



AGENDA REPORT

Meeting Date: July 7, 2011
Item Number: F-22
To: Honorable Mayor & City Council
From: Roxanne M. Diaz, Chief Assistant City Attorney
Subject: APPROVAL OF A CHANGE ORDER FOR DAPEER ROSENBLIT & LITVAK IN THE AMOUNT OF \$7,150 RELATED TO LEGAL SERVICES FOR MUNICIPAL CODE PROSECUTION

Attachments:

1. Change Purchase Order Request
2. Purchase Orders

RECOMMENDATION

That the City Council approve a \$7,150 change order for Dapeer, Rosenblit & Litvak for Municipal Code prosecution services during fiscal year 2010-2011.

INTRODUCTION

The law firm of Dapeer, Rosenblit & Litvak provides legal services related to the prosecution of municipal code violations as well as legal services related to red light tickets that are contested in court.

DISCUSSION

This year there has been additional code enforcement and photo red light ticket activity that was not anticipated. Accordingly, additional funds are required to be added to the purchase order. With this change order, the total purchase order amount will be \$257,150.

FISCAL IMPACT

Funds related to this change order are available in the City Attorney's budget.

Roxanne M. Diaz
Chief Assistant City Attorney

Attachment 1



CITY OF BEVERLY HILLS

CHANGE PURCHASE ORDER REQUEST

455 NORTH REXFORD DRIVE
BEVERLY HILLS, CALIFORNIA 90210-4817

PAGE 1

DATE	DIVISION NAME
06/27/2011	CITY ATTORNEY

PURCHASE ORDER NO
11200221
CHANGE ORDER NO
2

VENDOR NO: 35709
VENDOR NAME: Dapeer, Rosenblit & Litvak, LLP

ACTION A/D/E	LINE ITEM#	BUDGET UNIT	ACCOUNT #	ORIGINAL PRICE OF LINE ITEM#	AMOUNT REQUESTED	EXTENDED PRICE OF LINE ITEM#
A	1	4800502	73260	\$250,000	\$7,150	\$ 257,150.00

There has been more code enforcement and red light enforcement activity than what was previously anticipated. We make this revision now in order to pay for services rendered in 2010-2011 from 2010-2011 monies.

ACTION A/D/E	LINE ITEM#	BUDGET UNIT	ACCOUNT #	ORIGINAL PRICE OF LINE ITEM#	AMOUNT REQUESTED	EXTENDED PRICE OF LINE ITEM#

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DETAILS: Reflects history of the change orders for this PO.

Original PO Amount:	\$200,000.00	PO TOTAL	
Change order # 1	\$50,000.00		Item # 1
Change order #	\$7,150.00		Item # 2
Change order #			Item # 3
Change order #	\$		Item #
New PO Total:	\$ 257,150.00		

MUST BE SIGNED BY AUTHORIZED CITY AGENT

Use this space if you need another authorized signature	<p style="margin: 0;">AUTHORIZED SIGNATURE</p> <p style="margin: 0;">Roxanne M. Diaz</p>
STATE SALES TAX SHOULD BE ADDED TO THE INVOICE. EXEMPTION CERTIFICATES WILL BE SUPPLIED BY THE CITY CONCERNING FEDERAL EXCISE TAXES. SEE REVERSE SIDE FOR TERMS AND CONDITIONS	<p style="margin: 0;">06/27/2011</p> <p style="margin: 0;">DATE</p>

ACTION LEGEND

A-ADD NEW CODE OR NEW ITEM D-DISENCUMBER E-ENCUMBER

Attachment 2



CITY OF BEVERLY HILLS

455 N Rexford Drive
Beverly Hills, CA 90210

PURCHASE ORDER NO. 11200221-1

PAGE NO. 1

VENDOR 35709
DAPEER, ROSENBLIT & LITVAK LLP
2770 E SLAUSON AVENUE
HUNTINGTON PARK CA 90255

SHIP TO CITY ATTORNEY
CITY OF BEVERLY HILLS
455 N REXFORD DRIVE, ROOM 320
BEVERLY HILLS, CA 90210-4896
ATTN: L. WIENER/LR 310.285.1054

ORDER DATE: 07/13/10 BUYER: L. WIENER/LR REQ. NO.: 11100070 REQ. DATE:

TERMS: NET 30 DAYS F.O.B.: DESC.: 4800502 75260

ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
			COUNCIL APPROVED 7/8/2010, ITEM G-13. AMENDMENT#1/AGREEMENT#285-06 EXPIRES WHEN TERMINATED. ALL INSURANCE MUST REMAIN CURRENT. CHARGES ARE NOT TO EXCEED TOTAL CHANGE ORDER #1- ENCUMBER \$50,000 TO COVER THE REMAINDER OF THE YEAR PER R DIAZ. TOTAL IS NOW \$250,000. 4/26/2011.		
01	1.00	EA	MUNICIPAL CODE ENFORCEMENT LEGAL SERVICES- BLANKET PO.	250000.0000	250,000.00

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE	PAGE TOTAL \$	250,000.00
01	4800502 73260	250,000.00		TOTAL \$	250,000.00

APPROVED BY _____

AUTHORIZED SIGNATURE

APR 27 2011



CITY OF BEVERLY HILLS

455 N Rexford Drive
Beverly Hills, CA 90210

PURCHASE ORDER NO. 11200221

PAGE NO. 1

VENDOR 35709
DAPEER, ROSENBLIT & LITVAK LLP
2770 E SLAUSON AVENUE
HUNTINGTON PARK CA 90255

SUPPLIER CITY ATTORNEY
CITY OF BEVERLY HILLS
455 N REXFORD DRIVE, ROOM 320
BEVERLY HILLS, CA 90210-4896
ATTN: L. WIENER/LR 310.285.1054

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APPROVED BY

[Handwritten Signature]
AUTHORIZED SIGNATURE