



AGENDA REPORT

Meeting Date: December 19, 2011
Item Number: G-6
To: Honorable Mayor & City Council
From: Susan Healy Keene, AICP, Director of Community Development
Subject: AMENDMENT NO. 1 TO THE AGREEMENT BETWEEN THE CITY OF BEVERLY HILLS AND OSTASHAY & ASSOCIATES FOR ON-CALL HISTORIC PRESERVATION CONSULTING SERVICES
Attachments: 1. Agreement

RECOMMENDATION

Staff recommends that the City Council approve an amendment to the agreement with Ostashay and Associates, for on-call historic preservation consulting services increasing the consideration amount by \$100,000 for a total not-to-exceed amount of \$150,000 and providing the option to extend the agreement for two additional one year terms. This contract is entirely developer funded and would not draw from any City funding accounts.

INTRODUCTION

Ostashay and Associates is an experienced historic preservation consulting firm that specializes in providing services to municipalities. Principal Jan Ostashay, formerly the historic preservation officer for the City of Long Beach, and currently its preservation consultant, has also provided services to the cities of Laguna Beach, Santa Monica, Hermosa Beach and Anaheim, among others. Ostashay and Associates conducted a 2004 update to the City of Beverly Hills historic resources survey and has provided historic preservation services in support of projects in Beverly Hills since that time so the firm is familiar with this community which is particularly important when addressing historic preservation issues.

DISCUSSION

On June 8, 2011, the City entered into an agreement with Ostashay and Associates for on-call historic preservation consulting services for CEQA compliance for private development projects with a not-to-exceed consideration amount of \$50,000. The scope of work, attached to the agreement, includes historical resource assessments, assistance in mitigation monitoring associated with completed environmental review, and guidance on conformance with the Secretary of the Interior's Standards for the Treatment of Historic Properties (Secretary's Standards).

Staff anticipates a greater need for these services in the coming year making it necessary to increase the consideration amount.

FISCAL IMPACT

There is no fiscal impact to the City's general funds. All costs associated with the historic preservation reviews for this contract are paid by project applicants.

Susan Healy Keene, AICP

Approved By

A handwritten signature in black ink that reads "Susan Healy Keene". The signature is written in a cursive style and is positioned below a horizontal line that spans the width of the signature area.

Attachment 1

AMENDMENT NO. 1 TO AN AGREEMENT BETWEEN THE CITY
OF BEVERLY HILLS AND OSTASHAY & ASSOCIATES FOR
ON-CALL HISTORIC PRESERVATION CONSULTING
SERVICES

NAME OF VENDOR: Ostashay & Associates Consulting

RESPONSIBLE PRINCIPAL OF VENDOR: Jan Ostashay, Principal

VENDOR'S ADDRESS: P. O. Box 542
Long Beach, CA 90801
Attention: Jan Ostashay, Principal

CITY'S ADDRESS: City of Beverly Hills
455 N. Rexford Drive
Beverly Hills, CA 90210
Attention: Susan Healy Keene
Director of Community Development

COMMENCEMENT DATE: May 19, 2011

TERMINATION DATE: May 18, 2012 unless extended pursuant to
Section 2

CONSIDERATION: Not to exceed \$150,000

AMENDMENT NO. 1 TO AN AGREEMENT BETWEEN THE CITY
OF BEVERLY HILLS AND OSTASHAY & ASSOCIATES FOR
ON-CALL HISTORIC PRESERVATION CONSULTING
SERVICES

This Amendment No. 1 is to that certain Agreement dated June 8, 2011 and identified as Contract No. 192-11 a copy of which is on file in the office of the City Clerk, between the City of Beverly Hills, a municipal corporation ("CITY") and Ostashay & Associates ("CONTRACTOR"), for on-call historic preservation consulting services.

RECITALS

A. CITY entered into a written Agreement, dated June 8, 2011, for historic preservation consulting services.

B. CITY desires to increase the Consideration in anticipation of a greater need for CONTRACTOR's services in the upcoming year.

C. CITY further desires to add an option to extend the Agreement for two additional one year terms.

NOW, THEREFORE, the parties hereto do amend the Agreement as follows:

Section 1. The Consideration shall be amended as set forth above.

Section 2. Section 2 of the Agreement entitled "Time of Performance" shall be amended to read as follows:

"Section 2. Time of Performance. CONTRACTOR shall commence its services under this Agreement upon receipt of a written notice to proceed from CITY. The City Manager or his designee may extend the time of performance in writing for two additional one-year terms or

such other term not to exceed two years from the date of termination pursuant to the same terms and conditions of this Agreement. CONTRACTOR shall complete the performance of services by the Termination Date set forth above or in conformance with the project timeline established by the City Manager or his designee. "

Section 3. Except as specifically amended by this Amendment No. 1 all terms and conditions set forth in the Agreement shall remain in full force and effect.

EXECUTED the ____ day of _____, 201__, at Beverly Hills, California.

CITY OF BEVERLY HILLS
A Municipal Corporation

BARRY BRUCKER
Mayor of the City of
Beverly Hills, California

ATTEST:

BYRON POPE
City Clerk

CONTRACTOR: OSTASHAY &
ASSOCIATES CONSULTING

JAN OSTASHAY
Principal

APPROVED AS TO FORM

LAURENCE S. WIENER
City Attorney

APPROVED AS TO CONTENT:

JEFFREY KOLIN
City Manager

SUSAN HEALY KEENE
Director of Community Development

KARL KIRKMAN
Risk Manager