



**CITY OF BEVERLY HILLS
BEVERLY HILLS CITY COUNCIL / AUDIT & FINANCE LIAISON COMMITTEE
SPECIAL MEETING
CITY HALL – FOURTH FLOOR CONFERENCE ROOM
Monday, March 1, 2010**

The Beverly Hills City Council/Audit and Finance Liaison Committee meeting was called to order at 4:00 p.m.

1. ROLL CALL

Present: Mayor Nancy Krasne, Councilmember William Brien, City Treasurer Eliot Finkel, City Manager Jeff Kolin, Assistant City Manager Mahdi Aluzri, Assistant Director of Administrative Services – Finance Noel Marquis, Accounting Manager Sharon Rahban, Community Services Administrator Gisele Grable, Recreation Services Manager Brad Meyerowitz, Chief Assistant City Attorney Roxanne Diaz, Managing Director, Mayer, Hoffman, McCann Michael Harrison, Manager, Mayer, Hoffman McCann Matthew Lenton and Karen Fremming who acted as Secretary of the meeting.

2. AUDITOR COMMUNICATIONS

Mayer, Hoffman, McCann Manager Matt Lenton presented the requirements of SAS 114 Communications, the upcoming interim audit and final exam audit procedures. He invited those charged with governance to contact Mayer Hoffman McCann should they have any questions.

3. CITY OF BEVERLY HILLS COMMUNITY CHARITABLE FOUNDATION

Chief Assistant City Attorney Roxanne Diaz raised concerns regarding the composition of the Board of the City of Beverly Hills Community Charitable Foundation. It was motioned and unanimously agreed that the Board consist of the City Treasurer, the Vice Mayor, one Council member and two residents. It was also agreed that the Executive Committee be comprised of the City Manager acting as Chief Executive Officer, the Chief Financial Officer acting as Treasurer and the City Clerk acting as Secretary, and that the foundation's officers will be the same as the Executive committee. This topic will be brought forward to the April 6 council session.

6. ADJOURNMENT

There being no further business, the meeting adjourned at 6:30 p.m.