

A detailed Commission packet is available for review in the Library and the City Clerk's Office.

CITY OF BEVERLY HILLS

**CITY HALL ROOM 280-A
455 N Rexford Drive
Beverly Hills, Ca 90210**

SYNOPSIS

TRAFFIC & PARKING COMMISSION REGULAR MEETING

July 7, 2011

9:00 a.m.

ROLL CALL – 9:01 a.m.

PRESENT: L.J. FRIEDMAN, LICHT, GRUSHCOW, STEINBERG, I.M. FRIEDMAN, LEVINE

ABSENT: *FISHER

**Commissioner Fisher arrived at 9:40 a.m.*

STUDY SESSION – 9:02 a.m.

1. POLICE DEPARTMENT REPORT

Lt. Rosen updated the Commission on Police Departmental (PD) activities.

**2. COMMISSION CHAIR REPORT
Mayor's Cabinet Meeting – June 8, 2011**

Notes included in the packet.

**3. BROWN ACT, CONFLICT OF INTEREST AND STATEMENT OF ECONOMIC
INTEREST – ORAL PRESENTATION BY ROXANNE DIAZ, CHIEF ASSISTANT CITY
ATTORNEY**

Roxanne Diaz presented a PowerPoint overview of the "Ralph M. Brown Act" principles and laws.

4. SMART TRAFFIC MANAGEMENT

Bicycle Update

Deputy Director of Transportation Aaron Kunz informed the Commission that the ad hoc committee's next step will be to meet with J. Rivera with Culver City.

Congestion Management Update

Director of Parking Operations Chad Lynn stated no update at this time.

5. COMMUNITY DEVELOPMENT QUARTERLY REPORT

David Reyes, Principal Planner from Community Development, provided an overview of the Planning Division project list included in the TPC packet report and addressed Commission inquiries.

6. STAFF STATUS REPORT

a. Westside Subway Extension Update

Informational Update

b. Sunset Boulevard Intersection Update

Mr. Kunz stated that the item will return in August/September as a study session item. Chair LEVINE suggested having a Special Meeting to conduct final reviews.

Mr. Kunz will follow-up with the TPC via email to narrow down dates of availability for the Special Meeting.

c. Senior Supermarket Shuttle Policies

Mr. Kunz provided background information on the item and stated any program requires direction from City Council.

Transportation Planner Martha Eros provided information from the staff report and expressed the value of the shuttle service to the seniors of the community.

Mr. Kunz stated that the Traffic & Parking Commission would need City Council direction to evaluate any changes. Mr. Kunz noted that most cities in Los Angeles County have similar services for their senior and disabled residents.

d. Correspondence

No correspondence received.

e. Traffic & Parking Commission Project Matrix

The matrix was included in the packet.

COMMENTS FROM COMMISSIONERS (ORAL)

Commissioner I. FRIEDMAN inquired if UPS has a staging location for their delivery trucks on Third Street.

Mr. Kunz stated that UPS trucks do park on Third Street in the afternoon as their "transfer location". Mr. Kunz will look into the matter and will come back to the TPC.

Vice Chair STEINBERG noticed "No Parking" signs still posted up in front of the high school from graduation.

Mr. Kunz will look into the matter and will follow-up with staff.

ORAL COMMUNICATION FROM THE AUDIENCE – 9:30 a.m.*

No comments.

ACTION ITEMS – 9:30 a.m.

1. 300 BLOCK OF SOUTH BEDFORD DRIVE – DISCONTINUE CITY-INITIATED PROCESS

Deputy Director of Transportation Aaron Kunz provided background information on the item. Mr. Kunz noted that since the Traffic & Parking Commission initiated the process, action is needed to discontinue the process.

Commissioner L. FRIEDMAN stated that by discontinuing this item, there will not be uniformity with surrounding blocks.

Motion by STEINBERG, seconded by LICHT

6/0 To discontinue the City-initiated process to modify the permit parking regulation on the 300 block of South Bedford Drive.

AYES: L. FRIEDMAN, LICHT, GRUSHCOW, I. FRIEDMAN, STEINBERG, LEVINE

NOES: None

ABSENT: FISHER

ABSTAIN: None

CARRIED:

2. CONSIDERATION OF THE JUNE 2, 2011 REGULAR MEETING MINUTES

Motion by I. FRIEDMAN, seconded by L. FRIEDMAN

5/0 To approve the minutes.

AYES: L. FRIEDMAN, LICHT, GRUSHCOW, STEINBERG, I. FRIEDMAN

NOES: None

ABSENT: FISHER

ABSTAIN: LEVINE
CARRIED:

ADJOURNMENT – 12:22 p.m.

**CITY OF BEVERLY HILLS
HUMAN RELATIONS COMMISSION
SYNOPSIS**

July 21, 2011
455 N. Rexford Drive
Beverly Hills, CA 90210
City Hall, Room 280-A
9:15 a.m.

The meeting was called to order at 9:16 a.m.

ROLL CALL

Commissioners Present: Pease, Ginsburg, Linder, Nazarian

Sherman arrived at 9:18 a.m. Meshkaty arrived at 9:57 a.m.

Staff Present: Latta, Kahn, Knebel, Kyriazi

CONSIDERATION OF MINUTES

Tab 1. REGULAR MEETING OF JUNE 16, 2011:

MOTION by Pease, SECONDED by Linder to approve as presented (5/0)

AYES: Pease, Ginsburg, Sherman, Linder, Nazarian

NOES: None

ABSENT: Meshkaty

ABSTAIN: None

CARRIED

Tab 2. SPECIAL MEETING OF JUNE 30, 2011:

MOTION by Nazarian, SECONDED by Pease to approve as amended (5/0)

AYES: Pease, Ginsburg, Sherman, Linder, Nazarian

NOES: None

ABSENT: Meshkaty

ABSTAIN: None

CARRIED

ORAL COMMUNICATION FROM THE AUDIENCE

Beverly Hills resident, Lorraine Althea Wells, addressed the Commission about an incident with BHPD in City Hall and another incident at her residence.

CONTINUED AND NEW BUSINESS

Tab 3. COMMISSION REPORTS:

HRC REPRESENTATIVES

Dr. Brian Goldberg was unable to attend meeting. Chair Nazarian read an email that he sent regarding updates from the school board.

ADMINISTRATOR

Report from Human Services Administrator James R. Latta, L.C.S.W.

The sound ordinance hearing and public comment period is over, but Human Services is still receiving "petitions." This item is tentatively scheduled for the August 16th Study Session Council Meeting.

Human Services oversees and administers the Community Assistance Grant Funds. These help the City maintain a social service safety net in the community. Human Services is currently working on contracts with The Maple Center Counseling Center, Westside Food Bank, Saban Free Clinic, People Assisting The Homeless (PATH), Jewish Family Service (JFS), Chiron Center Inc., All Saints Homeless Assistance Program, Beverly Hills Active Adult Club (BHAAC), BH CPR and the Beverly Hills Education Foundation.

This year Human Services will administer Federal funds from the Community Development Block Grant (CDBG) Program. Funds will continue to support the Handyworker and the Senior Care Manager programs.

All complaints that have come before the commission have been closed. No misconduct found according to Sergeant Shan Davis.

Gisele Grable will attend a future commission meeting to discuss the City of Beverly Hills Community Charitable Foundation.

At the September meeting, the Chair and Vice Chair rotation will occur.

The Commissioners reviewed the Commission Priority List noting the Noise Ordinance, the Human Service Commission Award and the Embrace Civility "branding" as top priorities.

Staff announced applications for the Human Relation Commission vacancy are available in the City Clerk's office and they are being accepted until August 19 2011.

CHAIR

Mayor's Cabinet Meeting:

Chair Nazarian gave a brief update on the Mayor's cabinet meeting.

Tab 6. FINE ART COMMISSION INFORMATION: Nancy Hunt-Coffey, staff liaison to the Fine Art Commission, along with Fine Art Commission Chair Judith Friedman and Commissioner Terri Smooke, spoke about the charge of the Fine Arts Commission.

Tab 4. OVERVIEW OF CURRENT AND PENDING AGENDA ITEMS TO BE CONSIDERED BY THE HUMAN RELATIONS COMMISSION:

No comments from Commission.

Tab 5. HUMAN RELATIONS COMMISSION AWARDS PROPOSAL AD HOC REPORT:

Staff discussed the status of creation of a Human Relations Commission Award. Further discussions will occur in the September Commission Meeting after additional information is prepared by Staff.

Tab 8. CALENDAR FOR 2011 COMMISSION MEETING DATES: No meeting in August, 2011. No commissioners stated any conflicts for future meetings.

Tab 7. REVIEW OF COMMISSION'S ROLE IN RECEIVING CITIZEN COMPLAINTS:

MOTION by Nazarian, to take the recommendation to request briefing from the police department Professional Standards Unit about the process of Police Department complaint procedures.

SECONDED by Pease to approve as amended (6/0)

AYES: Pease, Ginsburg, Sherman, Meshkaty, Linder, Nazarian

NOES: None

ABSENT: None

ABSTAIN: None

CARRIED

Update from Lieutenant Joseph Chirillo

No incidents or crimes to report within purview of Commission.

Latta asked for an update about Dr. Goldberg's concern regarding the City Council's decision to remove the remaining School Resource Officer (SRO).

TOPICS FOR FUTURE AGENDA ITEMS –

None.

Chair wished everyone a wonderful summer.

ADJOURN

The meeting was adjourned at 11:23 a.m.

**RECREATION AND PARKS COMMISSION
REGULAR MEETING**

SYNOPSIS

**Tuesday, July 26, 2011
2:00 p.m.
City Hall Conference Room 280-A
455 North Rexford Dr. Beverly Hills, CA 90210**

The meeting was called to order at 2:00 p.m.

ROLL CALL

Commissioners Present: Rosoff, Anderson, Gersh, Block
Commissioner Absent: Friedman
Staff Present: Zoet, Angel, Meyerowitz, Pfalzgraf, Knebel

CONSIDERATION OF MINUTES

TAB 1. Regular Meeting of Tuesday, June 28, 2011

MOVED by Rosoff , SECONDED by Anderson to approve as presented. (4/0/1)

AYES: Rosoff, Anderson, Gersh, Block
NOES: NONE
ABSENT: Friedman
ABSTAIN: NONE

CARRIED

The Commission was pleased with the more detailed minutes that were offered.

ORAL COMMUNICATION FROM THE AUDIENCE

Jasmine Talei spoke to the Commission about the creation of a community garden.

Margy Gunderson voiced her approval for the off-leash dog area and offered her assistance in the community outreach for the project.

Gregory Bell expressed his displeasure over the Hamel Park area and presented photos to the Commission to show its deteriorated state.

NEW BUSINESS/STAFF REPORTS/CORRESPONDENCE

TAB 2. Off-Leash Dog Park Follow Up

The Commission had previously discussed three proposed sites for an off-leash dog area:

- 1) The 300 Block of Foothill Road & Alden Drive;
- 2) The Putting Green Area at Roxbury Park;
- 3) The Croquet Green at Roxbury Park.

Since the last Commission meeting the Foothill Road area is no longer a viable option. Recreation Services Manager Teri Angel has done outreach to various community members for input regarding the project. The Commissioners discussed the two remaining areas and concluded the Croquet Green would be the best option at this time.

MOVED by Rosoff, SECONDED by Gersh to direct Staff to investigate further into the use of the Croquet Green (located at the northeast side of the park) determine usability and expenses related to it as an off-leash dog area. (4/0/1)

AYES: Rosoff, Anderson, Gersh, Block
NOES: NONE
ABSENT: Friedman
ABSTAIN: NONE
CARRIED

TAB 3. Greystone Caterer Pre-Approval List

Recreation Services Manager Brad Meyerowitz reported on the process for developing a pre-approved caterer list at Greystone Estate. The three that have been chosen to move forward are Specialty Restaurant Corporation, Jackson Catering and Wolfgang Puck Catering. The caterers have different price ranges and represent a diversity of menus. With Commission approval, Staff will be making their recommendations at the August 16, 2011, City Council Study Session.

MOVED by Rosoff, SECONDED by Gersh that the Commission endorses the list of caterers that have been selected. (4/0/1)

AYES: Rosoff, Anderson, Gersh, Block
NOES: NONE
ABSENT: Friedman
ABSTAIN: NONE
CARRIED

TAB 4. Park Signage

Community Services Director Steve Zoet described the current signage at Coldwater Canyon Park and presented an additional sign for the Commission's consideration which was supported. The Commission asked that in all cases when posting public signage that its readability be assessed by evaluating such things as background color, script size, and related issues.

TAB 5. CIP Report

Community Services Steve Zoet gave an update on the following

Capital Improvement Projects (CIP):

- Greystone Mansion HVAC System
Installation of the mansion's HVAC is continuing on schedule with completion anticipated in September. Staff continues preparation for the Home Showcase event to take place in December and the Ball of Artists event scheduled for January 2012.
- Gateway Signage Project
The City's Engineering Department is in receipt of the plans for final review and expects to send them out to bid shortly. Staff expects the Wilshire/Whittier Gateway project to start construction by the end of the calendar year.
- Roxbury Community Center
Staff met with the City Council Liaisons in late June. Staff continues to research and compile the requested information. It is anticipated an August meeting will be held with the Liaisons and then discussed further with the Commission at the Regular September Meeting. No specific date has been determined as to when the matter will be brought forward before City Council.

TAB 6. Director's Report

Director of Community Services Steve Zoet and Staff provided the Commission with updates on the following:

- After School Tutoring Program – The Maple Counseling Center approached the City and asked that the City continue their tutoring program formerly coordinated through the School District as the District is unable to fund it any longer. The program will be offered along the same format as youth afterschool Classes.
- Team Beverly Hills – The list of accepted participants has been provided to the Commissioners.
- Concerts on Cañon - Update was provided on the upcoming concert series. First concert was a great success and embraced by the Community.
- Angelo Drive Update
Parks & Urban Forest Manger Ken Pfalzgraf updated the Commission on the re-surveying of Angelo Drive in regard to the removal and replacement of the Ficus Trees. He reported that the criterion has been met and he will be forwarding the results to the City Attorney's Office for their review.

MOVED by Anderson, SECONDED by Rosoff that the removal of the trees, after a second vote which was more than 50%, to remove the existing trees and replace with the 48" box trees and that these votes be kept private. The City Attorney has the pertinent information (4/0/1)

AYES: Rosoff, Anderson, Gersh, Block
NOES: NONE
ABSENT: Friedman

ABSTAIN: NONE
CARRIED

- Event Calendar (provided)
- Calendar 2011 Meeting Dates (provided) - Commissioner Gersh asked for a time change for the September meeting. Additionally, the December meeting will be moved to an earlier date because of expected City furloughs. It was suggested to move the date to the previous week, December 20, 2011. Staff will confirm with the Commissioners both meeting time/date changes.

UNFINISHED BUSINESS/COMMENTS BY COMMISSIONERS INCLUDING TOPICS FOR FUTURE AGENDAS

- Commissioner Anderson discussed the roadway construction on Santa Monica Blvd. and the resulting very small curb created by the continued repaving and the disturbance of the water flow in the drains in the alleys at Beverly Gardens.
- He also voiced his disapproval of the color of the new lighting along Santa Monica Blvd.

AD HOC CHAIRPERSON REPORTS

TAB 7. Commission Ad Hoc assignments

- a. City Council Liaison/Mayor's Cabinet (Block/Gersh) – Chairperson Block gave a report on the Mayor's Cabinet Meeting.
- b. Beverly Canon Gardens (Block/Friedman) – Community Services Administrator Gisele Grable will be updating the Commission on recent requests for use of the Gardens.
- c. Farmers' Market (Anderson/Rosoff) - Commissioner Anderson will be a judge at the 17th Annual Chili Cook-off at the August 7th Farmers' Market.
- d. Fine Arts (Gersh/Anderson) – It is suggested that representatives from the Recreation & Park Commission and Fine Arts Commission convene.
- e. Gateway Signage Project (Block/Rosoff) - Discussed in CIP Report/Tab 4.
- f. Gifting Concept (Anderson/Rosoff) – Commissioner Anderson advised that residents can make a charitable contribution to the City of Beverly Hills. The 501 c 3 status for the City of Beverly Hills is being reviewed at the State level at this time.
- g. Greystone Park (Gersh/Anderson) – The "Rose Society" is currently drafting a proposal to take over the maintenance of the lower rose garden in lieu of paying meeting room fees at Greystone.
- h. Master Plan for La Cienega and Roxbury Parks (Block/Friedman) – Discussed in CIP Report/Tab 4.
- i. Seniors/Volunteers (Gersh/Friedman) – No discussion.
- j. Special Events/Concert Series (Gersh/Rosoff) – Discussed in Director's Report/Tab 5.
- k. Sports (Block/Friedman) – No discussion.
- l. Street Tree Master Plan (Anderson/Rosoff) – Discussed in Director's Report/Tab 5.
- m. Teens (Gersh/Friedman) – The 15 member Teen Advisory Committee has been selected.

ADJOURNMENT

Chairperson Block adjourned the meeting at 4:10 p.m.