



## AGENDA REPORT

**Meeting Date:** October 18, 2010  
**Item Number:** G-15  
**To:** Honorable Mayor & City Council  
**From:** Ara Maloyan, Deputy City Engineer *m*  
Samer Elayyan, Civil Engineer *SE*  
**Subject:** ACCEPTANCE OF THE CONTRACT WORK FOR THE RELOCATION OF EXISTING FIBER OPTIC LINE AND THE CONSTRUCTION OF NEW INFRASTRUCTURE FOR FUTURE I.T. AND SECURITY EQUIPMENT AT WATER RESERVOIR 7 SITE, WITHIN THE CITY OF BEVERLY HILLS, CALIFORNIA, BY TEKWORKS, INC., IN THE FINAL AMOUNT OF \$61,877 AND AUTHORIZATION OF CITY CLERK TO RECORD THE NOTICE OF COMPLETION  
**Attachment:** 1. Notice of Completion

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### **RECOMMENDATION**

Staff recommends that the City Council accept the described work with TekWorks, Inc., and authorize the City Clerk to record the attached Notice of Completion.

### **INTRODUCTION**

This report provides information to the City Council for acceptance of the contract work in the final amount of \$61,877 and authorization for the recordation of the Notice of Completion by the City Clerk with Los Angeles County Recorder. The project is part of the 5-Tank Replacement CIP project.

### **DISCUSSION**

On April 6, 2010, a contract in the amount of \$61,877 was awarded to TekWorks, Inc., on the basis of sealed competitive bids received after public advertising in Beverly Hills Courier and Beverly Hills Weekly, on the City's website and through Bid America, Construction Bidboard, Reed Construction Data, and McGraw-Hill Construction Dodge.

This project was implemented to relocate the existing city-owned fiber optic line at Tank Site 7 prior to the construction of the new tank (scheduled 11/03/2011), to avoid any interruption in the City's communication services. The proposed new tank at Site 7 is being increased in height and diameter to create a 1.5 MG capacity instead of the existing 1.2 MG capacity. This increase in the foot print of Tank 7 will affect the existing

City's fiber optic line and copper cables at the site. Hence, relocation of these conduits was necessary. Also, the City's I.T. Department requested that infrastructure for future I.T. and security equipment be constructed as part of this project.

On June 1, 2010, TekWorks, Inc. mobilized and construction commenced on the installation of the PVC conduits, corrugated inner ducts, fiber optic and copper cables, and pull boxes in accordance with the contract documents.

The project had no change orders.

Engineering Division and I.T. personnel inspected the work and are satisfied that the fiber optic relocation and other contract work was completed according to the contract documents approved for this project.

**FISCAL IMPACT**

The original contract construction purchase order, which included a \$10,123 contingency allowance, was \$72,000. The original and final contract amount is \$61,877.

The current amount paid on the contract is \$55,689.30 with a balance of \$6187.70 due to be paid 35 days after the recordation of the Notice of Completion.

Funds for the project were provided in the following 2009-2010 fiscal year funds account:

DEPT	FUND	PROJECT NUMBER	SUB-PROJECT NUMBER	FUNDING SOURCE	AMOUNT
35	80	0796	35-80-0796-85040	Water Enterprise Fund	\$72,000.00

 David D. Gustavson  
Approved By

# **Attachment 1**

THIS DOCUMENT IS OFFICIAL BUSINESS  
OF THE CITY OF BEVERLY HILLS AND  
ENTITLED TO FREE RECORDING UNDER  
SECTION 6103 OF THE GOVERNMENT CODE

Requested by \_\_\_\_\_

AFTER RECORDING MAIL TO:

CITY CLERK'S OFFICE  
Room 290, City Hall  
455 North Rexford Drive  
Beverly Hills, CA 90210

Space above this line for recorder's use

## NOTICE OF COMPLETION

### Notice is hereby given that:

1. The undersigned is owner of the interest or estate stated below in the property hereinafter described.
2. The full name of the undersigned is **City of Beverly Hills**
3. The full address of the undersigned is **455 North Rexford Drive, Beverly Hills, CA 90210**
4. The nature of the title of the undersigned is: **In fee.**
5. The full names and addresses of all persons who hold title with the undersigned are:  
None
6. A work of improvement on the property hereinafter described was completed on October 18, 2010
7. The name of the contractor, if any, for such work of improvement was  
TekWorks, Inc.
8. The property on which said work of improvement was completed is in the City of **Beverly Hills**, County of **Los Angeles**, State of **California**, as is described as:  
Water Tank 7 Site
9. The street address of said property is 405 Walker Drive

Dated: \_\_\_\_\_

STATE OF CALIFORNIA     }  
COUNTY OF LOS ANGELES }

Signature of     }  
Owner or Owners     }

Byron Pope, being duly sworn, says: That he is the City Clerk  
of the **City of Beverly Hills**, the corporation that executed the foregoing notice as owner of the aforesaid interest or estate  
in the property therein described; that he makes this verification of behalf of said corporation; that he has read said notice  
and knows the contents thereof, and that the facts therein stated are true.

Signature of  
Corporate Officer  
Named Above     X \_\_\_\_\_