# AGENDA REPORT

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|---|---|
| **Meeting Date:** | May 4, 2010 |
| **Item Number:** | F-5 |
| **To:** | Honorable Mayor & City Council |
| **From:** | Scott Miller, Chief Financial Officer and Director of Administrative Services Department |
| **Subject:** | 2009-10 3rd QUARTER PURCHASE ORDER REPORT |
| **Attachments:** | 1. 2009-10 3rd Quarter Purchase Order Report |

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## INTRODUCTION

Attached is the third quarter Purchase Orders Issued Report (for P.O.s between $10,000 and $50,000) for Fiscal Year 2009-2010. This is a revised form, implementing the suggestions made by City Council in October of 2006.

Sharon Rahban, CPA S.R.
Finance Approval

Scott Miller
Approved By

# Attachment 1

## 2009-10 3rd Quarter Purchase Order Report

# Purchase orders issued between $10,000 and $50,000 from 01/01/2010 through 03/31/2010

Date: 4/5/2010

| Vendor No. and Vendor Name | PO Number | PO Purpose | PO Amount | Date | Blanket | Aprvd by |
|---|---|---|---|---|---|---|
| 00380 - QUICKSILVER TOWING INC | 10200008 | LIEN SALE PROCESSING FEE DEPOSIT (6 MONTHS +10%X80%)- BLANKET PO. | 22,035.00 | 01/11/2010 | N | Staff |
| | | VEHICLE TOWING FEE DEPOSIT PROJECTED NUMBER OF IMPOUNDS (6 MONTHS +10%X80%)- BLANKET PO. | | | | |
| 01300 - INDUSTRIAL WASTE UTILIZATION, INC. | 10201568 | CONTINGENCY | 16,000.00 | 03/31/2010 | N | Staff |
| | | HAZARDOUS WASTE CONTRACTOR SERVICES - BLANKET PURCHASE ORDER. | | | | |
| 01827 - OCLC INC | 10201410 | ONLINE ACCESS FOR CATALOGING, INTERLIBRARY LOAN & PERIODICALS UNION LISTING. BLANKET PO | 33,646.95 | 02/18/2010 | N | Staff |
| | | ONLINE ACCESS FOR CATALOGING, INTERLIBRARY LOAN, AND PERIODICALS UNION LISTING - BLANKET PO | | | | |
| 01906 - DELL MARKETING L.P. | 10201315 | RUGGED LAPTOPS FOR FIRE VEHICLES-LATITUDE XT2 XFR (224-6580) | 49,995.06 | 01/25/2010 | N | Staff |
| 03662 - PLUMBERS DEPOT INC | 10201484 | TOOLS & PARTS (MISCELLANEOUS) FOR THE SANITARY SEWER MAINTENANCE-BLANKET PO. | 15,000.00 | 03/08/2010 | N | Staff |
| 04464 - MAPLE COUNSELING CENTER | 10201452 | COUNSELING & EDUCATIONAL WORKSHOPS FOR CITY EMPLOYEES | 17,500.00 | 03/03/2010 | N | Staff |
| 04617 - AT & T/ CINGULAR WIRELESS | 10201338 | MODEMS- MP890W | 18,109.98 | 01/28/2010 | N | Staff |
| | | QUAD-MODEM ANTENNA MP890W | | | | |
| | | SHIPPING | | | | |
| 04944 - STEGEMAN AND KASTNER, INC. | 10201389 | PROJECT MANAGEMENT CONSULTANT SERVICES RELATED TO THE 9400 S. SANTA MONICA BLVD PROPERTY. NOTE: CONTINUATION OF PO#09200761 WHICH WAS CLOSED. | 50,000.00 | 02/11/2010 | N | Staff |
| 04958 - SERVPRO OF CENTRAL GLENDALE | 10201498 | AIR TESTING AND MOLD REMOVAL AT 265 S. LA PEER DRIVE AND 8400 GREGORY WAY. | 12,363.73 | 03/11/2010 | N | Staff |
| 08551 - L N CURTIS & SONS | 10201326 | PURCHASE OF FIRE HOSES: DOUBLE JACKET RUBBER-LINED FIRE HOSE [1.75"X50', 1.75"X8', 2.5"X50', 2.5"X8', 2.5"X20'] & THERMOPLATIC LINED SUPPLY HOSE | 25,682.60 | 01/26/2010 | N | Staff |

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|---|---|---|---|---|---|---|
| 10000429 - STEVEN EHRLICH ARCHITECTS | 10201371 | 331 FOOTHILL RD ARCHITECTURAL SERVICES | 15,000.00 | 02/08/2010 | N | Staff |
| 10001142 - RACEWAY FORD | 10201318 | CALIFORNIA TIRE FEE | 30,273.62 | 01/25/2010 | N | Staff |
| | | VEHICLE - NEW & UNUSED 2011 FORD F350 CAB & CHASSIS MOUNTED WITH A 2CY DUMP BODY & A CROSS-OVER PULL THROUGH TOOL BOX, INCLUDING OPTIONAL OPTIONS | | | | |
| | 10201376 | CALIFORNIA TIRE FEE | 45,928.36 | 02/09/2010 | N | Staff |
| | | TRUCK - NEW AND UNUSED 2011 FORD F350 CAB AND CHASSIS MOUNTED WITH A SERVICE BODY, INCLUDING OPTIONAL ALL ITEMS SPECIFIED IN THE BID SPECIFICATIONS. | | | | |
| 10001665 - MATRIX IMAGING PRODUCTS INC | 10201311 | CONTINGENCY | 22,000.00 | 01/21/2010 | N | Staff |
| | | WEB ACCESS TO PUBLIC RECORDS-CONSULTING SERVICES RELATED TO THE CITY'S ELECTRONIC ONLINE WEB ACCESS TO PUBLIC RECORDS | | | | |
| 10002131 - RICHARD HUGHES | 10201443 | ONSITE SUCCESSION PLANNING & TRAINING COACH PROGRAM | 32,000.00 | 02/26/2010 | N | Staff |
| | | TRAINING ASSISTANCE PROVIDED OFF-SITE VIA PHONE AND E-MAIL | | | | |
| 10003183 - PIPS TECHNOLOGY INC. | 10201543 | ALPR-MAINTENANCE/SUPPORT SERVICES ON AN AS-NEEDED BASIS, INCLUDING INSTALLATION, CONFIGURATION, FIELD PERFORMANCE TESTING, AND RELATED | 10,000.00 | 03/25/2010 | N | Staff |
| 10003627 - PARADISE CHEVROLET | 10201276 | CALIFORNIA TIRE FEES | 49,503.39 | 01/11/2010 | N | Staff |
| | | DELIVERY FEE | | | | |
| | | VEHICLE - 2010 SEDAN, CHEVROLET IMPALA POLICE UNDERCOVER TO INCLUDE OPTIONAL ITEMS SPECIFIED BY THE CITY. | | | | |

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|---|---|---|---|---|---|---|
| 10003627 - PARADISE CHEVROLET... | 10201276... | VEHICLE - 2010 SEDAN, CHEVROLET MALIBU, 2LT, 4 CYL, FWD, AUTO TRANS TO INCLUDE OPTIONAL ITEMS SPECIFIED BY THE CITY. | 49,503.39 ... | 01/11/2010.. | N... | Staff... |
| 10003870 - AIR CONDITIONING SOLUTIONS INC | 10201428 | CONTINGENCY<br>RE-PIPE PROJECT (CITY HALL CHILLED WATER). | 31,976.00 | 02/24/2010 | N | Staff |
| 10004261 - CREATIVE PROJECT MANAGERS INC | 10201525 | CONTINGENCY<br>RELOCATION-CITY CLERK'S OFFICE TO AN INTERIM LOCATION ON THE SECOND FLOOR OF ITY HALL | 14,670.00 | 03/19/2010 | N | Staff |
| 10004722 - GEOTECHNOLOGIES INC. | 10201292 | CONTINGENCY<br>GEOTECHNICAL ENGINEERING SERVICES RELATED TO THE GREYSTONE PARK SITE IMPROVEMENTS LOCATED AT 501 DOHENY ROAD. | 40,340.00 | 01/14/2010 | N | Staff |
| 10004834 - VINCENT J. BUCCI | 10201283 | PHOTOGRAPHY - WEBSITE AND OTHER CITY EVENTS AND PROJECTS - BLANKET PO | 20,000.00 | 01/11/2010 | N | Staff |
| 10005433 - DIGITAL PAYMENT TECHNOLOGIES C | 10201501 | PARKING PAY STATIONS-EQUIPMENT & SERVICES RELATED TOMULTI-SPACE PARKING PAYSTATIONS-BLANKET PO. | 37,000.00 | 03/12/2010 | N | Staff |
| 10005879 - SIX CARD SOLUTIONS USA CORP. | 09201192 | CREDIT CARD PROCESSING SERVICES FOR PARCS (PARKING ACCESS AND REVENUE CONTROL SYSTEM) EQUIPMENT FOR CITY-OWNED PARKING FACILITIES. CREATED ON | 12,000.00 | 02/22/2010 | N | Staff |
| 10006517 - DONALD DEAN CLARKE | 10201256 | OIL RELATED CONSULTANT SERVICES. | 25,125.00 | 01/07/2010 | N | Staff |
| 10006570 - SIGNSOURCE INC. | 10201470 | CONTINGENCY<br>SIGNAGE-PURCHASE & INSTALLATION FOR CITY HALL SECOND FLOOR REMODEL | 19,961.00 | 03/05/2010 | N | Staff |
| 10006708 - RKA CONSULTING GROUP | 10201273 | MAP REVIEW SERVICES FOR SUBDIVISION MAPS | 25,000.00 | 01/07/2010 | N | Staff |

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|---|---|---|---|---|---|---|
| 10006731 - COASTAL SATELLITE, INC. | 10201500 | SATELLITE UPLINK - ONSITE MOBILE SATELLITE UPLINK AND DOWNLINK SERVICES FOR LIVE STANDARD DEFINITION TV TRANSMISSION AND SIGNAL DELIVERY FOR | 11,500.00 | 03/11/2010 | N | Staff |
| 10007437 - JCR INSPECTION SERVICES INC. | 10201429 | CONTINGENCY<br>DEPUTY INSPECTION & MATERIAL TESTING SERVICES RELATED TO THE BEVERLY HILLS POLICE FACILITY & FIRING RANGE REMODEL PROJECT. | 32,000.00 | 02/24/2010 | N | Staff |
| 10007488 - YALE/CHASE MATERIALS HANDLING | 10201354 | VEHICLE - TAYLOR-DUNN MODEL B 2-48-48 VOLT ELECTRIC BURDEN CARRIER. SPECIFICATIONS ARE PER QUOTE BY STEVE BURNETT 714-240-1493. | 15,089.25 | 02/01/2010 | N | Staff |
| 10007562 - INTELINET INC. | 10201294 | CONTINGENCY<br>TELEPHONE PAGING SYSTEM RELATED TO THE POLICE FACILITY REMODEL. | 17,274.00 | 01/14/2010 | N | Staff |
| 10007577 - CALIFORNIA WATERS, LLC | 10201355 | FOUNTAIN MAINTENANCE SERVICES - BLANKET PO. | 14,585.00 | 02/01/2010 | N | Staff |
| 10007586 - THE PACIFIC INSTITUTE, INC | 10201446 | FACILITATOR SERVICES FOR 2010 EXECUTIVE RETREAT. JANUARY 20-22, 2010. INVOICE #00136462, DATED 1/29/10. | 10,385.42 | 02/25/2010 | N | Staff |
| 10007602 - ITURASEC INC. | 10201270 | 10 GBASE-SR XFP, LC CONNECTOR<br>BLACK DIAMOND 8800 4-PORT 10GBASE-XFP<br>EXTREMEWARE NBD AHR FOR OPTICS (5 YEARS) | 28,054.79 | 01/07/2010 | N | Staff |
| 10007654 - DAVID KAPLAN | 10201288 | ARCHITECTURAL & ENGINEERING DESIGN SERVICES RELATED TO THE GREYSTONE MANSION HVAC IMPROVEMENTS PROJECT.<br>CONTINGENCY | 50,000.00 | 01/13/2010 | N | Staff |
| 10007689 - VIVIANA FRANCO | 10201477 | HAZARD MITIGATION PLAN - UPDATE THE CITY'S LOCAL HAZARD MITIGATION PLAN | 16,700.00 | 03/05/2010 | N | Staff |
| 10007694 - S LINE CORPORATION | 10201333 | PAINTING & REPAIRS AT 265 S. LA PEER DRIVE. | 11,600.00 | 01/27/2010 | N | Staff |

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|---|---|---|---|---|---|---|
| 10007694 - S LINE CORPORATION... | 10201559 | KITCHEN REMODEL - LA CIENEGA COMMUNITY CENTER. | 22,634.84 | 03/30/2010 | N | Staff |
| 10007695 - SUPER DISCOUNT CARPET, INC. | 10201444 | CARPET REPAIR WORK RELATED TO MISCELLANEOUS CITY REMODELING PROJECTS- LIBRARY. | 12,363.15 | 02/25/2010 | N | Staff |
| | | CARPET REPAIR WORK RELATED TO MISCELLANEOUS CITY REMODELING PROJECTS- POLICE FACILITY 2ND FLOOR. | | | | |
| 10007728 - WAYNE E. THOMAS III | 10201360 | ACOUSTICAL CEILING WORK AT THE EOC LOCATED AT THE POLICE FACILITY. | 16,300.00 | 02/02/2010 | N | Staff |
| | | CONTINGENCY | | | | |
| | | CONTINGENCY (RE-ENCUMBER; CLOSED IN ERROR) 2/24/2010. | | 02/24/2010 | N | Staff |
| 10007734 - KAREN WARNER | 10201431 | CONTINGENCY | 23,000.00 | 02/23/2010 | N | Staff |
| | | PEER REVIEW HOUSING ELEMENT OF GENERAL PLAN | | | | |
| 10007765 - RUSH TRUCK CENTERS OF CALIF., IN | 10201403 | DEVICE (CARB-CERTIFIED ECONIX DPF-ACAT-1 ACTIVE-REGENERATION DIESEL-EMISSION AFTER-TREATMENT DEVICE) FOR CITY VEHICLE, UNIT #604. | 21,754.81 | 02/16/2010 | N | Staff |
| | | INSTALLATION AT VENDOR'S LOCATION. | | | | |
| 10007769 - SJS COMMISSARY LLC | 10201392 | REFRESHMENTS FOR EXECUTIVE RETREAT JANUARY 20-22, 2010 INVOICE NO. V10128DATED 1/14/2010. | 10,367.82 | 02/11/2010 | N | Staff |
| 10007797 - PERLMUTTER PURCHASING POWER | 10201435 | AXIS Q1755 NETWORK CAMERA 2.0 MEGAPIXEL HDTV | 44,044.87 | 02/24/2010 | N | Staff |
| | | AXIS T92A10 HOUSING | | | | |
| | | MILESTONE PMA1 X PROTECT ENTERPRISE YXPEBL BASE LICENSE | | | | |
| | | PMA1 XPROTECT ENTERPRISE CAM. LICENSE - 1 YEAR PMA | | | | |
| | | POLE MOUNT ADAPTER FOR AXIS T92A HOUSING,HOVHOUSING VT | | | | |
| | | XPROTECT ENTERPRISE 7.X CAMERA LICENSE | | | | |

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|---|---|---|---|---|---|---|
| 10007879 - TYCO VALVES & CONTROLS LP | 10201560 | ACTUATOR, NEW & REPAIR OF OLD ONE (OFFSITE), FOR THE WATER TREATMENT PLANT- BLANKET PURCHASE ORDER. | 10,000.00 | 03/31/2010 | N | Staff |
| 19098 - AMERON INT'L POLE PRODUCTS DIVISIO | 10201524 | DELIVER & UNLOAD CITY YARD. | 20,221.53 | 03/19/2010 | N | Staff |
| | | STREET LIGHT POLES (REPLACEMENTS), CONCRETE, 2B2-18A6 #37 W/ 6' ALUM PIPE LMA & MOD BASEPLATE 14"-19.5" BOLT CIRCLE & BALL CAP. | | | | |
| | | STREET LIGHT POLES (REPLACEMENTS), CONCRETE, 2B2-24A6 (#37) W/ 6' ALUM PIPE LMA & MOD BASEPLATE 14"-19.5" BOLT CIRCLE & BALL CAP. | | | | |
| 19384 - A A EQUIPMENT RENTALS CO INC | 10201426 | VEHICLE- NEW & UNUSED JOHN DEERE UTILITY VEHICLE 4X2 GATOR TX; INCLUDING OPTIONAL ITEMS SPECIFIED IN THE BID BY RANDY REINHARD 909-772-8937. | 18,788.32 | 02/22/2010 | N | Staff |
| 21732 - TWINING LAB OF SO CALIFORNIA INC | 10201293 | CONTINGENCY | 19,288.16 | 01/14/2010 | N | Staff |
| | | DEPUTY INSPECTION & MATERIAL TESTING SERVICES RELATED TO THE GREYSTONE PARK PHASE III SITE IMPROVEMENTS PROJECT. | | | | |
| 31314 - JEWISH FAMILY SERVICES | 10201304 | HANDYWORKER SERVICES - FOR SINGLE FAMILY UNITS FOR CDBG PROGRAM FOR FY 2009-10 | 39,860.00 | 03/08/2010 | N | Staff |
| | 10201472 | SENIOR SERVICES - SENIOR CASE MANAGEMENT PROGRAM FOR 2009-10 FOR COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM. | 38,491.00 | 03/08/2010 | N | Staff |
| 32080 - MCCAIN | 10201409 | CABINETS FOR TRAFFIC SIGNALS, MODEL 332L, ANODIZED ALUMINUM WITH: BEST LOCKS, RED MONITOR P2 HARNESS, 204 FLASHERS, FLASH TRANSFER RELAYS, | 43,004.44 | 02/18/2010 | N | Staff |
| 32572 - KR NIDA CORPORATION | 10201353 | ENH: PROJECT 25 9600 BAUD TRUNKING. THIS ALSO INCLUDES SMART-ZONE OMNILINK | 27,953.34 | 02/01/2010 | N | Staff |
| | | EXISTING DIGITAL/SMARTZONE OPERATION ITEM T6751 | | | | |

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|---|---|---|---|---|---|---|
| 32572 - KR NIDA CORPORATION... | 10201353... | INSTALLING P25 FLASH-PORTS SOFTWARE UPGRADE INTO UHF XTS5000 PORTABLE RADIOS | 27,953.34 ... | 02/01/2010.. | N... | Staff... |
| | | RADIO REPROGRAMMING- UHF XTS 3000 PORTABLES | | | | |
| | | RADIO REPROGRAMMING- UPDATE 8 CODE-PLUGS | | | | |
| | | RADIO REPROGRAMMING- XTL5000 MOBILES | | | | |
| | | RADIO REPROGRAMMING- XTS5000 PORTABLES | | | | |
| 34002 - ROBINSON,TAKAHASHI,KATZ & ASSOC IN | 10201290 | ARCHITECTURAL SERVICES FOR VARIOUS CITY PROJECTS | 25,000.00 | 01/13/2010 | N | Staff |
| 35072 - 3 T EQUIPMENT CO INC | 10201483 | TOOLS & PARTS (MISCELLANEOUS) FOR THE SANITARY SEWER MAINTENANCE-BLANKET PO. | 15,000.00 | 03/08/2010 | N | Staff |
| 37550 - SYSTEMS SOURCE INC | 10201448 | CONTINGENCY | 45,648.23 | 03/02/2010 | N | Staff |
| | | FURNITURE PURCHASE AND INSTALLATION RELATED TO THE CABLE TV OFFICES AT 331 FOOTHILL ROAD OFFICE BUILDING | | | | |
| 38801 - DATA SYSTEMS WORLDWIDE INC | 10201460 | EXTREMEWORKS 5YR US WTY 16148 NBD AHR | 38,583.51 | 03/16/2010 | N | Staff |
| | | NETWORK OPTION CARD-XGM2-2SF 2PT OPT SFP-F/ X350 X450E X450A X650 PART#16114 | | | | |
| | | NETWORK SWITCH- SMT X450E-48P 48PT POE-SWCH REQ PWR CRD PART#16148 | | | | |
| | | NETWORK TRANSCEIVER- 10GBLR SFP+-1310NM LC 10KM SMF PART# 10302 | | | | |
| 40389 - JAM FIRE PROTECTION INC | 10201402 | FIRE ALARM SYSTEM UPGRADES AT CITY HALL (BID 10-07). | 48,500.00 | 02/17/2010 | N | Staff |
| 41441 - JENSEN PRECAST | 10201312 | CONCRETE VAULTS FOR NEW INSTALLATIONS OF LARGE WATER METERS - BLANKET PO. | 50,000.00 | 01/25/2010 | N | Staff |

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|---|---|---|---|---|---|---|
| 41565 - PSOMAS & ASSOCIATES | 10201356 | SEWER MONITORING STATION GR-01 ONCEPTUAL DESIGN. SPECIFICATIONS ARE ER QUOTE 1BEV0408.09. - CONSULTING ERVICES | 44,800.00 | 02/02/2010 | N | Staff |
| | 10201516 | DRAFTING & CONSULTING-STANDARD DETAIL DRAFTING & DEVELOPMENT SERVICES. SPECIFICATIONS ARE PER PROPOSAL #2010-022 DATED 3/5/10. | 26,500.00 | 03/18/2010 | N | Staff |
| 44065 - OFFICE TEAM | 10201272 | TEMPORARY HELP FOR PUBLIC WORKS/TRANSPORTATION CUSTOMER SERVICE REPRESENTATIVE POSITION - BLANKET PO. | 12,000.00 | 01/07/2010 | N | Staff |
| | 10201420 | TEMPORARY HELP FOR PUBLIC WORKS/TRANSPORTATION HANSEN DATA ENTRY SUPPORT. | 16,500.00 | 02/22/2010 | N | Staff |
| 44224 - EDGESOFT INC | 10201551 | ADD OBC DATA TO FIREHOUSE APPLICATION | 45,100.00 | 03/30/2010 | N | Staff |
| | | OBC'S ONLINE PAYMENT PROCESSOR REPLACEMENT | | | | |
| | | PARKING PERMITS ONLINE | | | | |
| | | WORK FLOW MANAGEMENT DEVELOPMENT | | | | |
| 44265 - COFFEY ENVIRONMENTS, INC. | 10201295 | CONTINGENCY | 27,077.00 | 01/14/2010 | N | Staff |
| | | MONITORING SERVICES (ENVIRONMENTAL CONSTRUCTION) RELATED TO THE GREYSTONE PARKPHASE III SITE IMPROVEMENTS PROJECT. | | | | |
| 44484 - RBF CONSULTING | 09200409 | 231 N. BEVERLY DRIVE PROJECT / WILLIAM MORRIS / COMFORT DEVELOPMENT - CONSULTING SERVICES | 10,801.89 | 01/26/2010 | N | Staff |
| 44779 - TRUGREEN LANDCARE | 10200624 | PLANT MATERIALS FOR THE RODEO DRIVE HOLIDAY INSTALLATION. ADDED ON 1/25/2010. | 34,877.00 | 01/26/2010 | N | Staff |
| 99999 - DUMMY VENDOR | 10201258 | VEHICLE TOWING FEE DEPOSIT - PROJECTED NUMBER OF IMPOUNDS (6 MONTHS + 10% X 80%) | 14,405.00 | 01/05/2010 | N | Staff |

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|---|---|---|---|---|---|---|
| | | **Total:** | **1,721,164.06** | | | |