



## AGENDA REPORT

**Meeting Date:** February 17, 2009

**Item Number:** F-9

**To:** Honorable Mayor & City Council

**From:** Vincent Chee, Project Civil Engineer  
Shana Epstein, Environmental Utilities Manager

**Subject:** AWARD OF A CONTRACT TO THE LOWEST RESPONSIBLE BIDDER, SOUTH WEST PUMP & DRILLING, INC. FOR THE DRILLING AND TESTING OF A TEST HOLE FOR THE CITY OF BEVERLY HILLS WITHIN THE CITY OF WEST HOLLYWOOD, CALIFORNIA IN THE AMOUNT OF \$258,283; APPROVAL OF THE PLANS AND SPECIFICATIONS THEREFOR; AND

APPROVAL OF THE ISSUANCE OF A PURCHASE ORDER IN THE AMOUNT OF \$288,283 TO SOUTH WEST PUMP & DRILLING, INC. FOR THE PROJECT

**Attachment:**

1. Agreement
2. Location Map

---

### **RECOMMENDATION**

Staff recommends that the City Council move to approve the award of a contract to the lowest responsible bidder, South West Pump & Drilling, Inc. for the drilling and testing of a test hole at the City's Robertson Yard located within City of West Hollywood (Project) in the amount of \$258,283; approve the plans and specifications for the Project, dated October 2008, which are adopted and approved with respect to design criteria; approve a contingency in the amount of \$30,000 for change orders approved by the City; and approve issuance of a purchase order in the amount of \$288,283.

### **INTRODUCTION**

This report is a request for City Council approval to award a contract to the lowest responsible bidder for the drilling and testing of a test hole at the City's Robertson Yard located within City of West Hollywood. The purpose of this test hole is to explore the possibility of a deep groundwater well on City owned property east of the City's existing groundwater well field.

The plans and specifications for the Project, dated October 2008, were approved by a duly authorized California licensed geologist. Staff finds that the plans and specifications will safely implement the Project.

**DISCUSSION**

This project is being implemented primarily to investigate the groundwater within the aquifers of the Hollywood Basin for potential drilling of the water well at the City's Robertson Yard to supplement the City water supply. The scope of work consists of drilling a test hole at the City's Robertson Yard to the depth of 850 feet below ground surface, conducting down hole geophysical surveying and isolated aquifer zone testing. Upon completion of the testing, the test hole will be destroyed in accordance with all the applicable regulations.

The drilling and testing is scheduled to start in March 2009 and all work is scheduled to be completed by July 2009.

All work will be performed between 8:00 a.m. and 6:00 p.m., Monday through Friday.

On November 25, 2008, bids were opened after public advertising. Seventeen bid packages were distributed and three bids were received as follows:

South West Pump & Drilling, Inc.	\$258,283
SoCal Pump & Well Drilling, Inc.	\$286,350
Layne Christensen Company	\$516,350

The engineering estimate was \$350,000.

This project is recommended as the highest priority for FY 08/09 from the City's Groundwater Management Plan Technical Committee. The Committee ranked different projects that should be explored to increase local water supply as it relates to groundwater. The other projects are listed as follows:

- For FY 08/09, investigate other possible locations for deep water wells – estimated cost \$30,000
- For FY 09/10, depending upon the results of the shallow groundwater well study expected in early 2009, pursue a shallow test well in the vicinity of the N. Maple Drive Sites.

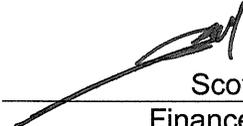
**FISCAL IMPACT**

A contingency allowance in the amount of \$30,000 has been included in the total purchase order amount of \$288,283. Any change orders that require expenditures from this allowance shall be made only upon written request in accordance with City Ordinance Number 06-0-2504 regarding change orders.

Fund for this project is provided as follows:

Meeting Date: February 17, 2009

DEPT	FUND	PROJECT NUMBER	SUB-PROJECT NUMBER	FUNDING SOURCE	AMOUNT
35	80	880	85040	Water Exhibit Space	\$ 223,276.00
35	80	669	85040	Water Meter Replacement Project	\$ 65,007.00

  
\_\_\_\_\_  
Scott Miller  
Finance Approval

  
\_\_\_\_\_  
David Gustavson  
Approved By

**AGREEMENT**

THIS AGREEMENT, made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by and between the CITY OF BEVERLY HILLS, a municipal corporation, hereinafter referred to as "City", and

**South West Pump & Drilling, Inc.  
53-381 Highway 111  
Coachella, CA 92236**

hereinafter referred to as "Contractor";

WITNESSETH

In this consideration of their covenants the parties hereto agree as follows:

1. Contractor shall furnish all labor, materials and equipment necessary to perform the following work in the City of Beverly Hills, California, strictly in accordance with the Notice to Bidders, Proposal Form, Plans and Specifications for such improvement, and Standard Contractual Requirements, each of which documents are on file in the Engineering Division of the City's Public Works Department and made a part of this Contract as though fully set forth herein:

**Drilling and Testing of a Test Hole within the City of West Hollywood California**

2. By signing this Agreement, Contractor acknowledges and agrees that Contractor has obtained from the City a complete set of all documents that are made part of this agreement.
3. In consideration of such work City agrees to pay Contractor and Contractor agrees to accept the sum of **Two Hundred Fifty Eight Thousand Two Hundred Eighty Three Dollars (\$258,283.00)** in the manner provided in subject Specifications and subject to adjustment provided therein.
4. Concurrently with the execution of this Contract, Contractor shall file with the City the bonds and certificates of insurance specified in said Standard Contractual Requirements.
5. This Contract shall not be assigned without the written permission of the City Council.

IN WITNESS WHEREOF, the parties hereto have executed this instrument the day and year first above written.

ATTEST:

CITY OF BEVERLY HILLS,  
a municipal corporation

\_\_\_\_\_  
BYRON POPE, City Clerk

\_\_\_\_\_  
BARRY BRUCKER, Mayor

APPROVED AS TO CONTENT:

CONTRACTOR:

\_\_\_\_\_  
RODERICK J. WOOD, City Manager

\_\_\_\_\_  
KARL KIRKMAN, Risk Manager

\_\_\_\_\_  
DAVID D. GUSTAVSON,  
Director of Public Works & Transportation

APPROVED AS TO FORM:

FUNDS AVAILABLE:

\_\_\_\_\_  
LAURENCE S. WIENER, City Attorney

\_\_\_\_\_  
SCOTT MILLER,  
Director of Finance Administration

**PROJECT LOCATION MAP  
DRILLING AND TESTING OF A TEST WELL  
AT ROBERTSON YARD**

