



AGENDA REPORT

Meeting Date: November 4, 2010
Item Number: F-10
To: Honorable Mayor & City Council
From: David Schirmer, Chief Information Officer
Subject: APPROVAL OF AN AGREEMENT BETWEEN THE CITY OF BEVERLY HILLS AND RADIOMOBILE, A DIVISION OF RF INDUSTRIES LTD., FOR PURCHASE AND IMPLEMENTATION OF AN 800 MHZ WIRELESS RADIO NETWORK SYSTEM; AND

AUTHORIZE A PURCHASE ORDER IN THE AMOUNT OF \$64,545.00 TO RADIOMOBILE, DIVISION OF RF INDUSTRIES LTD. FOR THE GOODS AND SERVICES

Attachments: 1. Agreement

RECOMMENDATION

Staff recommends that the City Council approve the "Agreement between the City of Beverly Hills and RadioMobile for purchase and implementation of an 800 MHz wireless radio network system", and authorize issuance of a purchase order for the goods and services in the amount of \$64,545.00.

INTRODUCTION

The Police and Fire Departments, together referred to as Public Safety, have an ongoing need to have reliable mobile communications in all areas of the City. Reliable mobile communications help Public Safety to provide effective and efficient services to the public.

Currently, there are two modes of wireless data communication that supports Public Safety: Wi-Fi and cellular. While the current wireless data network offers substantial coverage in various parts of the City, there are certain areas within the City, especially in the northern and eastern sections, that have gaps in which wireless communications is not available. These gaps in service coverage make data exchange with dispatch difficult. Consequently, staff determined that a tertiary solution to augment the Wi-Fi and

cellular systems needed to be identified to provide better coverage in the gaps within the City. It should be noted that public safety voice communications are very good throughout the City.

DISCUSSION

IT partnered with Public Safety to test various technologies that would provide an additional secure wireless data network in areas where Police and Fire experienced gaps in network coverage. Based on the research, staff determined that the City could provide its own data communications system by capitalizing on the existing City-owned 800 MHz frequency.

This technology will provide wireless data access to computers in the vehicles, thereby adding additional redundancy and expanding coverage areas of wireless data network. While the use of this additional network for wireless data communication does not provide Public Safety with the full functionality of the existing networks due to the limited bandwidth, it does offer sufficient secure messaging capabilities to ensure ongoing communications with dispatch in network gaps.

Through research, RadioMobile was identified as one of the leading specialists in of 800 MHz wireless data network technology, with proprietary hardware and software interfaces to ensure seamless integration with the City's existing mobile communications systems. RadioMobile's IQ Mobile software provides Public Safety with seamless real-time mobile messaging and status updates.

FISCAL IMPACT

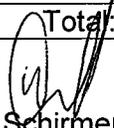
Funding is budgeted in this fiscal year's CIP budget for the Radio Infrastructure.

Funds for this project are provided as follows:

Budget Unit	Account #	Description of Fund Source/Account #	Amount
31410859	85050	CIP Equipment	\$64,545.00
Total:			\$64,545.00



Noel Marquis
Finance Approval



David Schirmer
Approved By

Attachment 1

AGREEMENT BETWEEN THE CITY OF BEVERLY HILLS AND RADIO MOBILE, A DIVISION OF RF INDUSTRIES LTD., FOR PURCHASE AND IMPLEMENTATION OF AN 800 MHZ WIRELESS RADIO NETWORK SYSTEM

NAME OF CONTRACTOR:	Radio Mobile, A Division of RF Industries Ltd.
RESPONSIBLE PRINCIPAL OF CONTRACTOR:	James B. Moore, President & General Manager
CONTRACTOR'S ADDRESS:	7610 Miramar Rd. San Diego, CA 92126
CITY'S ADDRESS:	Attention: Jim Moore, President & General Manager City of Beverly Hills 455 N. Rexford Drive Beverly Hills, CA 90210 Attention: David Schirmer Chief Information Officer
COMMENCEMENT DATE:	Upon Written Notice to Proceed
TERMINATION DATE:	June 30, 2011
CONSIDERATION:	Not to exceed \$64,545.00 (includes tax and shipping)

AGREEMENT BETWEEN THE CITY OF BEVERLY HILLS AND RADIO MOBILE, A DIVISION OF RF INDUSTRIES LTD., FOR PURCHASE AND IMPLEMENTATION OF AN 800 MHZ WIRELESS RADIO NETWORK SYSTEM

THIS AGREEMENT is made by and between the City of Beverly Hills (hereinafter called "CITY"), and Radio Mobile (hereinafter called "CONTRACTOR").

RECITALS

A. CITY desires to have certain services and/or goods provided as set forth in Exhibit A (the "Scope of Work"), attached hereto and incorporated herein.

B. CONTRACTOR represents that it is qualified and able to perform the Scope of Works.

NOW, THEREFORE, the parties agree as follows:

Section 1. CONTRACTOR's Scope of Work. CONTRACTOR shall perform the Scope of Work described in Exhibit A in a manner satisfactory to CITY and consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing in the same locality under similar conditions. City shall have the right to order, in writing, changes in the Scope of Work. Any changes in the Scope of Work by CONTRACTOR must be made in writing and approved by both parties. The cost of any change in the Scope of Work must be agreed to by both parties in writing.

Section 2. Time of Performance.

CONTRACTOR shall commence its services under this Agreement upon receipt of a written notice to proceed from CITY. CONTRACTOR shall complete the performance of services by the Termination Date set forth above and/or in conformance with the project timeline established by the City Manager or his designee.

Section 3. Compensation.

(a) Compensation

CITY agrees to compensate CONTRACTOR for the services and/or goods provides under this Agreement, and CONTRACTOR agrees to accept in full satisfaction for such services, a sum not to exceed the Consideration set forth above and more particularly described in Exhibit B, attached hereto and incorporated herein.

(b) Expenses

The amount set forth in paragraph (a) of this Section shall include reimbursement for all actual and necessary expenditures reasonably incurred in the performance of this Agreement

(including, but not limited to, all labor, materials, delivery, tax, assembly, and installation, as applicable). There shall be no claims for additional compensation for reimbursable expenses.

(c) **Additional Services.** City may from time to time require CONTRACTOR to perform additional services not included in the Scope of Services. Such requests for additional services shall be made by City in writing and agreed upon by both parties in writing.

Section 4. Method of Payment. Unless otherwise provided for herein, CONTRACTOR shall submit to City a detailed invoice, on a monthly basis or less frequently, for the services performed pursuant to this Agreement. Each invoice shall itemize the services rendered during the billing period and the amount due. Within 30 days of receipt of each invoice, CITY shall pay all undisputed amounts included on the invoice. CITY shall pay CONTRACTOR said Consideration in accordance with the schedule of payment set forth in Exhibit B, attached hereto and incorporated herein.

Section 5. Independent Contractor. CONTRACTOR is and shall at all times remain, as to CITY, a wholly independent contractor. Neither CITY nor any of its agents shall have control over the conduct of CONTRACTOR or any of CONTRACTOR's employees, except as herein set forth. CONTRACTOR shall not, at any time, or in any manner, represent that it or any of its agents or employees are in any manner agents or employees of CITY.

Section 6. Assignment. This Agreement shall not be assigned in whole or in part, by CONTRACTOR without the prior written approval of CITY. Any attempt by CONTRACTOR to so assign this Agreement or any rights, duties or obligations arising hereunder shall be void and of no effect.

Section 7. Responsible Principal(s)

(a) CONTRACTOR's Responsible Principal set forth above shall be principally responsible for CONTRACTOR's obligations under this Agreement and shall serve as principal liaison between CITY and CONTRACTOR. Designation of another Responsible by CONTRACTOR shall not be made without prior written consent of CITY.

(b) CITY's Responsible Principal shall be the City Manager or his designee set forth above who shall administer the terms of the Agreement on behalf of CITY.

Section 8. Personnel. CONTRACTOR represents that it has, or shall secure at its own expense, all personnel required to perform CONTRACTOR's Scope of Work under this Agreement. All personnel engaged in the work shall be qualified to perform such Scope of Work.

Section 9. Permits and Licenses. CONTRACTOR shall obtain and maintain during the Agreement term all necessary licenses, permits and certificates required by law for the provision of services under this Agreement, including a business license.

Section 10. Interests of CONTRACTOR. CONTRACTOR affirms that it presently has no interest and shall not have any interest, direct or indirect, which would conflict in any manner with the performance of the Scope of Work contemplated by this Agreement. No person having any such interest shall be employed by or be associated with CONTRACTOR.

Section 11. Insurance.

(a) CONTRACTOR shall at all times during the term of this Agreement carry, maintain, and keep in full force and effect, insurance as follows:

(1) A policy or policies of Comprehensive General Liability Insurance, with minimum limits of Two Million Dollars (\$2,000,000) for each occurrence, combined single limit, against any personal injury, death, loss or damage resulting from the wrongful or negligent acts by CONTRACTOR.

(2) A policy or policies of Comprehensive Vehicle Liability Insurance covering personal injury and property damage, with minimum limits of One Million Dollars (\$1,000,000) per occurrence combined single limit, covering any vehicle utilized by CONTRACTOR in performing the Scope of Work required by this Agreement.

(3) Workers' compensation insurance as required by the State of California.

(b) CONTRACTOR shall require each of its sub-contractors to maintain insurance coverage which meets all of the requirements of this Agreement.

(c) The policy or policies required by this Agreement shall be issued by an insurer admitted in the State of California and with a rating of at least a B+;VII in the latest edition of Best's Insurance Guide.

(d) CONTRACTOR agrees that if it does not keep the aforesaid insurance in full force and effect CITY may either immediately terminate this Agreement or, if insurance is available at a reasonable cost, CITY may take out the necessary insurance and pay, at CONTRACTOR's expense, the premium thereon.

(e) At all times during the term of this Agreement, CONTRACTOR shall maintain on file with the City Clerk a certificate or certificates of insurance on the form set forth in Exhibit C, attached hereto and incorporated herein, showing that the aforesaid policies are in effect in the required amounts. CONTRACTOR shall, prior to commencement of work under this Agreement, file with the City Clerk such certificate or certificates. The general and auto liability insurance shall contain an endorsement naming the CITY as an additional insured. All of the policies required under this Agreement shall contain an endorsement providing that the policies cannot be canceled or reduced except on thirty (30) days prior written notice to CITY, and specifically stating that the coverage contained in the policies affords insurance pursuant to the terms and conditions as set forth in this Agreement.

(f) The insurance provided by CONTRACTOR shall be primary to any coverage available to CITY. The policies of insurance required by this Agreement shall include provisions for waiver of subrogation.

(g) Any deductibles or self-insured retentions must be declared to and approved by CITY. At the option of CITY, CONTRACTOR shall either reduce or eliminate the deductibles or self-insured retentions with respect to CITY, or CONTRACTOR shall procure a bond guaranteeing payment of losses and expenses.

Section 12. Indemnification. CONTRACTOR agrees to indemnify, hold harmless and defend CITY, City Council and each member thereof, and every officer, employee and agent of CITY, from any claim, liability or financial loss (including, without limitation, attorneys fees and costs) arising from any intentional, reckless, negligent, or otherwise wrongful acts, errors or omissions of CONTRACTOR or any person employed by CONTRACTOR in the performance of this Agreement. Notwithstanding the above, consequential or special economic damages incurred by CITY are limited under this Agreement to amounts covered by CONTRACTOR's insurance.

Section 13. Termination.

(a) CITY shall have the right to terminate this Agreement for any reason or for no reason upon five calendar days' written notice to CONTRACTOR. CONTRACTOR agrees to cease all work under this Agreement on or before the effective date of such notice.

(b) In the event of termination or cancellation of this Agreement by CITY, due to no fault or failure of performance by CONTRACTOR, CONTRACTOR shall be paid based on the percentage of work satisfactorily performed at the time of termination. In no event shall CONTRACTOR be entitled to receive more than the amount that would be paid to CONTRACTOR for the full performance of the services required by this Agreement. CONTRACTOR shall have no other claim against CITY by reason of such termination, including any claim for compensation.

Section 14. CITY's Responsibility. CITY shall provide CONTRACTOR with all pertinent data, documents, and other requested information as is available for the proper performance of CONTRACTOR's Scope of Work.

Section 15. Information and Documents. All data, information, documents and drawings prepared for CITY and required to be furnished to CITY in connection with this Agreement shall become the property of CITY, and CITY may use all or any portion of the work submitted by CONTRACTOR and compensated by CITY pursuant to this Agreement as CITY deems appropriate.

Section 16. Changes in the Scope of Work. The CITY shall have the right to order, in writing, changes in the scope of work or the services to be performed. Any changes in the scope of work requested by CONTRACTOR must be made in writing and approved by both parties.

Section 17. Notice. Any notices, bills, invoices, etc. required by this Agreement shall be deemed received on (a) the day of delivery if delivered by hand during the receiving party's regular business hours or by facsimile before or during the receiving party's regular business hours; or (b) on the second business day following deposit in the United States mail, postage prepaid to the addresses set forth above, or to such other addresses as the parties may, from time to time, designate in writing pursuant to this section.

Section 18. Attorney's Fees. In the event that either party commences any legal action or proceeding to enforce or interpret the provisions of this Agreement, the prevailing party in such action shall be entitled to reasonable attorney's fees, costs and necessary disbursements, in addition to such other relief as may be sought and awarded.

Section 19. Entire Agreement. This Agreement represents the entire integrated agreement between CITY and CONTRACTOR, and supersedes all prior negotiations, representations or

agreements, either written or oral. This Agreement may be amended only by a written instrument signed by both CITY and CONTRACTOR.

Section 20. Exhibits; Precedence. All documents referenced as exhibits in this Agreement are hereby incorporated in this Agreement. In the event of any material discrepancy between the express provisions of this Agreement and the provisions of any document incorporated herein by reference, the provisions of this Agreement shall prevail.

Section 21. Governing Law. The interpretation and implementation of this Agreement shall be governed by the domestic law of the State of California.

Section 22. City Not Obligated to Third Parties. CITY shall not be obligated or liable under this Agreement to any party other than CONTRACTOR.

Section 23. Severability. Invalidation of any provision contained herein or the application thereof to any person or entity by judgment or court order shall in no way affect any of the other covenants, conditions, restrictions, or provisions hereof, or the application thereof to any other person or entity, and the same shall remain in full force and effect.

EXECUTED the ____ day of _____ 20____, at Beverly Hills, California.

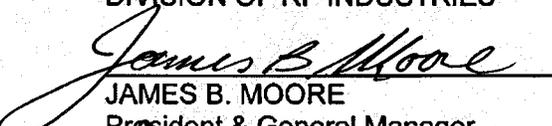
CITY OF BEVERLY HILLS
A Municipal Corporation

JIMMY DELSHAD
Mayor of the City of
Beverly Hills, California

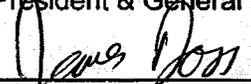
ATTEST:

BYRON POPE
City Clerk

CONTRACTOR: RADIO MOBILE,
DIVISION OF RF INDUSTRIES



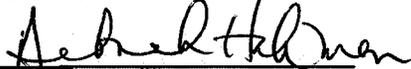
JAMES B. MOORE
President & General Manager



JAMES DOSS
Chief Financial Officer

[Signatures continue]

APPROVED AS TO FORM:


LAURENCE S. WIENER
City Attorney

APPROVED AS TO CONTENT:

JEFFREY KOLIN
City Manager



DAVID SCHIRMER
Chief Information Officer



KARL KIRKMAN
Risk Manager

EXHIBIT A
SCOPE OF WORK

**Statement of Work
For
Beverly Hills Fire Department**

RadioMobile

Integrating Technology Solutions for over 25 Years

Division of RF Industries
7610 Miramar Rd ■ San Diego CA 92126
Ph: 858 530 1060 ■ Fax: 858 530 1063
Web: www.radiomobile.com

August 30, 2010

Version 3.1

Table of Contents

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2. **Equipment needed**
3. **Implementation Responsibility**
4. **User Testing**
5. **Payment Schedule**
6. **Check list - Sign off**

1. PROJECT OBJECTIVE

RadioMobile is to implement a Conventional Data network, which utilizes an available 800MHz channel pair licensed at a central Communications site where other Fire Department Voice base stations are located. This data system would operate in concert with the existing Public Broad Band and customer managed WiFi local networks. The Conventional network would be added to the network management software package of Net Motion systems currently utilized by the Fire Department.

In summary the two objectives to be satisfied successfully are:

- a. Provide the needed hardware to implement the Conventional data network at the Host end and 16 mobile units, 15 of which will be installed plus 1 spare.
- b. Provide the software needed to interface with CAD through Net Motion networking management application in 15 mobile units leaving 1 spare.

2. EQUIPMENT NEEDED (see Quotation for equipment details)

- a. Base station data transceiver and mobile units, configured for data services. RM to provide.
- b. RM's IQ Gateway, (process mobile data) connect to Net Motion server.
- c. RM's mobile data drivers loaded onto mobile computers including USB to serial modules. RM to provide

3. IMPLEMENTATION - responsibility

BEVERLY HILLS

- a. Provide an IP connection from Base Station Transmitter site with RM's Gateway to the central equipment room to facilitate connection to the Net Motion server. Provide power for RM's equipment at tower site.
- b. Determine and provide space for RM's Base station, RF Combiner, Base Station Controller and IQ Gateway at Tower site.
- c. Provide the Mobile Data Computer's used to drive the mobile data equipment.
- d. Provide specific instructions to RM for each vehicle type to include;
 - i. Location for antenna installation,
 - ii. Power, signal and radio cable routing specifics
- e. Sign off each installation, and unit operation

RADIOMOBILE

- a. Prepare antenna and coaxial line suitable for the 800Mhz base station at tower site.

- b. Install RM's IQ Gateway, the 800MHz Base station, RF combiner and attach to Ethernet (TCP/IP data connection provided by BH).
- c. Install the Dispatch and messaging software into all selected vehicles along with RM network driver and configure with provided IP addresses.

4. User TEST and signoff

- a. Verify each installed vehicle can sign-on and operate normally.
- b. User will verify network switching and continuous communications.
- c. Repeat for all assigned and installed vehicles. Sign off.

5. PAYMENT SCHEDULE

See Exhibit B.

6. Installation CHECK LIST and SIGN OFF

Item #	Description	Vehicle type	Vehicle #	OK	BH Initials
Base	Equipment Installation at Tower				
1	Installation and Test				
2	Installation and Test				
3	Installation and Test				
4	Installation and Test				
5	Installation and Test				
6	Installation and Test				
7	Installation and Test				
8	Installation and Test				
9	Installation and Test				
10	Installation and Test				
11	Installation and Test				
12	Installation and Test				
13	Installation and Test				
14	Installation and Test				
15	Installation and Test				
16	Spare unit	N/A	N/A		

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EXHIBIT B

SCHEDULE OF PAYMENT AND RATES

Milestone	Percentage	Amount
Issuance of Purchase Order	15%	\$ 9,681.75
Sign off of Statement of Work, Implementation Plan	10%	\$ 6,454.50
Sign off of Coverage, Switching and Unit operation test	25%	\$ 16,136.25
Implementation and installation of remaining units	25%	\$ 16,136.25
Final system check list signoff	25%	\$ 16,136.25
Total	100%	\$ 64,545.00



CERTIFICATE OF LIABILITY INSURANCE

OP ID C1
RFIND-2DATE (MM/DD/YYYY)
09/30/10

PRODUCER Leavitt Ins Agency San Diego CA License #0B72756 380 Stevens Ave., First Floor Solana Beach CA 92075 Phone: 858-259-5800 Fax: 858-259-6069	THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.	
	INSURERS AFFORDING COVERAGE	NAIC #
INSURED RF Industries, Ltd. Mr. Howard Hill 7610 Miramar Road San Diego CA 92126-4202	INSURER A: Federal Insurance Company	20281
	INSURER B: Hartford Insurance Company	37478
	INSURER C:	
	INSURER D:	
	INSURER E:	

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR	ADD'L	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YYYY)	POLICY EXPIRATION DATE (MM/DD/YYYY)	LIMITS	
A	X	GENERAL LIABILITY	35801838NBO	12/01/09	12/01/10	EACH OCCURRENCE	\$ 1,000,000
		<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC				DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 Emp Ben. 1,000,000	
A		AUTOMOBILE LIABILITY	73234888	12/01/09	12/01/10	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
A		<input checked="" type="checkbox"/> ANY AUTO				BODILY INJURY (Per person)	\$
A		<input type="checkbox"/> ALL OWNED AUTOS				BODILY INJURY (Per accident)	\$
A		<input checked="" type="checkbox"/> HIRED AUTOS	73234888	12/01/09	12/01/10	PROPERTY DAMAGE (Per accident)	\$
A		<input checked="" type="checkbox"/> NON-OWNED AUTOS	73234888	12/01/09	12/01/10	AUTO ONLY - EA ACCIDENT	\$
		GARAGE LIABILITY				OTHER THAN AUTO ONLY: EA ACC	\$
		<input type="checkbox"/> ANY AUTO				AGG	\$
A		EXCESS / UMBRELLA LIABILITY	79217767	12/01/09	12/01/10	EACH OCCURRENCE	\$ 3,000,000
		<input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE				AGGREGATE	\$ 3,000,000
		DEDUCTIBLE					\$
		RETENTION \$					\$
B		WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	34WEOE1265	11/01/09	11/01/10	<input checked="" type="checkbox"/> WC STATUTORY LIMITS	OTHER
		ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under SPECIAL PROVISIONS below				E.L. EACH ACCIDENT	\$ 1,000,000
		Y/N <input type="checkbox"/>				E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000
						E.L. DISEASE - POLICY LIMIT	\$ 1,000,000
A		OTHER	35801838NBO	12/01/09	12/01/10	Blnkt BPP	\$7,564,000
		Property Special Form				Deductibl	\$5,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

*Except 10 days Notice of Cancellation for non-payment of premium. The City of Beverly Hills, its City Council and each member thereof and every officer and employee of the City shall be named Additional Insureds as respects service supplying a Mobile Data system. Waiver of Subrogation is included per policy form 80-02-2000 and attached.

CERTIFICATE HOLDER

City of Beverly Hills
 Tania Schowitz
 455 N. Rexford Drive
 Beverly Hills CA 90210

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 30* DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE

Christine V. Forward