AGENDA REPORT

Meeting Date:	February 3, 2009
Item Number:	F-4
To:	Honorable Mayor & City Council
From:	Scott Miller, Chief Financial Officer and Director of Administrative Services Department
Subject:	2008-09 2nd QUARTER PURCHASE ORDER REPORT
Attachments:	1. 2008-09 2nd Quarter Purchase Order Report

INTRODUCTION

Attached is the second quarter Purchase Orders Issued Report (for P.O.s between $10,000 and $50,000) for Fiscal Year 2008-2009. This is a revised form, implementing the suggestions made by City Council in October of 2006.

Sharon Rahban, CPA S.R.
Finance Approval

Scott Miller
Approved By

Purchase orders issued between $10,000 and $50,000 from 10/01/2008 through 12/31/2008

Vendor No. and Vendor Name	PO Number	PO Purpose	PO Amount	Date	Blanket	Aprvd by
00142 - COOPERATIVE PERSONNEL SERVICES	09201478	PERSONNEL TESTING SERVICES WITH RESPECT TO PLANNING, SCHEDULING, PREPARATION, CONSTRUCTION, AND SCORING EXAMINATIONS AS RQUIRED BY CITY.	45,000.00	12/19/2008	N	Staff
00711 - MATRIX CONSULTING GROUP	08202529	311 SYSTEM-EVALUATION & IMPLEMENTATION CONSULTING SERVICES AGREEMENT # 320-08 EXPIRES 08/30/08	17,500.00	12/02/2008	N	Staff
	09201429	JOB CLASSIFICATION AND PAY ANALYSIS SERVICES OF THE WATER WORKER III SERIES - CONSULTING SERVICES.	10,500.00	12/05/2008	N	Staff
00775 - GUIDANCE SOFTWARE	09201402	FORENSICS SOFTWARE ENCASE 1YR ANNUAL TRAINING PASSPORT PER STUDENT PART #40-03-00112	13,990.00	11/26/2008	N	Staff
		FORENSICS SOFTWARE ENCASE V6 FIELD INTELLIGENCE MODEL, LIVE PART #40-03-00118-07				
01159 - NAVIGANT CONSULTING INC	09201265	PROMOTING THE USE OF RENEWABLE ENERGY AT CITY FACILITIES - PROFESSIONAL SERVICES.	25,000.00	10/29/2008	N	Staff
01770 - CITY OF GLENDALE	09201353	ANNUAL ICIS (INTERAGENCY COMMUNICATIONS INTEROPERABILITY SYSTEM) MEMBERSHIP FEE - BLANKET PO.	40,000.00	11/18/2008	N	Staff
01906 - DELL MARKETING L.P.	09201292	LICENSE RENEWAL-CLIENT MANAGEMENT LEVEL 1 SUITE REF INVOICE # 110473.	20,621.04	11/04/2008	N	Staff
		LICENSE RENEWAL-CLIENT MANAGEMENT LEVEL 1 SUITE REF INVOICE # 96079.				
		LICENSE RENEWAL-SERVICE AND ASSET MANAGEMENT SUITE - LEVEL 2 -REF INVOICE # 96079.				
		LICENSE RENEWAL-SERVICE AND ASSET MANAGEMENT SUITE - LEVEL 3.				
		LICENSES- ALTIRIS SERVER MANAGEMENT SUITE - LEVEL 1 ESSENTIAL.				
03449 - COALINGA MOTORS INC	09201118	CALIFORNIA TIRE FEE.	34,221.40	12/22/2008	N	Staff
		DELIVERY FEE.				
		TRUCK - COMPACT PICK UP, EXTRA CAB, 2WD, CHEVROLET COLORADO CS15853 PER STATE OF CALIFORNIA DGS SPECIFICATIONS.				

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03468 - ADVANCED INFRASTRUCTURE	09201464	TOOLS & PARTS (MISCELLANEOUS) FOR THE SANITARY SEWER MAINTENANCE- BLANKET PO.	10,000.00	12/15/2008	N	Staff
03662 - PLUMBERS DEPOT INC	09201463	TOOLS & PARTS (MISCELLANEOUS) FOR THE SANITARY SEWER MAINTENANCE- BLANKET PO.	10,000.00	12/15/2008	N	Staff
04189 - CREDITRON CORPORATION	09201477	DOCUMENT STORAGE AND RETRIEVAL SYSTEM AND PROGRAM PURCHASE	48,349.86	12/19/2008	N	Staff
04484 - REGENTS OF U.C.	09201273	TRAINING CERTIFICATION PROGRAM TRAINING CERTIFICATION PROGRAM (28-30 HOURS)FOR TRAININGCOACHES	15,300.00	10/30/2008	N	Staff
04575 - PCR SERVICES CORPORATION	09201308	9876 & 9900 WILSHIRE BLVD. DEVELOPMENT PROJECTS- CONSULTING SERVICES FOR VIBRATION MEASUREMENT/MONITORING & ENGINEERING CONSULTING SERVICES	21,889.93	11/06/2008	N	Staff
10000539 - COBAN RESEARCH & TECHNOLOGIES	09201336	DVMS SOFTWARE LICENSE FEE, IN CAR UNIT, #WDVMS-LC	14,559.63	11/13/2008	N	Staff
		INFRARED CAMERA, INCORPORATED INTO MAIN CAMERA FOR BACK SEAT VIEW, OPTION #SCOPT-08				
		SHIPPING COST, #LSHIP-01				
		VIDEO SYSTEM, POLICE PATROL, TOPCAM GEN I, DETACHED SCREEN MOUNT, SINGLE CAMERA ND MICROPHONE, #SYSG2-SCSM				
		WARRANTY, SECOND AND THIRD YEAR, #WARR-G23EXTENDED, FOR COBAN SYSTEM.				
10000816 - NETVERSANT - SOUTHERN CALIFORNIA	09201519	9333 THIRD STREET - SECURITY EQUIPMENT & INSTALLATION RELATED TO THE THIRD STREET PARKING STRUCTURE	49,395.00	12/31/2008	N	Staff
		CONTINGENCY				
	09201520	331 FOOTHILL ROAD OFFICE BUILDING - SECURITY EQUIPMENT AND INSTALLATION	31,978.00	12/31/2008	N	Staff
		CONTINGENCY				
10001665 - MATRIX IMAGING PRODUCTS INC	09201161	EQUIPMENT MAINTENANCE- ANNUAL SYSTEM SUPPORT FOR DOCUMENT MANAGEMENT SYSTEM- BLANKET PO.	16,252.00	10/10/2008	N	Staff
		HARDWARE WARRANTY FOR DOCUMENT MANAGEMENT SYSTEM- BLANKET PO.				

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Vendor No. and Vendor Name	PO Number	PO Purpose	PO Amount	Date	Blanket	Aprvd by
		SOFTWARE MAINTENANCE- ANNUAL SUPPORT FOR DOCUMENT MANAGEMENT SYSTEM- BLANKET PO. SYSTEM.				
10001877 - C P O'HALLORAN ASSOCIATES INC	09201137	CIP FINANCIAL ANALYSIS & CONSTRUCTION EVALUATION- CONSULTANT SERVICES RELATED TO THE CITY'S CAPITAL IMPROVEMENT PROJECTS	10,000.00	10/07/2008	N	Staff
10001948 - TECHNOLOGY RESOURCE CENTER, INC	09201294	MOSCAD ALERTING SYSTEM MAINTENANCE- BLANKET PO.	12,000.00	11/04/2008	N	Staff
10003498 - PLAYCORE HOLDINGS, INC	09201378	FREIGHT.	45,768.12	11/20/2008	N	Staff
		PLAYGROUND EQUIPMENT FOR LA CIENEGA PARK.				
10003627 - PARADISE CHEVROLET	09201259	CALIFORNIA TIRE FEE.	26,863.74	10/29/2008	N	Staff
		DELIVERY FEE.				
		VEHICLE - SEDAN, 2009 CHEVROLET MALIBU HYBRID PER COUNTY OF VENTURA SPECIFICATION # TO9-2GH, FOR POLICE DEPARTMENT ADMINISTRATIVE OFFICE.				
10004261 - CREATIVE PROJECT MANAGERS INC.	09201376	CONTINGENCY	24,700.00	11/20/2008	N	Staff
		RELOCATION SERVICES FROM THE MODULAR BUILDINGS TO CITY HALL				
	09201457	CONTINGENCY	46,395.00	12/12/2008	N	Staff
		RELOCATION-ADMINISTRATIVE SERVICES DEPARTMENT FROM CITY HALL TO MODULAR BUILDINGS ON 9357 3RD ST.				
10004511 - STAFF PRO INC.	09201513	UNARMED SECURITY SERVICES - AFFAIRE IN THE GARDENS. BLANKET PO	13,264.00	12/30/2008	N	Staff
10004590 - FULBRIGHT & JAWORSKI, LLP	09201254	SPECIAL COUNSEL SERVICES ON INTELLECTUAL PROPERTY MATTERS	50,000.00	10/28/2008	N	Staff
10004722 - GEOTECHNOLOGIES INC.	09201270	CONTINGENCY	12,800.00	10/29/2008	N	Staff
		GEOTECHNICAL ENGINEERING SERVICES RELATED TO THE ROXBURY PARK DEVELOPMENT LOCATED AT THE SOUTHEAST CORNER OF OLYMPIC BLVD AND ROXBURY DRIVE.				
10005264 - BLACKBAG TECHNOLOGIES, INC	09201401	BB MAC FORENSIC SUITE INCLUDES LAW ENFORCEMENT DISCOUNT	11,814.54	11/26/2008	N	Staff

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Vendor No. and Vendor Name	PO Number	PO Purpose	PO Amount	Date	Blanket	Aprvd by
		INTERMEDIATE STUDY OF MAC FORENSICS TRAINING INCLUDES GOVERNMENT DISCOUNT				
		INTRO TO MAC FORENSICS INCLUDING GOVERNMENT DISCOUNT				
		MAC FORENSICS TRAINING ADVANCED TECHNIQUES INCLUDES GOVERNMENT DISCOUNT				
10005383 - A&G INSTRUMENT SERVIC & CALIBRATIC	09201373	CONTINGENCY	10,725.00	11/20/2008	N	Staff
		SEMI-ANNUAL CALIBRATION OF PRESSURE, LEVEL AND FLOW INSTRUMENTATION FOR CITY'S SCADA SYSTEM AT THE VARIOUS CITY LOCATIONS - BLANKET PO.				
10005404 - WECK ANALYTICAL ENVIRONM. SERVICE	09201180	LABORATORY WATER TESTING SERVICES TO MEET STATE AND FEDERAL WATER REGULATIONS - BLANKET PO.	25,000.00	10/15/2008	N	Staff
10005685 - CYNTHIA HARPER	09201218	DANCE INSTRUCTOR (ADULTS)- BLANKET PO.	10,000.00	10/22/2008	N	Staff
10005686 - DARIN JAMES ZIMMER	09201219	DANCE CLASS INSTRUCTION (ADULTS)- BLANKET PO.	10,000.00	10/22/2008	N	Staff
10005843 - DAPTIV, INC	09201163	CUSTOM REPORT DEVELOPMENT	39,381.00	10/10/2008	N	Staff
		IMPLEMENTATION SERVICES-CUSTOM PACKAGE				
		IMPLEMENTATION SERVICES-SUBSCRIBE TO LIVE I-REMOTE				
		SUBSCRIPTION -DAPTIV PPM ADV. REPORT BUILDER (NO CHARGE)				
		SUBSCRIPTION-DAPTIV SMB				
		SUBSCRIPTION-DAPTIV SMB (NO CHARGE)				
		TRAINING-3 DAYS OF ARB FOR UP TO 4 PEOPLE TO ATTEND IN SEATTLE (TRAVEL NOT INCLUDED)				
		CONTINGENCY FOR ADDITIONAL LICENSES AS REQUESTED BY THE CITY PER MARK HOBSON. ENCUMBERED ON 12/4/08.		12/04/2008	N	Staff
10005844 - TRUE NORTH RESEARCH	09201424	REVENUE MEASURE FEASIBILITY SURVEY	46,678.37	12/05/2008	N	Staff
10005875 - DIGITAL MAPPING ASSOCIATES INC.	09201269	CONTINGENCY	15,490.00	10/29/2008	N	Staff
		PROPERTY SURVEY SERVICES RELATED TO ROXBURY PARK				

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10005891 - NABIH YOUSSEF & ASSOCIATES	09201229	BOUCHON STRUCTURAL EVALUATION & TENANT IMPROVEMENT DESIGN	23,600.00	10/23/2008	N	Staff
10005917 - BEVERLY HILLS GLOBAL PARTNERS, INC	09201225	SISTER CITY PROGRAM IN PUDONG, CHINA - PROMOTIONAL, EDUCATIONALCULTURAL ACTIVITIES	37,500.00	10/22/2008	N	Staff
10006010 - KING LEE CHEMICAL COMPANY	09201403	ANTISCALANT AND CLEANING CHEMICALS FOR THE REVERSE OSMOSIS WATER TREATMENT MEMBRANES - BLANKET PO.	40,000.00	11/26/2008	N	Staff
10006018 - VANESSA KOGEVINAS	09201377	PROJECT DIRECTOR FOR THE GREAT HOUSE AT GREYSTONE. BLANKET PO	12,200.00	11/20/2008	N	Staff
10006031 - ARNERICH MASSENA & ASSOC, INC	09201470	HEALTH CARE SAVINGS PLAN CONSULTING PROJECT	25,000.00	12/17/2008	N	Staff
10006042 - PROFESSIONAL WATER TECHNOLOGIES	09201404	CLEANING CHEMICALS FOR THE REVERSE OSMOSIS WATER TREATMENTMEMBRANES - BLANKET PO.	10,000.00	11/26/2008	N	Staff
10006129 - CITADEL ENVIRONMENTAL SERVICES IN	09201518	CITY HALL ASBESTOS/LEAD CONSULTING SERVICES	36,395.00	12/31/2008	N	Staff
		CONTINGENCY				
		FIRE STATION NO.1 ASBESTOS/LEAD CONSULTING SERVICES				
		POLICE FACILITY ASBESTOS/LEAD CONSULTING SERVICES				
19098 - AMERON INT'L POLE PRODUCTS DIVISION	09201099	ALUM ARM #2AP6VA FOR 5" ROUND TOP W/ BALL.	28,757.70	10/02/2008	N	Staff
		BALL TOP, STANDARD.				
		STREET LIGHT POLES, REPLACEMENTS, #5B1-26F8 #37 W/ 8' ALUM LMA & DOME CAP.				
		STREET LIGHT POLES, REPLACEMENTS, 2B2-18A6 #37 W/ 6' ALUM LMA & BALL TOP MOD BASEPLATE 14" TO 19.5" BOLT.				
19968 - SOUTHERN CALIFORNIA EDISON	09201380	INSTALLATION, REMOVAL, RELOCATION, REARRANGEMENT AND/OR REPLACEMENT OF SCE ELECTRIC SERVICE FACILITIES LOCATED AT 455 N. CRESCENT DRIVE.	10,000.00	11/24/2008	N	Staff
27514 - SWRCB FEES	09201415	ANNUAL FEE FOR WASTE DISCHARGE REQUIREMENTS, 07/01/08-06/30/09. FACILITY NAME: BEVERLY RO TREATMENT PLANT, 345 FOOTHILL, BEVERLY HILLS, CA.	18,648.00	12/02/2008	N	Staff

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		ANNUAL FEES - FACILITY NAME: BEVERLY HILLS CITY CS, 455 REXFORD, BEVERLY HILLS, CA INVOICE #0814940				
		ANNUAL FEES - FACILITY NAME: CITY PRODUCTION WELLS OF BEVERLY HILLS, BURTON WAY MEDIAN BY FOOTHILL RD, BEVERLY HILLS, CA. INVOICE #0814389				
		ANNUAL FEES - FACILITY NAME: MUN SEPARATE STORM SEWER, MS4, BEVERLY HILLS, CA INVOICE #0814119				
28455 - TRAFFIC CONTROL SERVICE INC	09201517	BATTERIES - 4 GEL CELL BATTERIES FOR MESSAGE BOARD	23,360.36	12/30/2008	N	Staff
		MESSAGE BOARD - TRAILER MOUNTED SOLAR OWERED MESSAGE BOARD - FREIGHT CHARGE NCLUDED				
		RADAR MPH - MESSAGE BOARD FEATURE				
		WARRANTY - SOLAR PROTECT GOLD EXTENDED WARRANTY				
31177 - ALLSTAR FIRE EQUIPMENT INC	09201364	SHIPPING	15,536.20	11/19/2008	N	Staff
		TURNOUT COATS FOR SUPPRESSION USE				
31314 - JEWISH FAMILY SERVICES	09201288	SENIORS SERVICES FOR COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM	38,511.00	11/04/2008	N	Staff
31972 - LAWRY'S RESTAURANTS INC	09201167	CATERING SERVICES - SPECIAL EVENTS. BLANKET PO	20,000.00	10/13/2008	N	Staff
	09201484	EMPLOYEE HOLIDAY LUNCHEON 2008	11,978.74	12/18/2008	N	Staff
33109 - R WILLIAM MATHIS PhD	09201511	CONSULTING - EVALUATION OF CITY MANAGER	15,300.00	12/30/2008	N	Staff
33703 - VAN DIJK AND ASSOCIATES INC	09201375	WATERPROOFING AND ROOF CONSULTING SERVICES RELATED TO THE THIRD STREET PARKING STRUCTURE	20,000.00	11/20/2008	N	Staff
34002 - ROBINSON,TAKAHASHI,KATZ & ASSOC INC	09201458	POLICE FACILITY FIRING RANGE REMODEL AND VENTILATION UPGRADE CONSULTING DESIGN SERVICES	49,364.00	12/12/2008	N	Staff
34217 - IRON MOUNTAIN INFORMATION MGMT INC	09201162	MEDIA STORAGE (OFF-SITE)- DAILY BACKUP STORAGE & TAPE/DATA STORAGE AS-NEEDED- BLANKET PO.	25,000.00	10/10/2008	N	Staff
35072 - 3 T EQUIPMENT CO INC	09201462	TOOLS & PARTS (MISCELLANEOUS) FOR THE SANITARY SEWER MAINTENANCE- BLANKET PO.	15,000.00	12/15/2008	N	Staff
35847 - STUART DEAN CO INC	09201268	CONTINGENCY	17,153.36	10/29/2008	N	Staff

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Vendor No. and Vendor Name	PO Number	PO Purpose	PO Amount	Date	Blanket	Aprvd by
		TERRAZZO FLOOR FINISHING SERVICES RELATED TO CITY HALL				
37083 - CONEXIS	09200891	ADMINISTRATION OF THE CAFETERIA PLAN. (ALLOWS EMPLOYEES TO CHOOSE AMONG DIFFERENT TYPES OF BENEFITS BASED ON THEIR OWN PARTICULAR GOALS AND NEEDS)	10,000.00	12/30/2008	N	Staff
38113 - ESRI	09201160	GIS SOFTWARE LICENSE RENEWAL-SMALL GOVERNMENT ENTERPRISE LICENSE AGREEMENT.	29,143.10	10/10/2008	N	Staff
38404 - SOUTHLAND PRINTING CO INC	09201293	PARKING LOT TICKETS, FED. APD BARCODE	15,318.46	11/04/2008	N	Staff
		TICKETS, FEDERAL APD SST MAGNETIC STRIPE, THERMAL.				
41565 - PSOMAS & ASSOCIATES	09201337	STANDARD PLANS DRAFTING AND DEVELOPMENT. SPECIFICATIONS ARE PER PROPOSAL # 2008-042.	36,500.00	11/17/2008	N	Staff
41641 - DOWNTOWN FORD	09201101	CALIFORNIA TIRE FEE.	23,886.07	10/02/2008	N	Staff
		DELIVERY FEE.				
		TRUCK - PICK UP, EXTRA CAB, 2WD, 2008 FORD F250 PER STATE OF CALIFORNIA DGS SPECIFICATIONS.				
41895 - CEDARS SINAI MEDICAL CENTER	09201483	EMPLOYEE MEDICAL SERVICES INCLUDING PRE-EMPLOYMENT AND OTHER MEDICAL RELATED EXAMS	25,000.00	12/17/2008	N	Staff
44065 - OFFICE TEAM	09201309	TEMPORARY OFFICE HELP - BEN MACDONALD 08/18/2008 THROUGH 10/10/2008 BUILDING & SAFETY	10,000.00	11/06/2008	N	Staff
44087 - PACIFIC TEK INC	09201266	SAW TRAILER, PACIFIC TEK MODEL PV-66. CONSISTS OF: PV-66 "POWER-VAC". 15 HP DRIVE W/ 300 CFM BLOWER, FILTRATION SYSTEM, ADJUSTABLE VACUUM RELIEF VALVE,	17,633.93	10/29/2008	N	Staff
44479 - CUMMINS-ALLISON CORP	09201497	CURRENCY COUNTER - CUMMINS MODEL 4400 MPS FIVE POCKET CURRENCY SCANNER. SPECIFICATIONS PER QUOTE # 1572-1217 PER MICHAEL ANDRESS.	22,344.59	12/23/2008	N	Staff
		ESTIMATED FREIGHT CHARGES.				
44484 - RBF CONSULTING	07201348		47,156.84	12/04/2008	N	Staff

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Vendor No. and Vendor Name	PO Number	PO Purpose	PO Amount	Date	Blanket	Aprvd by
	08202694	VARIOUS CITY PROJECTS - ECONOMIC DEVELOPEMENT PER COUNCIL APPROVAL ON 09/23/08. AGREEMENT # 404-08 (AMEND #1)	33,000.00	10/02/2008	N	Staff
44779 - TRUGREEN LANDCARE	09201255	N. BEVERLY CANON COURTYARD PLANTERS LANDSCAPE MAINTENANCE SERVICES	10,200.00	10/28/2008	N	Staff
44821 - AMERICAN TEXTILE MAINTENANCE CO	09201141	LAUNDRY/LINEN SERVICE FOR JAIL BLANKET PO	19,000.00	10/08/2008	N	Staff
45500 - AVALON COMMUNICATIONS	09201228	CITY NEWSLETTERS (JULY - SEPTEMBER 2008) FOR OFFICE OF COMMUNICATIONS.	28,698.57	10/23/2008	N	Staff
	09201311	HOLIDAY POSTCARD MAILING 2008	30,000.00	11/10/2008	N	Staff
45888 - MACRO AUTOMATICS CORP	09201430	MAINTENANCE SERVICES FOR CITY'S SCADA SYSTEM - BLANKET PO.	45,000.00	12/05/2008	N	Staff
Total:			**1,731,622.55**			