



AGENDA REPORT

Meeting Date: October 7, 2008
Item Number: F-11
To: Honorable Mayor & City Council
From: Aaron Kunz, Deputy Director of Transportation *AK*
Subject: APPROVAL OF THE AWARD OF A CONTRACT TO THE LOWEST RESPONSIBLE BIDDER, MANERI SIGN CO. INC., TO FURNISH AND INSTALL (REPLACE THE EXISTING) STANDARD PARKING REGULATION SIGNS AT VARIOUS LOCATIONS WITHIN THE CITY OF BEVERLY HILLS IN THE AMOUNT OF \$57,418; AND APPROVING THE SPECIFICATIONS THEREFOR; AND

APPROVE ISSUING A PURCHASE ORDER TO MANERI SIGN CO. INC., IN THE AMOUNT OF \$66,030 FOR THE PROJECT

Attachments:

1. Sample Agreement
2. Categorical Exemption
3. Sign inventory summary

RECOMMENDATION

Staff recommends the City Council move to: 1) Award the contract to Maneri Sign Co. Inc., (Maneri) in the amount of \$57,418 to furnish and install 1700 standard parking regulation signs; 2) Authorize a 15% contingency amount of \$8,612 to make minor changes to the contract as needed; and 3) Approve issuing a purchase order in the amount of \$66,030.

INTRODUCTION

This report is a request for City Council approval to award a contract to the lowest responsible bidder for furnishing and installation of standard parking regulation signs (State of California R-32, X-hour parking, 8am-6pm, except Sunday) series and (State of California R-26, No Parking or Stopping any time) series and other similar parking prohibition signs mainly within residential streets. There are 1700 signs that need to be replaced as the condition of these signs has deteriorated over many years of use. The contract includes procurement of an additional 300 reserved signs as described above to be delivered to the City for future repair and maintenance. Subsequent phases of the street sign replacement program will address permit zone and overnight parking prohibition signs.

The sign formats are dictated by the State of California, Department of Transportation. At the request of the City Council, the Beverly Hills shield is included on the X-hour parking signs series to better identify the City. Consideration of posting "311" along with parking signs will be determined as part of the public outreach program developed as part of the "311" launch.

DISCUSSION

On August 26, 2008, bids were opened after public advertising. Seven bids were received as follows:

Maneri Sign Company, Inc.	\$ 57,418
California Traffic Maintenance, Inc.	\$ 71,339
Sterndahl Enterprises, Inc.	\$ 121,370
PCI, Inc.	\$ 123,415
J.RDMMAC, Inc.	\$ 144,534
Superior Pavement Markings	\$ 146,983
Myers & Sons Hi-Way Safety, Inc.	\$ 161,071

These amounts were tabulated using unit prices which take precedence over the submitted total bid amounts. All documents submitted by all the bidders were in order, and the apparent low bidder is Maneri. Staff conducted four reference evaluations of this company and all responses were positive. Staff recommends that the lowest bid be accepted and awarded.

FISCAL IMPACT

A 15% contingency allowance in the amount of \$8,612 has been included in the total purchase order amount of \$66,030. Any change orders that requires expenditures from this allowance shall be made only upon written request in accordance with City Ordinance Number 06-0-2504 regarding change orders.

Funds for this project are provided as follows:

DEPT	FUND	PROJECT NUMBER	SUB-PROJECT NUMBER	FUNDING SOURCE	AMOUNT
35	06	863	85040	Sign Replacement Project	\$66,030.00



Scott Miller
Finance Approval



David Gustavson
Approved By

AGREEMENT

THIS AGREEMENT, made and entered into this 7th day of October, 2008, by and between the CITY OF BEVERLY HILLS, a municipal corporation, hereinafter referred to as "City", and

**Maneri Sign Company, Inc.
1928 West 135th Street
Gardena, CA 90249**

hereinafter referred to as "Contractor";

WITNESSETH

In this consideration of their covenants the parties hereto agree as follows:

1. Contractor shall furnish all labor, materials and equipment necessary to perform the following work in the City of Beverly Hills, California, strictly in accordance with the Notice to Bidders, Proposal form, Plans and Specifications for such improvement, Standard Contractual Requirements and inclusive of Addendums, each of which documents are made a part of this Contract as though fully set forth herein:

FURNISH AND INSTALL (REPLACE THE EXISTING) STANDARD PARKING REGULATION SIGNS AT VARIOUS LOCATIONS WITHIN THE CITY OF BEVERLY HILLS CALIFORNIA

2. In consideration of such work City agrees to pay Contractor and Contractor agrees to accept the sum of **Fifty Seven Thousands Four Hundred Eighteen Dollars, and No Cents (\$57,418.00)** in the manner provided in subject Plans and Specifications and subject to adjustment provided therein.

3. Concurrently with the execution of this Contract, Contractor shall file with the City the bonds and certificates of insurance specified in said Standard Contractual Requirements.

4. This Contract shall not be assigned without the written permission of the City Council.

IN WITNESS WHEREOF, the parties hereto have executed this instrument the day and year first above written.

ATTEST:

CITY OF BEVERLY HILLS,
A municipal corporation

BYRON POPE, City Clerk

BARRY BRUCKER, Mayor

APPROVED AS TO CONTENT:

CONTRACTOR: Maneri Sign Company INC.

RODERICK WOOD, City Manager

KARL KIRKMAN, Risk Manager

DAVID D. GUSTAVSON, Director
Of Public Works & Transportation

APPROVED AS TO FORM:

FUNDS AVAILABLE:

LAURENCE WIENER, City Attorney

SCOTT MILLER, Director of Administrative Services/Chief
Financial Officer

CITY OF BEVERLY HILLS
DEPARTMENT OF COMMUNITY DEVELOPMENT

Categorical Exemption

NAME OF PROJECT Parking Signs Replacement Project

LOCATION Various locations, City-wide.

TYPE OF BUSINESS (IF COMMERCIAL) _____

PROJECT DESCRIPTION Replace the existing outdated parking signs.

APPLICANT'S NAME City of Beverly Hills PHONE (310) 285-1000

APPLICANT'S ADDRESS 455 North Rexford Drive

CITY Beverly Hills, CA ZIP 90210

IF DIFFERENT, PROVIDE:

AGENT'S NAME Dept. of Public Works PHONE 310.285.2500

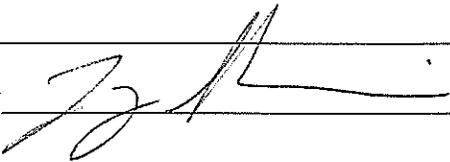
AGENT'S ADDRESS 345 Foothill Road

CITY Beverly Hills, CA ZIP 90210

The undersigned, having received this project for processing, has reviewed it for environmental impact and concluded that the project qualifies for a categorical exemption under the procedures adopted by the City of Beverly Hills and no further environmental assessment is necessary.

Applicable Exemption Class 1(c)

COMMENTS Operation and minor alteration of existing public facilities and right-of-way.

Reviewed by  Date 9/17/08

**Standard Parking Signs Replacement Project
CITYWIDE SUMMARY BY SIGN MESSAGE**

Message	Quantity	Reserve	Total	Code*	Size	Color
2 HR parking 8am - 6pm except Sunday	1185	121	1306	R32	12x18	Green legend/white bkgd
1 HR parking 8am - 6pm except Sunday	88	12	100	R32	12x18	Green legend/white bkgd
2 HR parking (No time limitation indicated)	109	11	120	R32	12x18	Green legend/white bkgd
X- hour parking 8am-6pm except Sunday	122	23	145	R32	12x18	Green legend/white bkgd
No stopping any time	70	45	115	R26S	12x18	Red legend/white bkgd
No parking any time	32	16	48	R26	12x18	Red legend/white bkgd
No stopping/ Parking Xam-Xpm, Monday-Friday	45	15	60	R30S	12X18	Red legend/white bkgd
No parking Xam-Xam X-day street cleaning	49	57	106	R30A	12x18	Red legend/white bkgd
Total to be installed	1700					
Total to be delivered to Public Works - Maintenance		300				
Grand total signs to be provided			2000			



A sample of R-32 sign with the City shield