



AGENDA REPORT

Meeting Date: June 21, 2011
Item Number: F-10
To: Honorable Mayor & City Council
From: Steven Zoet, Director of Community Services *SZ*
Subject:

APPROVAL OF A CHANGE ORDER TO THE BLANKET PURCHASE ORDER IN THE AMOUNT OF \$6,000 TO BEVWOOD FUN CAMP FOR A TOTAL NOT TO EXCEED \$56,000 FOR YOUTH SPORTS CAMPS AND CLASSES THROUGH THE COMMUNITY SERVICES DEPARTMENT.

Attachments: None

RECOMMENDATION

Request approval a change order to the blanket purchase order in the amount of \$6,000 to BevWood Fun Camp. for a total not to exceed \$56,000 for youth sports camps and classes through the Community Services Department.

Budget Unit	Account #	Description of Fund Source/Account #	Amount
0106702	73122	Youth/Rec Acts Contract Svcs	\$6,000

INTRODUCTION

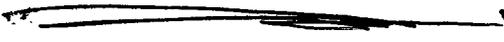
The services of BevWood Fun Camp have been used by the City for over 15 years. BevWood Fun Camp offers sports classes and has attracted a high participation amongst the community's youth. The vendor's staff is comprised of highly qualified professionals from diverse backgrounds in coaching.

DISCUSSION

BevWood Fun Camp will provide youth sports instruction for the City's Community Services Department in accordance with a schedule approved by City. Sports instruction will be offered through youth camp programs and classes.

FISCAL IMPACT

The provision of the youth sports program is based upon a revenue split with BevWood Fun Camp receiving 70% of the resident rate of the registration fees and the City retaining the remaining amount. Funds are currently available for this expenditure which is offset by revenue in an amount not to exceed \$56,000. The City has already paid the vendor \$50,000. An additional \$6,000 is requested to be added to his current Blanket Purchase Order for the 2010-11 fiscal year to pay the vendor for larger than usual participation numbers in the Spring Session classes.



Dr. Scott G. Miller, CFO



Steve Zoet, Director