AGENDA REPORT

Meeting Date:	April 21, 2009
Item Number:	F-5
To:	Honorable Mayor & City Council
From:	Scott Miller, Chief Financial Officer and Director of Administrative Services Department
Subject:	2008-09 3rd QUARTER PURCHASE ORDER REPORT
Attachments:	1. 2008-09 3rd Quarter Purchase Order Report

INTRODUCTION

Attached is the third quarter Purchase Orders Issued Report (for P.O.s between $10,000 and $50,000) for Fiscal Year 2008-2009. This is a revised form, implementing the suggestions made by City Council in October of 2006.

Sharon Rahban, CPA
Finance Approval

Scott Miller
Approved By

Purchase orders issued between $10,000 and $50,000 from 01/01/2009 through 03/31/2009

Date: 4/6/2009

Vendor No. and Vendor Name	PO Number	PO Purpose	PO Amount	Date	Blanket	Aprvd by
00206 - DEMCO INC.	09201749	BOOK TRUCKS - PRODUCT #1416178-BRETFORD THIN-LINE 43.5"HX17"WX13"D-PUTTY COLOR	14,655.79	02/26/2009	N	Staff
		BOOK TRUCKS-PRODUCT 12100090-SMITH SYSTEM BUFFALO BOOKTRUCKS-NARROW 3 SLOPING SHELVES-43"HX24"WX14"D-SAND COLOR				
		BOOK TRUCKS-PRODUCT P807726-DEMCO LIBRARY QUIET-4 SLOPING SHELVES 1 FLAT BOTTOM 44 1/2"H X 31"W X 17"D-LIGHT BEIGE COLOR; SHELVES 7.25 DEEP; 5				
		SHIPPING				
02225 - SAFETRAN TRAFFIC SYSTEMS, INC.	09201697	CABINETS FOR TRAFFIC SIGNALS, MODEL 332 ANODIZED ALUMINUM, "CAL-TRANS" SPECIFICATIONS WITH: 2-BEST LOCKS, 2-FLUORESCENT LIGHTS, LAMPS & SWITCHES,	49,910.83	02/12/2009	N	Staff
04871 - CORPORATE SPACES, INC	09201781	LIBRARY FURNITURE-NESTING TABLE(TILT-TOP)24DX72WX29HW/CASTERS, GET SET CHAIRS W/ARMS,HALF-ROUND 48" INTERFACE, POWER/DATAPORT FOR TABLE CUT	16,842.83	03/04/2009	N	Staff
10000163 - ECIVIS LLC	09201670	GRANTS - GRANTS NETWORK CONTRACT RENEWAL	19,000.00	02/09/2009	N	Staff
10001343 - JOHN E. KALISKI	09201569	URBAN DESIGN & ARCHITECTURAL CONSULTING SERVICES FOR PLANNING ANALYSIS FOR COMMUNITY DEVELOPMENT	15,000.00	01/15/2009	N	Staff
10002027 - HANSON BRIDGETT LLP	09201580	LEGAL SERVICES IN CONNECTION WITH EMPLOYEE BENEFITS	50,000.00	01/22/2009	N	Staff
10002082 - EMERGENCY VEHICLE GROUP, INC	09201554	CONTINGENCY	17,281.50	01/12/2009	N	Staff
		UPFITTING, SWAT SUBURBAN, AS PER REQUEST.				
10002164 - HIRSCH & ASSOCIATES, INC.	09201734	LA CIENEGA TENNIS CENTER REHABILITATION CONSULTING DESIGN SERVICES	42,520.00	02/23/2009	N	Staff

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10003183 - PIPS TECHNOLOGY INC.	09201850	EXTENDED MAINTENANCE PER YEAR (YEARS 2-5).	31,001.56	03/26/2009	N	Staff
		FREIGHT CHARGE FOR HARDWARE.				
		HARDWARE FOR ALPR SYSTEM - 2007 JUSTICE ASSISTANCE GRANT.				
		HARDWARE FOR ALPR SYSTEM - ALPR CIP.				
		ON SITE ENGINEERING SERVICES (INCLUDES TRAVEL AND LIVING EXPENSES).				
10003304 - PARKER- ANDERSON LEARNING CEN	09201532	INSTRUCTOR-YOUTH AFTER SCHOOL CHESS, SCIENCE ANDLEGO CLASSES. BLANKET PO.	10,000.00	01/05/2009	N	Staff
10004261 - CREATIVE PROJECT MANAGERS INC	09201733	CONTINGENCY	30,485.00	02/23/2009	N	Staff
		RELOCATION SERVICES FROM THE POLICE FACILITY TO CITY HALL THIRD FLOOR AND THE FIRE STATION HEADQUARTERS				
10004364 - PINNACLE ARBITRAGE COMPLIANCE	09201737	ARBITRAGE CALCULATION FOR BONDS	11,000.00	02/24/2009	N	Staff
10004511 - STAFF PRO INC.	09201710	UNARMED SECURITY SERVICES FOR THE AFFAIRE IN THE GARDENS- BLANKET PO.	12,500.00	02/17/2009	N	Staff
10004515 - PARTYCHARLIE, INC	09201750	CATERING SERVICES FOR SPECIAL EVENTS.	11,500.00	02/26/2009	N	Staff
		CATERING SERVICES FOR TEAM BEVERLY HILLS.				
10004908 - KATEK SOLUTIONS	09201791	SERVER FOR IMPLEMENTATION OF HANSEN ASSET MANAGEMENT SYSTEM.	12,286.25	03/09/2009	N	Staff
10005024 - PHAROS SYSTEMS INTERNATIONAL I	09201607	INSTALLATION OF AN ADDITIONAL PUBLIC LIBRARY CUSTOMER SERVICE KIOSK FOR THE PUBLIC ACCESS MANAGEMENT SYSTEMS	13,745.00	01/26/2009	N	Staff
10005133 - KH CONSULTING GROUP	09201859	ECONOMIC DEVELOPMENT STRATEGY AND PROGRAM DEVELOPMENT CONSULTING SERVICES	50,000.00	03/30/2009	N	Staff
10005844 - TRUE NORTH RESEARCH	09201692	SURVEY - COMMUNITY SATISFACTION SURVEY CONDUCTED DECEMBER, 2008	39,500.00	02/12/2009	N	Staff
10006003 - EXPRESS SERVICES INC.	09201723	ELECTION TEMP WORKER (BRYANT ALEXANDER STEVENSON)	10,000.00	02/20/2009	N	Staff

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10006042 - PROFESSIONAL WATER TECHNOLOC	09201639	CLEANING CHEMICALS FOR THE REVERSE OSMOSIS WATER TREATMENT MEMBRANES - BLANKET PO.	10,000.00	02/03/2009	N	Staff
10006209 - MCPEEK'S DODGE OF ANAHEIM	09201549	CALIFORNIA TIRE FEE	24,985.27	01/14/2009	N	Staff
		VEHICLE - SEDAN, 2009 DODGE CHARGER PP SEDAN PER THE COUNTY OF ALAMEDA SPECIFICATIONS FOR POLICE DEPARTMENT.				
10006318 - KLEEN PLAY PLAYGROUND CONSTRI	09201650	DEMO AND INSTALLATION OF TWO PLAYGROUNDS AND TWO SWING SETS.	26,291.38	02/05/2009	N	Staff
10006319 - REGENCY PROPERTIES LP	09201653	HOTEL EXPENSES FOR 2009 EXECUTIVE RETREAT. INVOICE DATED 1/23/09.	19,795.47	02/05/2009	N	Staff
10006467 - JOANNE SHANNAHOFF	09201707	GRAPHIC DESIGN SERVICES FOR 2008 ECONOMIC SUMMARY BROCHURE	25,000.00	02/17/2009	N	Staff
10006517 - DONALD DEAN CLARKE	09201736	OIL RELATED CONSULTANT SERVICES.	35,000.00	02/25/2009	N	Staff
10006530 - STEVEN F. FROEHLICH, PH.D.	09201836	CRISIS NEGOTIATION TEAM CONSULTANT - PROFESSIONAL SERVICES PROVIDED AND 24/7 ON CALL COVERAGE FOR CNT	10,000.00	03/23/2009	N	Staff
10006536 - DAVID K. LARKINS INC	09201784	345 FOOTHILL-LANDSCAPE ARCHITECTURAL SERVICES RELATED TO THE 345 FOOTHILL PLANTERS, SETBACK AREA & STREETSCAPE	24,800.00	03/05/2009	N	Staff
		CONTINGENCY				
		THIRD STREET PARKING-LANDSCAPE ARCHITECTURAL SERVICES RELATED TO THE THIRD STRET PARKING STRUCTURE				
10006570 - SIGNSOURCE INC.	09201816	PACKAGING AND DELIVERY.	11,954.41	03/16/2009	N	Staff
		SIGNS- SINGLE SIDED ALUMINUM POST & PANEL TO BE INSTALLED BY CITY. REFER: QUOTE# 09-053.				
10006615 - J&D COMPANY, LLC	09201858	VERTICAL TIRE CAROUSEL AT THE PUBLIC WORKS VEHICLE SHOP	20,085.50	03/30/2009	N	Staff
10006677 - CITY OF LOS ANGELES	09201854	ANIMAL CARE AND CONTROL SERVICES FROM 02/01/2009 - 01/31/2010	20,000.00	03/26/2009	N	Staff
12723 - L A TIMES	09201802	ADVERTISING FOR SPECIAL EVENTS-BLANKET PURCHASE ORDER.	18,000.00	03/11/2009	N	Staff

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21235 - GRUEN ASSOCIATES	09201828	CONSULTING DESIGN SERVICES RELATED TO IMPROVEMENTS TO CITY GATEWAYS	49,900.00	03/19/2009	N	Staff
21600 - PACIFIC COAST CABLING INC	09201622	331 FOOTHILL ROAD-COMMUNICATIONS INFRASTRUCTURE SERVICES RELATED TO THE 331 FOOTHILL ROAD OFFICE BUILDING	24,835.00	01/29/2009	N	Staff
		CONTINGENCY				
	09201623	9333 THIRD STREET-COMMUNICATIONS INFRASTRUCTURE SERVICES RELATED TO THE 9333 THIRD STREET PARKING STRUCTURE	14,741.00	01/29/2009	N	Staff
		CONTINGENCY				
23488 - COASTLINE EQUIPMENT INC	09201716	DELIVERY ($150.00) AND PICK-UP ($150.00).	14,913.75	02/18/2009	N	Staff
		RENTAL OF BACKHOE FOR FIVE MONTHS, FOR CONSTRUCTION ACTIVITY FOR REPLACING METER BOXES AND VAULTS.				
26203 - J.K. MIKLIN INC.	09201613	BOOK DROP-#08-0860 CONTEMPRA DUAL DROP PAINTED RETURN PER QUOTATION #08430-B	23,218.30	01/28/2009	N	Staff
		CART COVER-#99-2005-A-PER QUOTATION #08430-B				
		DUAL DROP RECEIVING CART WITH CUSHION DROP LINER-#98-9060-PER QUOTATION #08430-B				
		FREIGHT				
		GRAFFITI-COAT (FACTORY APPLIED) #99-1550 PER QUOTATION # 08430-B				
		GRAFFITI-COAT (REFRESHER KIT, SITE APPLIED) PER QUOTATION #08430-B				
		INSTALLATION				
	09201773	CORNER CIRCULATION DESK WITH MARBLE OP, 41"W X 85 1/4"L X 30 1/2"H.	28,381.77	03/04/2009	N	Staff
		PRINTER STATION WITH MARBLE TOP, 30"W X 7. 1/4"L X 38"H.				
		SHIPPING				
		SINGLE CIRCULATION DESK WITH MARBLE OP, 30"W X67 1/4"L X 38"H.				

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28030 - SELF-INSURANCE PLANS	09201642	PAYMENT OF WORKERS' COMPENSATION USER FUNDING, FRAUD SURCHARGE & ANNUAL LICENSE FEE ASSESSMENTS TO THE STATE OF CALIFORNIA DEPARTMENT OF INDUSTRIAL	31,534.19	02/05/2009	N	Staff
28072 - TRENCH SHORING CO	09201780	DELIVERY CHARGE.	17,953.00	03/04/2009	N	Staff
		TRENCH TOP				
31177 - ALLSTAR FIRE EQUIPMENT INC	09201602	PURCHASE OF FIRE HOSES: 1.75" & 2.50" STINGER, 2.50" SOFT SUCTION, 5" HOSE, 5" SOFT SUCTION, AND HIGH-RISE FIRE HOSE	26,180.39	01/27/2009	N	Staff
31863 - CDW GOVERNMENT INC	09201700	COMPUTER SERVERS- 2 IBM MODEL X3550	11,125.94	02/12/2009	N	Staff
32572 - KR NIDA CORPORATION	09201581	MOTOROLA RADIOS- CONSULTING SERVICES RELATED TO THE FIRE DEPARTMENT'S MOTOROLA RADIOS AS NEEDED.	10,000.00	01/21/2009	N	Staff
32605 - GARY LIVITSKI	09201644	ASSIST WITH PHOTO RED LIGHT PROGRAM - TRAFFIC BUREAU - BLANKET P.O.	15,500.00	02/04/2009	N	Staff
33703 - VAN DIJK AND ASSOCIATES INC	09201824	CONTINGENCY	34,000.00	03/18/2009	N	Staff
		WATERPROOFING AND ROOF CONSULTING SERVICES RELATED TO THE 331 FOOTHILL ROAD OFFICE BUILDING				
35642 - KUSTOM IMPRINTS	09200821	RE-ENCUMBER $1,623.75 FOR COMMEMORATIVE ITEMS AND SHIPPING COSTS-BLANKET PO.	10,806.68	02/03/2009	N	Staff
		RE-ENCUMBER $3,146.84 FOR (ADULTS) CLOTHING SUPPLIES & SHIPPING COSTS-BLANKET PO.				
		RE-ENCUMBER $6036.09 FOR (YOUTH) CLOTHING SUPPLIES & SHIPPING COSTS-BLANKET PO.				
38113 - ESRI	09201829	IT CONSULTING SERVICES- RELATED TO THE CITY'S ENTERPRISE GIS SYSTEM	49,919.00	03/19/2009	N	Staff
40389 - JAM FIRE PROTECTION INC	09201846	ALARM MONITORING AND TESTING, FIRE SPRINKLER TESTING AND FIRE EXTINGUISHER SERVICING.	13,550.00	03/25/2009	N	Staff

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44554 - WITHERS, SANDGREN LTD	09201782	HAMEL PARK RESTORATION PROJECT-CONSULTING DESIGN & CONSTRUCTION OBSERVATION SERVICES AT 214 SOUTH HAMEL DRIVE.	11,482.00	03/05/2009	N	Staff
44779 - TRUGREEN LANDCARE	09201578	BEVERLY CANON - PLANTER LANDSCAPE REPAIR TO SECOND FLOOR COURTYARD PLANTERS	18,000.00	01/21/2009	N	Staff
45500 - AVALON COMMUNICATIONS	09201783	MEASURE P MAILING ANALYSIS, NEWSLETTER, AND LETTERS	13,290.63	03/05/2009	N	Staff
		Total:	**1,122,472.44**			