



## CITY OF BEVERLY HILLS STAFF REPORT

**Meeting Date:** December 2, 2008  
**To:** Honorable Mayor & City Council  
**From:** Sandra Olivencia, Asst. Director of Administrative Services/Human Resources  
**Subject:** Employee Recognition: Lt. Michael Hines

Michael Hines, Lieutenant with the Police Department, will be leaving on December 11, 2008 with 32 years of service to the City. As part of the City's employee recognition efforts, Lt. Hines will be recognized at the December 2nd City Council Study Session. This ceremony will involve the presentation of a special award and Certificate of Appreciation by the Mayor.

A handwritten signature in cursive script, appearing to read "S. Olivencia", is written over a horizontal line.

Approved By