



**CITY OF BEVERLY HILLS**  
**BEVERLY HILLS CITY COUNCIL / AUDIT & FINANCE LIAISON COMMITTEE**  
**SPECIAL MEETING**  
**CITY HALL – FOURTH FLOOR CONFERENCE ROOM**  
**Monday, November 30, 2009**

The Beverly Hills City Council/Audit and Finance Liaison Committee meeting was called to order at 5:15 p.m.

**1. ROLL CALL**

Present: Mayor Nancy Krasne, Councilmember William Brien, City Treasurer Eliot Finkel, Director of Administrative Services and Chief Financial Officer Scott G. Miller, Assistant Director of Administrative Services – Finance Noel Marquis, Accounting Manager Sharon Rahban, Community Services Administrator Gisele Grable, Recreation Services Manager Brad Meyerowitz, City Attorney Laurence Wiener, Assistant City Attorney Geoff Ward, Managing Director, Mayer, Hoffman, McCann Michael Harrison, Manager, Mayer, Hoffman McCann Matthew Lenton and Karen Fremming who acted as Secretary of the meeting.

**2. JUNE 30, 2009 AUDIT MANAGEMENT LETTER**

Managing Director of Mayer, Hoffman, McCann, Michael Harrison, presented an overview of the SAS 114 Communication and Management Letter as well as highlights from the Financial Statements. He reported that he will be issuing an “unqualified statement” on behalf of the City of Beverly Hills. The committee was very pleased with the results and commended staff for their efforts.

**3. CITY OF BEVERLY HILLS COMMUNITY CHARITABLE FOUNDATION**

It was motioned and unanimously voted that the foundation consist of five members comprised of the Vice Mayor, the City Treasurer who would Chair the foundation, in addition to three community members chosen by City Council process to serve six-year terms. The City Manager will act as the Executive Officer and the City’s Chief Financial Officer will act as foundation’s Chief Financial Officer. Further recommendations will be discussed at Council.

**4. ALTERNATIVE RETIREE HEALTH PROGRAM**

The committee approved the program and recommended it go to Council at their next meeting.

**5. OTHER BUSINESS**

Mayor Krasne requested that a monthly report be distributed reflecting Enterprise Fund balances. Director of Administrative Services and Chief Financial Officer responded that Enterprise Fund balances will be included on the Quarterly Report. City Manager Rod Wood clarified further that we will separate out the Enterprise Fund in the December Quarterly Budget Report.

**6. ADJOURNMENT**

There being no further business, the meeting adjourned at 6:30 p.m.