Foundation – *Note: No further action required*
23. (2011-153) White Memorial Medical Center Charitable Foundation
24. (2011-114) Friends of Sheba Medical Center

VII. Financial Statement Log for 2011

VIII. Review of 2010 and 2009 Financial Statement Logs (distributed via email)

LIST OF ORGANIZATIONS THAT FAIL TO FILE FINANCIAL STATEMENT WITHIN SIX/THREE MONTHS AFTER THE PERMIT EXPIRATION DATE.

1. (08-187) American Friends for Meir Panim – Care for Israel
Permit expired 11/15/08
2. (07-177) GLASS Youth & Family Services
Permit expired 10/28/07
3. (07-8) United States Mission
Permit expired 05/01/07
4. (06-63) Children's Cancer Research Fund
Permit expired 04/30/06
5. (06-36) Maternal Fetal Care International: MFCI
Permit expired 03/11/06

LIST OF ORGANIZATIONS THAT HAVE NET PROCEEDS LESS THAN 50% OF TOTAL RECEIPTS FROM THEIR CHARITABLE EVENTS

1. (03-44) Beverly Hills Bar Association
Event date 05/04/03
2. (04-57) Beverly Hills Bar Association
Event date 06/13/04
3. (05-70) Beverly Hills Bar Association
Event date 06/12/05
4. (06-83) Beverly Hills Bar Association
Event date 05/07/06
5. (07-87) Beverly Hills Bar Association
Event date 06/03/07
6. (08-81) Beverly Hills Bar Association
Event date 05/04/08
7. (09-83) Beverly Hills Bar Association
Event date 05/03/09
8. (2010-75) Beverly Hills Bar Association
Event date 06/06/2010
9. (2011-75) Beverly Hills Bar Association
Event date 05/15/2011
10. (03-72) Los Angeles County Police Canine Association
Event date 10/19/03
11. (05-168)(05-168A) Los Angeles County Police Canine Association
Event date 05/06/06
12. (07-83)(07-88A) Los Angeles County Police Canine Association
Event date 08/11/07

13. (2010-3)(2010-3A) Los Angeles County Police Canine Association
Event date 05/22/10

14. (03-171) Advertising Industry Emergency Fund
Event date 11/13/03

15. (04-170) Advertising Industry Emergency Fund
Event date 11/19/04

16. (05-146) Advertising Industry Emergency Fund
Event date 11/17/05

17. (2010-102) Advertising Industry Emergency Fund
Event date 11/12/2010

18. (04-192) Iranian American Parents Association
Event date 03/14/05

19. (05-162) International Committee of the L.A. Philharmonic Association
Event date 03/25/06

20. (05-167) American Friend of Hazon Yeshaya Soup Kitchen
Event date 12/13/06

21. (06-12) Style for Smiles Foundation
Event date 02/28/06

22. (06-14) The Neuropathy Association
Event date 04/03/06

23. (06-29) Writers Guild Foundation
Event date 03/18/06 & 03/19/06

24. (06-157) Operation of Hope
Event date 11/19/06

25. (06-195) Heal Breast Cancer Foundation
Event date 02/22/07

26. (03-72) Friendly Hand Foundation
Event date 05/18/08

27. (09-68) Friendly Hand Foundation
Event date 05/17/09

28. (07-39)(07-39A) Cedars-Sinai Medical Center/NICU
Event date 04/22/07

29. (07-96) Muscular Dystrophy Association
Event date 07/26/07

30. (07-102) National Coalition of Professionals against Crime
Event date 07/02-09/29/07

31. (07-109)(07-109A) California Society of CPAs
Event date 11/18/07
32. (08-143) California Society of CPAs
Event date 11/16/08
33. (09-132)(09-132A) California Society of CPAs
Event date 11/22/09
34. (07-114) LA Stars/Baron Davis Foundation c/o Life Sports Management
Event date 08/04/07
35. (07-126) Real Medicine Foundation
Event date 08/16/07
36. (07-170) Jewelers 24K Karat Club of Southern California
Event date 10/20/07
37. (08-157) Jewelers 24K Karat Club of Southern California
Event date 09/13/08
38. (07-173) NARSAD: The Mental Health Research Association
Event date 12/03/07
39. (07-184) Childhelp-Buena Ventura Chapter
Event date 12/02/07
40. (08-124) Cedars-Sinai Medical Center-Maxine Dunitz Neurosurgical Institute
Event date 08/25/08
41. (08-128) Israel Cancer Research Fund
Event date 08/13/08
42. (08-134) The Junior League of Los Angeles
Event date 11/09/08
43. (08-136) International Women's Media Foundation
Event date 10/16/08
44. (08-137) John Wayne Cancer Institute Auxiliary
Event date 10/21/08
45. (09-163) John Wayne Cancer Institute Auxiliary
Event date 10/29/09
46. (2011-8) John Wayne Cancer Institute Auxiliary
Event date 04/09/11
47. (08-144) Vistas for Children Inc.
Event date 11/09/08
48. (09-156) Vistas for Children Inc.
Event date 11/03/09

49. (08-146) Habitat for Humanity of Greater Los Angeles
Event date 10/01/08
50. (08-151) Hollywood NOTE Foundation
Event date 09/09/08
51. (09-88) Hollywood NOTE Foundation
Event date 05/31/09
52. (08-186) Asthma & Allergy Foundation of America – California Chapter
Event date 11/18/08
53. (08-190) Cerebral Palsy International Research Foundation
Event date 12/03/08
54. (08-198) National Charity League
Event date 02/12/09
55. (09-14A) Jewish Big Brothers Big Sisters
Event date 10/06/09
56. (2010-73) Jewish Big Brothers Big Sisters
Event date 10/21/2010
57. (09-30) Vahagn Setian Charitable Foundation
Event date 05/03/09
58. (09-38) Cedars-Sinai Medical Center – Pediatric Inflammatory Bowel Disease Center
Event date 06/14/09
59. (09-52) CLARE Foundation, Inc.
Event date 06/07/09
60. (09-180) CLARE Foundation, Inc.
Event date 07/01/2009-06/30/2010
61. (2010-60) CLARE Foundation, Inc.
Event date 06/13/2010
62. (09-96) Special Needs Network, Inc.
Event date 05/17/09
63. (09-102) Beverly Hills Little League
Event date 06/06/09
64. (09-114) American Friends of the Israel Philharmonic Orchestra
Event date 07/28/09
65. (09-116) Cedars-Sinai Medical Center Sports Spectacular
Event date 06/07/09
66. (09-118) United Friends of the Children
Event date 10/05/09

67. (09-141) Girl Scouts of Greater Los Angeles – Southwest Region
Event date 10/24/09
68. (09-143) Southern California Minority Business Development Council, Inc.
Event date 10/16/09
69. (2010-90) Southern California Minority Business Development Council, Inc.
Event date 10/15/2010
70. (09-149) The Kings College & Seminary
Event date 10/07/2009
71. (09-150) Janie Bradford Hal Scholarship Fund Inc. (Heroes and Legends)
Event date 09/27/2009
72. (2011-143) Janie Bradford Hal Scholarship Fund Inc. (Heroes and Legends)
Event date 09/25/2011
73. (09-177) National Charity League, Inc. San Fernando Valley Chapter
Event date 11/28/2009
74. (09-190) Pepperdine University
Event date 10/22/2009
75. (09-193) Pen Center USA West
Event date 12/02/2009
76. (09-195) Girls Incorporated
Event date 11/16/2009
77. (09-XXX) 100 Black Men of Los Angeles, Inc. – Application was received after the event, no permit was issued. – Event date 10/16/2009
78. (2010-92) 100 Black Men of Los Angeles, Inc.
Event date 10/15/2010
79. (2010-6) City of Hope Sportsmen's Club #0039
Event date 11/20/2010
80. (2010-17) Pepperdine University School of Law
Event date 03/06/2010
81. (2010-28) Beverly Hills CPR
Event date 02/26/2010-05/28/2010
82. (2010-145) Citizenship Education Fund
Event date 10/07/2010
83. (2010-156) Coalition for At Risk Youth (CARRY)
Event date 12/3/2010
84. (2010-187) Beverly Hills Meals on Wheels
Monetary Drive

85. (2011-14) Petersen Automotive Museum
Event date 02/20/2011
86. (2010-56) Affordable Living for the Aging
Event date 06/10/2010
87. (2010-XXX) Sheila Kar Health Foundation
Event date 02/14/2010
88. (2011-74) Sheila Kar Health Foundation
Event date 02/14/2011
89. (2011-54) City of Hope – Board
Event date 06/07/2011
90. (2011-55) Youth Renewal Fund
Event date 06/04/2011

H. COMMENTS FROM COMMISSIONERS

Commission requested staff to contact commissioners regarding North parking lot access.

Commission directed staff to follow up with the BHPOA regarding second solicitation requiring an additional permit.

I. ADJOURNMENT

Chair Raffel adjourned the meeting at 11:45 a.m.

**CITY OF BEVERLY HILLS
City Hall Room 280-A
455 North Rexford Dr.
Beverly Hills, CA 90210
SYNOPSIS**

**RECREATION AND PARKS COMMISSION SPECIAL MEETING
Tuesday, December 20, 2011
2:00 p.m.**

The meeting was called to order at 2:08 p.m.

ROLL CALL

Commissioners Present: Friedman, Rosoff, Anderson, Vice Chairperson Gersh, Chairperson Block

Commissioners Absent: None

Staff Present: Zoet, Pfalzgraf, Angel, Knebel

CONSIDERATION OF MINUTES

TAB 1. Regular Meeting of Tuesday, November 22, 2011

MOVED by Rosoff, SECONDED by Gersh to approve as presented. (5/0)

AYES: Friedman, Rosoff, Anderson, Gersh, Block

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

CARRIED

ORAL COMMUNICATION FROM THE AUDIENCE

None

NEW BUSINESS/STAFF REPORTS/CORRESPONDENCE

2. Library Renovation Update

Assistant Director of Community Services Nancy Hunt-Coffey presented an update for the Library renovation project. The request for bids for the renovation of both the children's and lobby areas was sent out in October 2011 and garnered three bids. On December 6th, City Council approved the lowest bid and awarded the project to W.E. O'Neil, who recently completed the West Hollywood Library project. The total budget is \$4.5 million.

Slides showed the current library configuration and the proposed changes including new Circulation desks, study tables and comfortable chairs as well as self service/express checkouts, meeting rooms, ADA compliant and family restrooms and a new children's theater.

The contractor has estimated 12 – 18 months for renovation beginning in early February 2012. The Children's Area will be moved to the second floor of the Library in the interim.

3. Human Services Update

Human Services Administrator James Latta spoke about the *Home for Good* Resolution passed by City Council recently which established policy for cities to work together to streamline services across our city borders for the homeless population. He also discussed programs to assist the homeless already established in our City which include an information card with important phone numbers to obtain assistance, the CLASP Homeless Outreach Team and The Community Assistance Grant Fund.

4. Beverly Gardens Restoration Proposal

Community Services Director Steve Zoet reported information from Mr. Steve Gordon, a resident who has recently approached the City to discuss the possibility of a landscaping restoration of Beverly Gardens Park. Mr. Gordon has offered to financially support initial landscaping research & review by local firm, Mia Lehrer and Associates. Conceptual approval by the City Council Liaisons has taken place. Director Zoet requested the support from the Commission. The Commissioners suggested forming an ad hoc committee and a meeting within the next month with Mr. Gordon.

MOVED by Rosoff, SECONDED by Gersh to form an ad hoc committee comprised of Commissioner Anderson and Commissioner Rosoff to work with the City Manager, City Council Liaisons and Mr. Steve Gordon in regard to the restoration of Beverly Gardens Park. (5/0)

AYES: Friedman, Rosoff, Anderson, Gersh, Block

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

CARRIED

5. Angelo Drive – Street Tree Master Plan (taken out of order)

Urban Forest Manager Ken Pfalzgraf reported on the progress of the removal/replacement of trees on Angelo Drive. At the City Attorney's advice there is a negative declaration that discusses what environmental impacts there are regarding the removal of the street trees on Angelo Drive. It is expected notice will be sent to residents in mid-January to remove/replace trees.

The Commissioners expressed gratitude to the Park Workers/Urban Forest Crew for their quick response during the recent wind/weather episodes in clearing branches and debris.

6. Gran Fondo and Proposed *Amgen Tour of California*

Community Services Director Steve Zoet spoke about the interest to get a longer term commitment for the Gran Fondo. City Council approved a three year agreement for the event to be held on the Sunday preceding Fathers Day each year. The Commissioners discussed other aspects of the event including the proposed change of the finish line for the coming year's event.

Amgen Tour of California was not discussed.

7. Rejection of Roxbury Park Bids

The bids for the Roxbury Park Renovation project exceeded the budget amount committed and were therefore rejected by Staff. City Council is planning a public meeting in January to discuss the future of the project.

8. CIP Report

Community Services Director Zoet reported on the Wilshire/Whittier Gateway Project bids being rejected by City Council. Public Works will re-bid the project after pre-qualifying contractors. Gruen & Associates has been retained and will continue to provide design services for the Santa Monica/Doheny Gateway.

9. Director's Report

Director of Community Services Steve Zoet and Staff provided the Commission with updates on the following:

- BHAAC additional funding was approved by City Council; Maison De Luxe update; Greystone Demonstration Garden; JPA Negotiations; Event Calendar & Meeting Dates.

The Commission discussed a time change for the January 24, 2012 meeting to accommodate Commissioners attendance at the City Council Study Session.

10. Commission Reorganization

The Commission and Staff presented a plaque to out-going Chairperson Block in recognition of his outstanding work as the Chair of the Commission.

Community Services Staff was pleased to announce the following Commission changes:

- Vice Chairperson Gersh was installed as Commission Chairperson.
- Commissioner Anderson was installed as Commission Vice Chairperson.

UNFINISHED BUSINESS/COMMENTS BY COMMISSIONERS INCLUDING TOPICS FOR FUTURE AGENDAS

Chairperson Gersh suggested a priority session for the coming year's items.

AD HOC CHAIRPERSON REPORTS

11. Commission Ad Hoc

- a. City Council Liaison/Mayor's Cabinet (Block/Gersh)
Chair Block gave a detailed report of the Mayor's Cabinet Meeting.
- b. Beverly Canon Gardens (Block/Friedman)
Staff is revising rules that would allow expanded uses.
- c. Farmers' Market (Anderson/Rosoff)
Market is slightly shifting its location in the spring to accommodate new tenant on Civic Center Drive.
- d. Fine Arts (Gersh/Anderson)
No discussion.
- e. Gateway Signage Project (Block/Rosoff)
Discussed in Tab #8.
- f. Gifting Concept (Anderson/Rosoff)
No discussion.
- g. Greystone Park (Gersh/ Anderson)
Discussed in Tab #9.
- h. Master Plan for La Cienega and Roxbury Parks (Block/Friedman)

- Discussed in Tab #7.
- i. Seniors/Volunteers (Gersh/Friedman)
The Roxbury Park Auditorium was filled to capacity with seniors for the Annual Thanksgiving Luncheon.
- j. Special Events/Concert Series (Gersh/Rosoff)
No discussion.
- k. Sports (Block/Friedman)
The youth sports groups should be contacted prior to the Roxbury Park Community Meeting.
- l. Street Tree Master Plan (Anderson/Rosoff)
Discussed in Tab #5.
- m. Teens (Gersh/Friedman)
Brief update on the Teen activities being planned.

Updates for the Commission Ad Hoc Assignments will take place at the January Commission Meeting

ADJOURNMENT

Meeting was adjourned at 4:23 p.m.

**CITY OF BEVERLY HILLS
DESIGN REVIEW COMMISSION MEETING
455 North Rexford Drive, Beverly Hills, CA 90210
Commission Meeting Room 280-A**

REGULAR MEETING

**Thursday, January 5, 2012
1:00 p.m.**

SYNOPSIS

OPEN MEETING

ROLL CALL AT 1:07 P.M.

Commissioners Present: Commissioner Wyka, Commissioner Nathan, Commissioner Strauss, Vice Chair Pepp and Chair Szabo.

Commissioners Absent: None.

Staff Present: S. Rojemann, C. Gordon and J. Lait
(Community Development).

APPROVAL OF AGENDA

COMMUNICATIONS FROM THE AUDIENCE

- Members of the public may address the Commission*

CONSIDERATION OF MINUTES

1. The minutes of the December 1, 2011 meeting were approved as amended.

ACTION:

Moved by Order of the Chair.

NEW BUSINESS - PUBLIC HEARINGS

1. 630 North Foothill Road (PL# 113 2309)

A request for an R-1 Design Review Permit to allow the construction of a new one-story single-family residence located in the Central Area of the City north of Santa Monica Boulevard at **630 North Foothill Road.**

Szabo/Wyka; 5-0
Returned for restudy.

COMMUNICATIONS FROM THE DESIGN REVIEW COMMISSION

- Report from the Mayor's Chair meeting
- Report from the Mayor's Cabinet meeting
- Meeting Recap Discussion

COMMUNICATIONS FROM THE DIRECTOR OF COMMUNITY DEVELOPMENT

- DRC 2012 Meeting Calendar
- Report from the City Planner

THE MEETING WAS ADJOURNED AT 3:15 P.M.