



AGENDA REPORT

Meeting Date: October 6, 2009
Item Number: F-10
To: Honorable Mayor & City Council
From: Byron Pope, City Clerk
 Lourdes Sy-Rodriguez, Executive Assistant
Subject: APPROVAL OF AMENDMENTS TO CONFLICT OF INTEREST
 CODES FOR VARIOUS DEPARTMENTS
Attachments: 1. Amendment Pages Signed by Department Heads
 2. Redlined Departmental Conflict of Interest Code Exhibits B
 3. Revised Departmental Conflict of Interest Code Exhibits B

RECOMMENDATION

Staff recommends that the City Council approve the amendments to the Conflict of Interest Code for Administrative Services, Community Development, Community Services, Fire Department, Police Department, Policy and Management, and Public Works and Transportation.

INTRODUCTION

Section 87300 of the Political Reform Act requires that every government agency adopt and promulgate a Conflict of Interest Code which lists the positions designated to file the Form 700 Statement of Economic Interests and their disclosure categories. Section 87306 requires that agencies amend its Conflict of Interest Code in the event of changed circumstances such as creation of new positions, relevant changes in the duties assigned to existing positions, and/or deletion of positions. The City Council, as the City of Beverly Hills' code reviewing body, is requested to review and approve the amendments herewith presented.

DISCUSSION

Each year the City's departments review their Conflict of Interest Code and submits a list of employees designated to file the Form 700 Statement of Economic Interests. The amendments presented in Exhibits B are a result of staffing and disclosure changes.

Meeting Date: October 6, 2009

Upon approval of the Conflict of Interest Codes, all designated employees will be given a copy of their respective Conflict of Interest Code and Form 700 Statement of Economic Interests for filing by the designated deadline.

FISCAL IMPACT

There are no fiscal impacts as a result of this action.

n/a

Finance Approval

Byron Pope 

Approved By

AMENDMENTS TO THE
CONFLICT OF INTEREST CODE
OF THE
ADMINISTRATIVE SERVICES DEPARTMENT
CITY OF BEVERLY HILLS

The agency designated above hereby submits the following changes to the Administrative Services Department's Conflict of Interest Code to the code reviewing body, the City Council of the City of Beverly Hills.



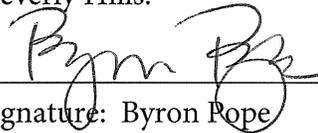
Department Head's Signature



Title-Official Capacity

Received on behalf of the City Council of the City of Beverly Hills:

Date: _____



Signature: Byron Pope
City Clerk

The attached changes to the Department's Conflict of Interest Code, having been submitted by the agency designated above, was approved by order of the City Council of the City of Beverly Hills on _____.

Other action, if any:

Signature

Official Capacity

CONFLICT OF INTEREST CODE

Strikethrough	= delete position
Double Strikethrough	= title change
Bold	= add position

EXHIBIT "B"

ADMINISTRATIVE SERVICES DEPARTMENT

Position Title	Position Allocation Code Number	Disclosure Requirements
City Treasurer	YA00/1	All Categories
Deputy City Treasurers	2 positions	All Categories
Chief Financial Officer	AO00/1	All Categories
Assistant Director of Administrative Services/Finance	AJ00/1	All Categories
Assistant Director of Administrative Services/Human Resources	AP00/1	Categories C & D only
Accounting Manager	EE00/1	All Categories
Budget and Management Officer	CU00/1	Categories C & D only
Revenue Investigator	GI00/1, GI00/2, GI00/3	All Categories
Property Manager	WY00/1	Categories A, C & D only
Risk Manager	BD00/1	Categories A, B & D only
Senior Management Analysts	2 positions	Categories A, C & D only

Consultant

For consultants who serve in a staff capacity with the City, the consultant shall disclose based on the disclosure categories assigned elsewhere in this Conflict of Interest Code for that staff position.

For consultants who do not serve in a staff capacity with the City, the following disclosure categories shall be used:

Persons required to disclose in this category shall disclose pursuant to categories A, B, C and D below unless the Department Director determines in writing that a particular consultant is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in categories A, B, C and D. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The Department Director's determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code.

Disclosure Categories For All Positions Listed

- A. Reportable investments. (FPPC Form 700, Schedules A-1 and A-2.)
- B. Reportable interests in real property in the Jurisdiction. (FPPC Form 700, Schedule B.)
- C. Reportable income, loans and business positions. (FPPC Form 700, Schedules C, D, B, and F.)
- D. Reportable gifts and travel payments. (FPPC Form 700, Schedules E and F.)

CONFLICT OF INTEREST CODE

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Position Title	Position Allocation Code Number	Disclosure Requirements
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Deputy City Treasurers	2 positions	All Categories
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Assistant Director of Administrative Services/Finance	AJ00/1	All Categories
Assistant Director of Administrative Services/Human Resources	AP00/1	Categories C & D only
Accounting Manager	EE00/1	All Categories
Budget and Management Officer	CU00/1	Categories C & D only
Revenue Investigator	GI00/1, GI00/2, GI00/3	All Categories
Property Manager	WY00/1	Categories A, C & D only
Risk Manager	BD00/1	Categories A, B & D only
Senior Management Analysts	2 positions	Categories A, C & D only

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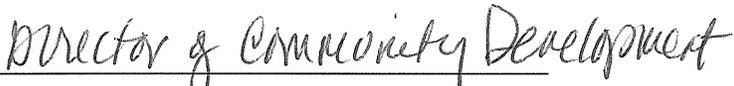
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AMENDMENTS TO THE
CONFLICT OF INTEREST CODE
OF THE
COMMUNITY DEVELOPMENT DEPARTMENT
CITY OF BEVERLY HILLS

The agency designated above hereby submits the following changes to the Community Development Department's Conflict of Interest Code to the code reviewing body, the City Council of the City of Beverly Hills.



Department Head's Signature



Title-Official Capacity

Received on behalf of the City Council of the City of Beverly Hills:

Date: _____



Signature: Byron Pope
City Clerk

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EXHIBIT "B"

COMMUNITY DEVELOPMENT DEPARTMENT (ADMINISTRATIVE)

Position Title	Position Allocation Code Number	Disclosure Requirements
Director of Community Development	AK00/1	All Categories
Management Analyst	BT00/1	All Categories

COMMUNITY DEVELOPMENT DEPARTMENT (PLANNING)

Position Title	Position Allocation Code Number	Disclosure Requirements
City Planner/Assistant Director of Community Development	BF00/1	All Categories
Principal Planner	IC00/1, IC00/2	All Categories
Senior Planner	BL00/1, BL00/2, BL00/3, BL00/4	All Categories
Associate Planner	HL00/1, HL00/2, HL00/3, HL00/4	All Categories
Assistant Planner	GC00/1, GC00/2	All Categories
Urban Designer	IU00/1	All Categories
Comm Dev Info Coordinator	IL00/1	All Categories
Contract Planners	Civic Solutions (3)	All Categories

COMMUNITY DEVELOPMENT DEPARTMENT (BUILDING AND SAFETY)

Position Title	Position Allocation Code Number	Disclosure Requirements
City Building Official/Assistant Director of Community Development	AI00/1	All Categories
Plan Reviewer	WNUF/1, WN00/2	All Categories

Principal Plan Review Engineer	XZ00/1	All Categories
Senior Plan Review Engineer/Architect	WN00/1, WN00/2	All Categories
Building Inspector I	GE00/1, GE00/2	All Categories
Building Inspector II	GF00/1	All Categories
Senior Building Inspector	CT00/1, CT00/2, CT00/3, CT00/4, CT00/5, CT00/6	All Categories
Plan Review Manager	BJ00/1	All Categories
Code Enforcement Manager	HV00/1	All Categories
Senior Code Enforcement Officer	HQ00/1	All Categories
Code Enforcement Officer	HP00/1, HP00/2, HP00/3	All Categories
Building Inspection Manager	HA00/1	All Categories
Customer Service Representative Supervisor	BQ00/1	All Categories
Customer Service Representative	FU00/1, FU00/2, FU00/3	All Categories
Permit Center Manager	IN00/1	All Categories
Development Services Tech	2 positions	All Categories
Contract Permit Technician	-	All Categories

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EXHIBIT "B"

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Management Analyst	BT00/1	All Categories

COMMUNITY DEVELOPMENT DEPARTMENT (PLANNING)

Position Title	Position Allocation Code Number	Disclosure Requirements
City Planner/Assistant Director of Community Development	BF00/1	All Categories
Principal Planner	IC00/1, IC00/2	All Categories
Senior Planner	BL00/1, BL00/2, BL00/3, BL00/4	All Categories
Associate Planner	HL00/1, HL00/2, HL00/3, HL00/4	All Categories
Assistant Planner	GC00/1, GC00/2	All Categories

COMMUNITY DEVELOPMENT DEPARTMENT (BUILDING AND SAFETY)

Position Title	Position Allocation Code Number	Disclosure Requirements
City Building Official/Assistant Director of Community Development	AI00/1	All Categories
Plan Reviewer	WNUF/1, WN00/2	All Categories
Principal Plan Review Engineer	XZ00/1	All Categories
Senior Plan Review Engineer/Architect	WN00/1, WN00/2	All Categories
Building Inspector I	GE00/1, GE00/2	All Categories
Building Inspector II	GF00/1	All Categories

Senior Building Inspector	CT00/1, CT00/2, CT00/3, CT00/4, CT00/5, CT00/6	All Categories
Code Enforcement Manager	HV00/1	All Categories
Senior Code Enforcement Officer	HQ00/1	All Categories
Code Enforcement Officer	HP00/1, HP00/2, HP00/3	All Categories
Building Inspection Manager	HA00/1	All Categories
Customer Service Representative Supervisor	BQ00/1	All Categories
Customer Service Representative	FU00/1, FU00/2, FU00/3	All Categories
Permit Center Manager	IN00/1	All Categories
Development Services Tech	2 positions	All Categories

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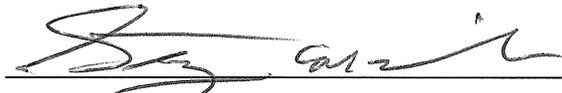
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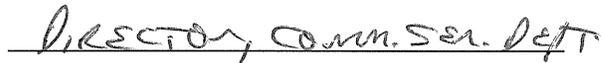
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- D. Reportable gifts and travel payments. (FPPC Form 700, Schedules E and F.)

AMENDMENTS TO THE
CONFLICT OF INTEREST CODE
OF THE
COMMUNITY SERVICES DEPARTMENT
CITY OF BEVERLY HILLS

The agency designated above hereby submits the following changes to the Community Services Department's Conflict of Interest Code to the code reviewing body, the City Council of the City of Beverly Hills.



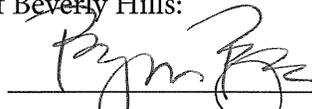
Department Head's Signature



Title-Official Capacity

Received on behalf of the City Council of the City of Beverly Hills:

Date: _____



Signature: Byron Pope
City Clerk

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Other action, if any:

Signature

Official Capacity

Strikethrough	= delete position
Double Strikethrough	= title change
Bold	= add position

CONFLICT OF INTEREST CODE

EXHIBIT "B"

COMMUNITY SERVICES DEPARTMENT (RECREATION AND PARKS)

Position Title	Position Allocation Code Number	Disclosure Requirements
Director of Community Services	AR00/1	All Categories
Assistant Director of Community Services/Recreation and Parks	CH00/1	All Categories
Recreation Services Manager	GQ00/1, GQ00/2, GQ00/3	All Categories
Parks and Urban Forest Manager	GU00/1	All Categories

COMMUNITY SERVICES DEPARTMENT (ADMINISTRATIVE SUPPORT)

Position Title	Position Allocation Code Number	Disclosure Requirements
Community and Cultural Services Administrator	WM00/1	All Categories
Management Analyst	BT00/1	All categories

COMMUNITY SERVICES DEPARTMENT (LIBRARY)

Position Title	Position Allocation Code Number	Disclosure Requirements
Director of Library Services	AE00/1	All Categories
Senior Librarian	EG00/1, EG00/2	All Categories
Librarian III	BS00/1, BS00/2, BS00/3, BS00/4	All Categories

COMMUNITY SERVICES DEPARTMENT (HUMAN SERVICES)

Position Title	Position Allocation Code Number	Disclosure Requirements
Human Services Administrator	MZ00/1	All Categories

Consultant

For consultants who serve in a staff capacity with the City, the consultant shall disclose based on the disclosure categories assigned elsewhere in this Conflict of Interest Code for that staff position.

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Disclosure Categories For All Positions Listed

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- B. Reportable interests in real property in the Jurisdiction. (FPPC Form 700, Schedule B.)
- C. Reportable income, loans and business positions. (FPPC Form 700, Schedules C, D, B, and F.)
- D. Reportable gifts and travel payments. (FPPC Form 700, Schedules E and F.)

CONFLICT OF INTEREST CODE

EXHIBIT "B"

COMMUNITY SERVICES DEPARTMENT (RECREATION AND PARKS)

Position Title	Position Allocation Code Number	Disclosure Requirements
Director of Community Services	AR00/1	All Categories
Assistant Director of Community Services/Recreation and Parks	CH00/1	All Categories
Recreation Services Manager	GQ00/1, GQ00/2, GQ00/3	All Categories
Parks and Urban Forest Manager	GU00/1	All Categories

COMMUNITY SERVICES DEPARTMENT (ADMINISTRATIVE SUPPORT)

Position Title	Position Allocation Code Number	Disclosure Requirements
Community Services Administrator	WM00/1	All Categories
Management Analyst	BT00/1	All categories

COMMUNITY SERVICES DEPARTMENT (LIBRARY)

Position Title	Position Allocation Code Number	Disclosure Requirements
Director of Library Services	AE00/1	All Categories
Senior Librarian	EG00/1, EG00/2	All Categories
Librarian III	BS00/1, BS00/2, BS00/3, BS00/4	All Categories

COMMUNITY SERVICES DEPARTMENT (HUMAN SERVICES)

Position Title	Position Allocation Code Number	Disclosure Requirements
Human Services Administrator	MZ00/1	All Categories

Consultant

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AMENDMENTS TO THE
CONFLICT OF INTEREST CODE
OF THE
FIRE DEPARTMENT
CITY OF BEVERLY HILLS

The agency designated above hereby submits the following changes to the Fire Department's Conflict of Interest Code to the code reviewing body, the City Council of the City of Beverly Hills.



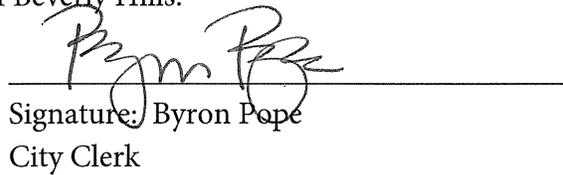
Department Head's Signature

FIRE CHIEF

Title-Official Capacity

Received on behalf of the City Council of the City of Beverly Hills:

Date: _____



Signature: Byron Pope
City Clerk

The attached changes to the Department's Conflict of Interest Code, having been submitted by the agency designated above, was approved by order of the City Council of the City of Beverly Hills on _____.

Other action, if any:

Signature

Official Capacity

Strikethrough	= delete position
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CONFLICT OF INTEREST CODE

EXHIBIT “B”

FIRE DEPARTMENT

Position Title	Position Allocation Code Number	Disclosure Requirements
Fire Chief	AV00/1	All Categories
Deputy Assistant Fire Chief	AC00/1, AC00/2	All Categories
Fire Battalion Chief	AU00/1, AU00/2, AU00/3	All Categories
Fire Battalion Chief (Fire Marshal)	AU01/1	All Categories
Battalion Chief (Training Officer)	-	All Categories

Consultant

For consultants who serve in a staff capacity with the City, the consultant shall disclose based on the disclosure categories assigned elsewhere in this Conflict of Interest Code for that staff position.

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CONFLICT OF INTEREST CODE

EXHIBIT "B"

FIRE DEPARTMENT

Position Title	Position Allocation Code Number	Disclosure Requirements
Fire Chief	AV00/1	All Categories
Deputy Fire Chief	AC00/1, AC00/2	All Categories
Fire Battalion Chief	AU00/1, AU00/2, AU00/3	All Categories
Fire Battalion Chief (Fire Marshal)	AU01/1	All Categories
Battalion Chief (Training Officer)	-	All Categories

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AMENDMENTS TO THE
CONFLICT OF INTEREST CODE
OF THE
POLICE DEPARTMENT
CITY OF BEVERLY HILLS

The agency designated above hereby submits the following changes to the Police Department's Conflict of Interest Code to the code reviewing body, the City Council of the City of Beverly Hills.

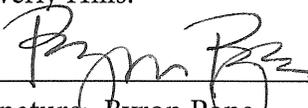


Department Head's Signature

Police Chief
Title-Official Capacity

Received on behalf of the City Council of the City of Beverly Hills:

Date: _____



Signature: Byron Pope
City Clerk

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CONFLICT OF INTEREST CODE

POLICE DEPARTMENT

EXHIBIT "B"

<u>Position Title</u>	<u>Position Allocation Code Number</u>	<u>Disclosure Requirements</u>
Chief of Police	AY00/1	All Categories
Police Captain	DV00/1, DV00/2, DV00/3	All Categories
Police Commander	IX00/1	All Categories
Police Lieutenant	DW00/1, DW00/2, DW00/3, DW00/4, DW00/5, DW00/6, DW00/7, DW00/8	All Categories

THE POSITIONS ABOVE ARE DESIGNATED TO FILE IN ALL CATEGORIES

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CONFLICT OF INTEREST CODE

POLICE DEPARTMENT

EXHIBIT "B"

<u>Position Title</u>	<u>Position Allocation Code Number</u>	<u>Disclosure Requirements</u>
Chief of Police	AY00/1	All Categories
Police Captain	DV00/1, DV00/2	All Categories
Police Commander	IX00/1	All Categories
Police Lieutenant	DW00/1, DW00/2, DW00/3, DW00/4, DW00/5, DW00/6, DW00/7	All Categories

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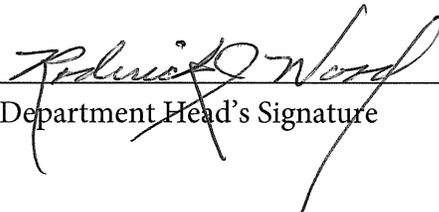
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- B. Reportable interests in real property in the Jurisdiction. (FPPC Form 700, Schedule B.)
- C. Reportable income, loans and business positions. (FPPC Form 700, Schedules C, D, B, and F.)
- D. Reportable gifts and travel payments. (FPPC Form 700, Schedules E and F.)

AMENDMENTS TO THE
CONFLICT OF INTEREST CODE
OF THE
POLICY AND MANAGEMENT
CITY OF BEVERLY HILLS

The agency designated above hereby submits the following changes to the Policy and Management's Conflict of Interest Code to the code reviewing body, the City Council of the City of Beverly Hills.

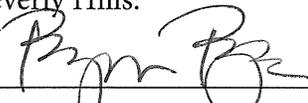


Department Head's Signature

City Manager
Title-Official Capacity

Received on behalf of the City Council of the City of Beverly Hills:

Date: _____



Signature: Byron Pope
City Clerk

The attached changes to the Department's Conflict of Interest Code, having been submitted by the agency designated above, was approved by order of the City Council of the City of Beverly Hills on _____.

Other action, if any:

Signature

Official Capacity

CONFLICT OF INTEREST CODE

Strikethrough	= delete position
Double Strikethrough	= title change
Bold	= add position

EXHIBIT “B”

POLICY AND MANAGEMENT

Position Title	Position Allocation Code Number	Disclosure Requirements
City Manager	AF00/1	All Categories
Assistant City Manager	AW00/1	All Categories
Deputy City Manager	AL00/1, AL00/2	All Categories
Director of Communications	AT00/1	All Categories
Director of Emergency Management	AB00/1	All Categories
Director of Economic Development and Marketing	GW00/1	All Categories
Project Manager	GH00/1	All Categories

Consultant

For consultants who serve in a staff capacity with the City, the consultant shall disclose based on the disclosure categories assigned elsewhere in this Conflict of Interest Code for that staff position.

For consultants who do not serve in a staff capacity with the City, the following disclosure categories shall be used:

Persons required to disclose in this category shall disclose pursuant to categories A, B, C and D below unless the Department Director determines in writing that a particular consultant is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in categories A, B, C and D. Such written determination shall include a description of the consultant’s duties and, based upon that description, a statement of the extent of disclosure requirements. The Department Director’s determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code.

Disclosure Categories For All Positions Listed

- A. Reportable investments. (FPPC Form 700, Schedules A-1 and A-2.)
- B. Reportable interests in real property in the Jurisdiction. (FPPC Form 700, Schedule B.)

- C. Reportable income, loans and business positions. (FPPC Form 700, Schedules C, D, B, and F.)
- D. Reportable gifts and travel payments. (FPPC Form 700, Schedules E and F.)

CONFLICT OF INTEREST CODE

EXHIBIT "B"

POLICY AND MANAGEMENT

Position Title	Position Allocation Code Number	Disclosure Requirements
City Manager	AF00/1	All Categories
Assistant City Manager	AW00/1	All Categories
Deputy City Manager	AL00/1, AL00/2	All Categories
Director of Emergency Management	AB00/1	All Categories
Director of Economic Development and Marketing	GW00/1	All Categories

Consultant

For consultants who serve in a staff capacity with the City, the consultant shall disclose based on the disclosure categories assigned elsewhere in this Conflict of Interest Code for that staff position.

For consultants who do not serve in a staff capacity with the City, the following disclosure categories shall be used:

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Disclosure Categories For All Positions Listed

- A. Reportable investments. (FPPC Form 700, Schedules A-1 and A-2.)
- B. Reportable interests in real property in the Jurisdiction. (FPPC Form 700, Schedule B.)
- C. Reportable income, loans and business positions. (FPPC Form 700, Schedules C, D, B, and F.)
- D. Reportable gifts and travel payments. (FPPC Form 700, Schedules E and F.)

AMENDMENTS TO THE
CONFLICT OF INTEREST CODE

OF THE

PUBLIC WORKS AND TRANSPORTATION DEPARTMENT

CITY OF BEVERLY HILLS

The agency designated above hereby submits the following changes to the Public Works and Transportation Department's Conflict of Interest Code to the code reviewing body, the City Council of the City of Beverly Hills.



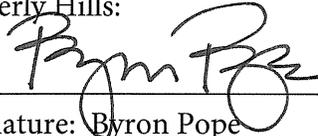
Department Head's Signature

DIRECTOR OF PUBLIC WORKS & TRANSPORTATION

Title-Official Capacity

Received on behalf of the City Council of the City of Beverly Hills:

Date: 8/31/09



Signature: Byron Pope
City Clerk

The attached changes to the Department's Conflict of Interest Code, having been submitted by the agency designated above, was approved by order of the City Council of the City of Beverly Hills on _____.

Other action, if any:

Signature

Official Capacity

Strikethrough	= delete position
Double Strikethrough	= title change
Bold	= add position

CONFLICT OF INTEREST CODE

EXHIBIT "B"

PUBLIC WORKS AND TRANSPORTATION DEPARTMENT (PUBLIC WORKS & ENGINEERING)

Position Title	Position Allocation Code Number	Disclosure Requirements
Director of Public Works and Transportation	FW00/1	All Categories
Director of Project Administration	CZ00/1	All Categories
Solid Waste Manager	EF00/1	All Categories
Solid Waste and Stormwater Supervisor	FV00/1	All Categories
Solid Waste Inspector	HI00/1, HI00/2	All Categories
Parking Services Manager	BE00/1	All Categories
Maintenance Operations Manager	BR00/1	All Categories
Facilities Maintenance Manager	FR00/1	All Categories
Vehicle Maintenance Manager	CB00/1	All Categories
Central Storeroom Supervisor	FG00/1	All Categories
Assistant Director of Public Works and Transportation	AX00/1	All Categories
Deputy City Engineer	CW00/1	All Categories
Project Civil Engineer	HS00/1, HS00/2, HS00/3, HS00/4	All Categories
Traffic Engineer	GD00/1	All Categories
Public Works Inspector I	HC00/4	All Categories
Public Works Inspector II	UT00/1, UT00/2, UT00/3	All Categories
Environmental Utilities Manager	VU00/1	All Categories
Customer Services Supervisor	BQ00/1	All Categories

Management Analyst	BT00/1	All Categories
Senior Management Analyst	SM00/1	All Categories
Parking Supervisor	WH00/1, WH00/2, WH00/3	All Categories
Project Administrator	DF00/1, DF00/2	All Categories
Environmental Programs Inspector	HH00/1, HH00/2	All Categories
Water Quality Specialist	WU00/1	All Categories
Water Operations Manager	WV00/1	All Categories
Director of Parking Operations	WW00/1	All Categories
Project Manager	GH00/1, GH00/2	All Categories
Associate Assistant Project Manager	IM00/1	All Categories
Street Superintendent	DO00/1	All Categories
Support Services Manager	HX00/1	All Categories
Principal Civil Engineer	HZ00/1	All Categories
Drainage System Supervisor	OE00/1	All Categories
Electrical/Comm System Supervisor	ON00/1	All Categories
Maintenance Supervisor	NU00/1, NU00/2	All Categories
Field Supervisor	FN00/1	All Categories
Parking Meter Supervisor	NQ00/1	All Categories
Water System Operations Supervisor	OZ00/1	All Categories
Street Maintenance Supervisor	OK00/1	All Categories
Supervising Public Works Inspector	FP00/1	All Categories
Civil Engineering GIS Specialist	IT00/1	All Categories
Senior Facilities Maintenance Mechanic	FH00/1, FH00/2	All Categories
Parking Services Manager		All Categories

PUBLIC WORKS AND TRANSPORTATION DEPARTMENT (TRANSPORTATION)

Position Title	Position Allocation Code Number	Disclosure Requirements
Deputy Director of Transportation	CY00/1	All Categories
Transportation Planner	BN00/1	All Categories
Customer Services Supervisor	BQ00/1	All Categories

Consultant

For consultants who serve in a staff capacity with the City, the consultant shall disclose based on the disclosure categories assigned elsewhere in this Conflict of Interest Code for that staff position.

For consultants who do not serve in a staff capacity with the City, the following disclosure categories shall be used:

Persons required to disclose in this category shall disclose pursuant to categories A, B, C and D below unless the Department Director determines in writing that a particular consultant is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in categories A, B, C and D. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The Department Director's determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code.

Disclosure Categories For All Positions Listed

- A. Reportable investments. (FPPC Form 700, Schedules A-1 and A-2.)
- B. Reportable interests in real property in the Jurisdiction. (FPPC Form 700, Schedule B.)
- C. Reportable income, loans and business positions. (FPPC Form 700, Schedules C, D, B, and F.)
- D. Reportable gifts and travel payments. (FPPC Form 700, Schedules E and F.)

CONFLICT OF INTEREST CODE

EXHIBIT "B"

PUBLIC WORKS AND TRANSPORTATION DEPARTMENT (PUBLIC WORKS & ENGINEERING)

Position Title	Position Allocation Code Number	Disclosure Requirements
Director of Public Works and Transportation	FW00/1	All Categories
Director of Project Administration	CZ00/1	All Categories
Solid Waste Manager	EF00/1	All Categories
Solid Waste and Stormwater Supervisor	FV00/1	All Categories
Solid Waste Inspector	HI00/1, HI00/2	All Categories
Parking Services Manager	BE00/1	All Categories
Maintenance Operations Manager	BR00/1	All Categories
Facilities Maintenance Manager	FR00/1	All Categories
Vehicle Maintenance Manager	CB00/1	All Categories
Central Storeroom Supervisor	FG00/1	All Categories
Assistant Director of Public Works and Transportation	AX00/1	All Categories
Deputy City Engineer	CW00/1	All Categories
Civil Engineer	HS00/1, HS00/2, HS00/3, HS00/4	All Categories
Traffic Engineer	GD00/1	All Categories
Public Works Inspector I	HC00/4	All Categories
Public Works Inspector II	UT00/1, UT00/2, UT00/3	All Categories
Environmental Utilities Manager	VU00/1	All Categories
Customer Services Supervisor	BQ00/1	All Categories

Management Analyst	BT00/1	All Categories
Senior Management Analyst	SM00/1	All Categories
Parking Supervisor	WH00/1, WH00/2, WH00/3	All Categories
Project Administrator	DF00/1, DF00/2	All Categories
Environmental Programs Inspector	HH00/1, HH00/2	All Categories
Water Quality Specialist	WU00/1	All Categories
Water Operations Manager	WV00/1	All Categories
Director of Parking Operations	WW00/1	All Categories
Project Manager	GH00/1, GH00/2	All Categories
Associate Project Manager	IM00/1	All Categories
Street Superintendent	DO00/1	All Categories
Support Services Manager	HX00/1	All Categories
Principal Civil Engineer	HZ00/1	All Categories
Drainage System Supervisor	OE00/1	All Categories
Electrical/Comm System Supervisor	ON00/1	All Categories
Maintenance Supervisor	NU00/1, NU00/2	All Categories
Field Supervisor	FN00/1	All Categories
Parking Meter Supervisor	NQ00/1	All Categories
Water System Operations Supervisor	OZ00/1	All Categories
Street Maintenance Supervisor	OK00/1	All Categories
Supervising Public Works Inspector	FP00/1	All Categories
Civil Engineering GIS Specialist	IT00/1	All Categories
Senior Facilities Maintenance Mechanic	FH00/1, FH00/2	All Categories
Parking Services Manager		All Categories

PUBLIC WORKS AND TRANSPORTATION DEPARTMENT (TRANSPORTATION)

Position Title	Position Allocation Code Number	Disclosure Requirements
Deputy Director of Transportation	CY00/1	All Categories
Transportation Planner	BN00/1	All Categories
Customer Services Supervisor	BQ00/1	All Categories

Consultant

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Disclosure Categories For All Positions Listed

- A. Reportable investments. (FPPC Form 700, Schedules A-1 and A-2.)
- B. Reportable interests in real property in the Jurisdiction. (FPPC Form 700, Schedule B.)
- C. Reportable income, loans and business positions. (FPPC Form 700, Schedules C, D, B, and F.)
- D. Reportable gifts and travel payments. (FPPC Form 700, Schedules E and F.)