AGENDA REPORT

Meeting Date:	August 5, 2008
Item Number:	F-10
To:	Honorable Mayor & City Council
From:	Scott Miller, Chief Financial Officer and Director of Administrative Services Department
Subject:	2007-08 4th QUARTER PURCHASE ORDER REPORT
Attachments:	1. 2007-08 4th Quarter Purchase Order Report

INTRODUCTION

Attached is the fourth quarter Purchase Orders Issued Report (for P.O.s between $10,000 and $50,000) for Fiscal Year 2007-2008. This is a revised form, implementing the suggestions made by City Council in October of 2006.

Sharon Rahban, CPA S.R.
Finance Approval

Scott Miller
Approved By

Purchase orders issued between $10,000 and $50,000 from 04/01/2008 through 06/30/2008

Date: 7/2/2008

Vendor No. and Vendor Name	PO Number	PO Purpose	PO Amount	Date	Blanket	Aprvd by
00775 - GUIDANCE SOFTWARE	08202219	ENCASE FORENSIC V6 SOFTWARE PART #10-06-00130-07 QUOTE 589306 DATED 03-31-2008	14,454.40	04/02/2008	N	Staff
		ENCASE VFS,PDE,SE MODULES QUOTE 589306 DATED 03-31-2008				
		FASTBLOC2 FIELD EDITION PART #10-04-00029-07 QUOTE 589306 DATED 03-31-2008				
		NEUTRINO FOR ENCASE FORENSIC PART #20-02-01161 QUOTE 5889306 DATED 03-31-2008				
		NEUTRINO MOBILE TRAINING PART #40-03-00657 QUOTE 589306 DATED 03-31-2008				
		NEUTRINO SUBSCRIPTION SUPPORT 2YRS PART #31-02-00356 QUOTE 589306				
		SHIPPING				
01779 - PROFESSIONAL SERVICE IND. INC.	08202315	ENVIRONMENTAL CONSULTING - FOR PARCELS 12 AND 13 BEVERLY HILLS LAND CORPORATION RAILROAN RIGHT OF WAY	15,180.00	04/21/2008	N	Staff
01906 - DELL MARKETING L.P.	08202229	WI-FI EQUIPMENT- 48 PORTS SUMMIT X450E-48P-SWITCH (A0759538)	42,708.30	04/04/2008	N	Staff
		WI-FI EQUIPMENT- ALTITUDE 350-2 DUAL RADIO ACCESS POINT WITH DETACHABLE ANTENNA (A0491790)				
		WI-FI EQUIPMENT-ALTITUDE 350 SPARE EXT-ANT PADDLE FOR DETACH (A1167182)				
		WI-FI EQUIPMENT-ALTITUDE 350-2 DUAL-RADIO ACCESS POINT WITH INTEGRATED ANTENNA (A0491790)				
02003 - GOVCONNECTION INC	08202512	ANTIVIRUS SOFTWARE- FOR MACS PART #10759944	25,729.08	05/28/2008	N	Staff
		ANTIVIRUS SOFTWARE- FOR NEW MACS PART#10760016				
		ANTIVIRUS SOFTWARE- SYG ENDPOINT PART# 1270739				

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02003 - GOVCONNECTION INC...	08202512...	ANTIVIRUS SOFTWARE- SYMANTEC GHOST PART # 10763095	25,729.08 ...	05/28/2008..	N...	Staff...
	08202519	3 YR APPLE CARE SUPPORT SERVICE ITEM#7229748	14,089.69	05/29/2008	N	Staff
		COMPUTER EQUIPMENT- MAC PRO 8-CORE TWO 3.0 GHZ QUAD-CORE INTEL XEON/4GB RAM (4X1GB)/500GB/ 16X SUPERDRIVE/ 2600XT APPLE COMPUTER ITEM#8252683				
		COMPUTER MONITOR- 20" APPLE CINEMA LCD DISPLAY ITEM#5138308				
		SOFTWARE- ADOBE CREATIVE SUITE 3 DESIGN STANDARD FOR MAC ITEM#7518435				
		STATE ENVIRONMENTAL FEE				
04517 - VOLVO ROAD MACHINERY INC	08202204	COMPACTOR - NEW SELF-PROPELLED ARTICULATED-FRAME COMPACTOR INGERSOLL-RAND MODEL DD-24 FOR PROGRAM # 0107601.	41,282.37	04/01/2008	N	Staff
		DELIVERY FEE.				
		TRAILER - DROP-DECK TRAILER ZIEMAN MODEL 1160 FOR PROGRAM # 0107601.				
	08202240	AIR COMPRESSOR, INGERSOLL-RAND P18WJDR, TRAILER-MOUNTED; TO INCLUDE ALL STANDARD EQUIPMENT FOR PROGRAM 8006003. SPECIFICATIONS PER QUOTE BY MATTHEW	32,156.75	04/08/2008	N	Staff
04871 - CORPORATE SPACES, INC	08202286	FURNITURE- LIBRARY MEETING ROOM	17,280.07	04/16/2008	N	Staff
	08202619	FURNITURE- FURNISH & INSTALL FIVE NEW ALLSTEEL CONCENSUS WORKSTATIONS AT THE GREYSTONE GATEHOUSE RECREATION & PARKS OFFICE. SPECIFICATIONS ARE PER PROPOSAL	14,115.37	06/11/2008	N	Staff
08033 - BEVERLY HILLS CONFERENCE & VISITOI	08200452	CHINA TOURISM PRESENTATION PROPOSAL AGREEMENT #158-08 (AMEND. 1 TO 223-07)	45,000.00	05/23/2008	N	Staff
10000816 - NETVERSANT - SOUTHERN CALIFORI	08202294	CONTINGENCY (AS DESCRIBED IN EXHIBIT B-1, AGREEMENT #103-08).	11,350.00	04/16/2008	N	Staff

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10000816 - NETVERSANT - SOUTHERN CALIFORI	08202294...	SECURITY EQUIPMENT AND INSTALLATION FOR THE CITY HALL COUNCIL CHAMBERS.	11,350.00 ...	04/16/2008..	N...	Staff...
10001673 - M & C SAATCHI - L A	08202314	REDESIGN CITY'S NEW WEBSITE, INTERNET & INTRANET AND RELATED SERVICES	29,200.00	04/18/2008	N	Staff
		REDESIGN CITY'S NEW WEBSITE, INTERNET & INTRANET AND RELATED SERVICES		05/29/2008	N	Staff
10001877 - C P O'HALLORAN ASSOCIATES INC	08202440	CIP PROJECTS- CONSULTANT SERVICES RELATED TO THE CITY'S CAPITAL IMPROVEMENT PROJECTS	10,000.00	05/14/2008	N	Staff
10001937 - BURHENN & GEST, LLP	08202376	SPECIAL COUNSEL SERVICES IN CONNECTION WITH STATE MANDATES FOR RECOVERY OF CERTAIN COSTS- BLANKET PO	25,000.00	05/02/2008	N	Staff
10001948 - TECHNOLOGY RESOURCE CENTER,	08202680	CONSULTING SERVICES-ENGINEERING AND INSTALLATION LABOR	40,365.80	06/17/2008	N	Staff
		CONTINGENCY FUNDS				
		EQUIPMENT - HARDWARE AND SOFTWARE				
		MOSCAD FIRE STATION ALERTING SYSTEM-ADMINISTRATIVE SERVICES AND FEES				
10002078 - CDCE INCORPORATED	08202684	MAINTENANCE UPGRADE TO PREMIUM - 1 YEAR EXISTING NETMOTION LICENSES - 01/2008 TO 12/2008.	17,173.87	06/13/2008	N	Staff
		PREMIUM MAINTENANCE UPGRADE -1 YEAR (ADDITIONS TO NETMOTION CURRENT CONFIGURATION).				
		SOFTWARE - POLICY MODULE (ADDITIONS TO NETMOTION CURRENT CONFIGURATION).				
		SOFTWARE VERSION UPGRADE TO CURRENT NETMOTION CONFIGURATION; LEVEL 6.X TO 8.X				
10002198 - C. WELLS PIPELINE MATERIALS INC	08202483	WATERWORKS SUPPLIES (VARIOUS) AS NEEDED - BLANKET PO.	30,000.00	05/22/2008	N	Staff
10002383 - PHILLIP'S DRAPERIES & CURTAINS IN	08202591	CONTINGENCY	49,359.37	06/11/2008	N	Staff

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10002383 - PHILLIP'S DRAPERIES & CURTAINS IN	08202591...	DRAPES - PUBLIC WORKS FACILITY FURNISH AND INSTALL 2 LAYERS OF DRAPERIES AT THE PUBLIC WORKS FACILITY	49,359.37 ...	06/11/2008..	N...	Staff...
10002688 - ENGINEERING ECONOMICS, INC.	08202241	CONTINGENCY	22,878.00	04/08/2008	N	Staff
		RETRO COMMISSIONING CONSULTING SERVICES-PUBLIC WORKS FACILITY				
10002799 - HARRINGTON INDUSTRIAL PLASTICS	08202639	WATERWORKS SUPPLIES (VARIOUS) AS NEEDED - BLANKET PO.	10,000.00	06/12/2008	N	Staff
10002816 - GOVERNMENTJOBS.COM INC	08202317	ANNUAL LICENSE SUBSCRIPTION AGREEMENT. INVOICE #07-2011.	12,600.00	04/21/2008	N	Staff
10003866 - BBS CONSTRUCTION, INC	08202698	CONTINGENCY	31,873.00	06/24/2008	N	Staff
		GREYSTONE MANSION- POOL HOUSE REPAIRS AND WATERPROOFING				
10003870 - AIR CONDITIONING SOLUTIONS INC	08202208	ELECTRICAL WIRING AND CONDUIT FOR THE INDOOR AND CONDENSER UNITS.	28,400.00	04/01/2008	N	Staff
		HVAC- EQUIPMENT AND RELATED SERVICES FOR THE DATA CENTER.				
	08202269	CONTINGENCY	32,000.00	04/11/2008	N	Staff
		HVAC IMPROVEMENTS- CITY COUNCIL CHAMBERS AND FIRST FLOOR MUNICIPAL GALLERY				
10003908 - MAINLINE PROFESSIONAL SERVICES	08202525	CAMERA- ARECONT 3180 DEGREE 8.0 MEGAPIXEL DOME WITH 2-4MM LENS, POE PART#AV8180-L	24,878.16	05/29/2008	N	Staff
		CAMERAS-ARECONT 360 DEGREE 8.0 MEGAPIXEL DOME CAMERA WITH 4-3MM LENS, POE PART #AV8360-L3				
		INSTALLATION SERVICES- COORDINATION, ARDWARE CONFIGURATION AND TESTING				
		LICENSE- MILESTONE ENTERPRISE CAMERA				
		RECESSED CEILING RING KIT				
		TRAINING-ON SYSTEM APPLICATION FEE PER HOUR (INCLUDED)				

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10003908 - MAINLINE PROFESSIONAL SERVICES	08202525...	WALL MOUNT HOUSING- SIX INCH OUTDOOR DOME	24,878.16 ...	05/29/2008..	N...	Staff...
10004548 - JLEE ENGINEERING, INC	08201739	PLAN REVIEW -331 FOOTHILL OFFICE BUILDING	13,000.00	05/05/2008	N	Staff
		PLAN REVIEW -THIRD STREET PARKING STRUCTURE				
		PLAN REVIEW - 9333 THIRD STREET PARKING GARAGE SHORING PROJECT.		06/09/2008	N	Staff
10005060 - MARTIN CONTAINER, INC	08202299	RENTAL OF CONTAINERS FOR STORAGE OF WATER METERS AT THE ROBERTSON YARD IN WEST HOLLYWOOD SITE AND AT MIRA LOMA SITE (4B RESERVOIR).	16,000.00	04/17/2008	N	Staff
10005089 - SANBORN & ASSOCIATES, INC	08202252	SPEAKING ENGAGEMENT ON THE TOPIC OF TEAMWORK TO APPROX. 500 CITY EMPLOYEES ON INNOVATIONS DAY, 10/13/2008, FROM 11:00 AM TO 12:15 PM	10,750.00	04/08/2008	N	Staff
10005129 - LILLEY PLANNING GROUP, INC.	08202292	ON-CALL PLANNING & ADMINISTRATIVE CONSULTANTS	50,000.00	04/17/2008	N	Staff
10005182 - STEP UP ON SECOND STREET, INC	08202520	HOMELESS OUTREACH & ENGAGEMENT PROGRAM IN SUPPORT OF CITY'SCLASP PROGRAM. BLANKET PO	40,000.00	05/30/2008	N	Staff
10005188 - ADAM D. TIHANY INT'L	08202387	DESIGN LAYOUT FOR BOUCHON BISTRO AND BAKERY.	17,000.00	05/05/2008	N	Staff
		REIMBURSABLE EXPENSES NOT TO EXCEED $2,000.				
10005216 - MILES AUTOMOTIVE GROUP, LTD.	08202411	DELIVERY FEE	21,676.43	05/08/2008	N	Staff
		VEHICLE - ELECTRIC VEHICLE MILES MODEL ZX40S-AD. SPECIFICATIONS ARE PER QUOTE BY CURTIS SCHATZ 310.390.4890.				
10005247 - NATIONAL NOTIFICATION NETWORK,	08202442	NOTIFICATION SYSTEM - REPLACEMENT OF EXISITING SYSTEM TO PROVIDE GREATER FUNCTIONALITY	39,993.00	05/15/2008	N	Staff
10005253 - AVIDEX SYSTEMS, INC	08202691	ADA LECTERN AND MULTIMEDIA DEVICE IN COUNCIL CHAMBER, REPROGRAM CONTROL SYSTEM	35,000.00	06/19/2008	N	Staff
		CONTINGENCY				

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10005253 - AVIDEX SYSTEMS, INC...	08202691...	SHIPPING CHARGES	35,000.00 ...	06/19/2008..	N...	Staff...
10005263 - VMI, INC.	08202465	EQUIPMENT-AUDIO VISUAL FOR THE COUNCIL CHAMBERS (TELEPROMPTER, TRIPOD AND RELATED EQUIPMENT AND ACCESSORIES).	20,176.23	05/19/2008	N	Staff
		FREIGHT CHARGES				
10005281 - GAMEPLANZ, INC	08202568	ONLINE CITY STORE - DESIGN, HOST AND MANAGE WEB-BASED ONLINE CITY STORE	25,000.00	06/05/2008	N	Staff
	08202676	COMMEMORATIVE ITEMS THAT HAVE BEEN DEVELOPED FOR THE CITY FOR UNIFORMITY. BLANKET PO	15,000.00	06/13/2008	N	Staff
10005289 - OPTIMA NETWORK SERVICES, INC	08202511	EMERGENCY MICROWAVE REPAIR SERVICES	16,199.61	05/27/2008	N	Staff
		MICROWAVE HARDWARE- IN SUPPORT OF THE EMERGENCY MICROWAVE REPAIR				
10005322 - CITY OF MONROVIA	08202536	FEE CHARGES, LOS ANGELES STORMWATER QUALITY PARTNERSHIP(LASQP). INV. #3591	10,531.00	05/30/2008	N	Staff
10005330 - DECATUR ELECTRONICS, INC	08202673	CONTINGENCY	47,934.54	06/16/2008	N	Staff
		UPFITTING SERVICE-PROVIDE & INSTALL VARIOUS PIECES OF EQUIPMENT OR COMPONENTS, WHICH ARE SPECIFIED IN THE PRICE QUOTE PER DAVE NIELSEN				
10005407 - IPS GROUP, INC	08202697	PARKING METERS, FLEXPAY SINGLE-SPACE.	49,375.00	06/24/2008	N	Staff
12834 - DEPT OF WATER RESOURCES	08202417	GREYSTONE RESERVOIR DAM FEES FOR FY 08/09. DAM #1061-0 INVOICE #1800020184, DATED 05/01/2008.	10,014.00	05/09/2008	N	Staff
20132 - KEYSER MARSTON ASSOCIATES INC	08202565	9900 WILSHIRE BLVD & BEVERLY HILTON CONSULTING SERVICES	50,000.00	06/05/2008	N	Staff
21600 - PACIFIC COAST CABLING INC	08202446	COMMUNICATIONS INFRASTRUCTURE SERVICES RELATED TO PUBLIC WORKS VEHICLE SHOP	21,350.00	05/14/2008	N	Staff
		CONTINGENCY				
	08202699	CITY HALL GROUND FLOOR REMODEL COMMUNICATION INFRASTRUCTURE SERVICES	38,388.40	06/24/2008	N	Staff

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28072 - TRENCH SHORING CO	08202351	DELIVERY	15,666.05	04/28/2008	N	Staff
		LIFTING EYES.				
		TRENCH TOP PLATES, 4'X8'X1".				
		TRENCH TOP PLATES, 5'X10'X1".				
		TRENCH TOP PLATES, 6'X10'X1".				
31177 - ALLSTAR FIRE EQUIPMENT INC	08202527	THERMAL IMAGING CAMERAS (3) ASRESERVE APPARATUS EQUIPMENT	32,150.25	06/05/2008	N	Staff
31863 - CDW GOVERNMENT INC	08202363	ANTIVIRUS SOFTWARE FOR MAC- SYA AV F/MAC 1K-2400U MFG# SY3-10759958	15,542.54	04/29/2008	N	Staff
		ANTIVIRUS SOFTWARE- SYMANTEC GHOST SOL STE 2 ESS GOV 2500+				
		ANTIVIRUS SOFTWARE- SYG ENDPOINT PROT 11 ESS 2500+U				
32521 - WILLDAN	08202253	THIRD STREET AND FOOTHILL ROAD - PREPARATION OF MITIGATED NEGATIVE DECLARATION (MND) WHICH COMPLIES WITH THE REQUIREMENTS OF CEQA AND CEQA	26,857.49	04/09/2008	N	Staff
32842 - LIFE ASSIST INC	08202600	EMS TRAINING MANIKIN/SIMULATOR (3-VENDOR QUOTES COMPLETED & ATTACHED ON EMAIL)	11,739.64	06/10/2008	N	Staff
33109 - R WILLIAM MATHIS PhD	08202693	CONSULTING-EVALUATION OF CITY MANAGER	16,000.00	06/19/2008	N	Staff
33703 - VAN DIJK AND ASSOCIATES INC	08202227	CONTINGENCY	10,500.00	04/04/2008	N	Staff
		ROOF CONSULTING SERVICES RELATED TO POLICE DEPARTMENT AND LIBRARY.				
34002 - ROBINSON,TAKAHASHI,KATZ & ASSOC I	08202508	CITY HALL-1ST & 2ND FLOOR -ARCHITECTURAL AND ENGINEERING DESIGN & CONSTRUCTION ADMINISTRATION SERVICES RELATED TO REMODEL &	50,000.00	05/27/2008	N	Staff
38801 - DATA SYSTEMS WORLDWIDE INC	08202524	COMPUTER HARDWARE- EXTREME NETWORKS BD 800 G48TC- BLACK DIAMOND 8800 48 PORT 10/100/1000BASE-T RJ-45, OPTIONAL POE CARD	12,650.72	05/29/2008	N	Staff
		FREIGHT CHARGE				

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38826 - RYDIN DECAL	08202588	PARKING PERMIT TAGS - 15,000 @ $0.73, 8" X 3.75" LABEL STOCK W/ LINER, .035MIL, REFLECTIVE POLYVINYL, ROUNDED CORNERS, NO FADING, ART WORK & HOLOGRAM.	11,853.38	06/10/2008	N	Staff
40082 - JONES & STOKES ASSOCIATES INC	08202223	ENVIRONMENTAL ANALYSIS SERVICES- ON CALL SERVICES	50,000.00	04/04/2008	N	Staff
41641 - DOWNTOWN FORD	08202559	CALIFORNIA TIRE FEES.	49,300.62	06/05/2008	N	Staff
		DELIVERY FEE.				
		TRUCK - PICKUP, EXTRA CAB, 2WD, 2008 FORD F250 PER STATE OF CALIFORNIA SPECIFICATIONS.				
		TRUCK-PICKUP, REGULAR CAB, 2WD, 2008 FORD F250 PER STATE OF CALIFORNIA DGS SPECIFICATIONS.				
41646 - VETERANS IN COMMUNITY SERVICES	08202103	HANDYWORKER SERVICES FOR MULTI-FAMILY UNITS FOR CDBG PROGRAM 2007-2008	16,033.00	06/13/2008	N	Staff
42088 - GATEWAY	08202327	COMPUTERS- ALL IN ONE PROFILE 6.5 WITH CORE 2 DUO E6550, 1024 MB PC5300 DDR2 667 MHZ SDRAM, 80GB HARD DRIVE, 17" LCD MONITOR	24,299.75	04/23/2008	N	Staff
		E-WASTE FEE				
42618 - GRISWOLD CONSERVATION ASSOC LLC	08202359	20% PROGRESS PAYMENT FOR CONSERVATION TREATMENT OF "SISYPHUS" BY ALEXANDER LIBERMAN. INVOICE #1872	21,754.00	04/28/2008	N	Staff
		EXPENSES PAID THROUGH 1/31/08 FOR TRANSPORT AND STORAGE OF "SISYPHUS" SCULPTURE. INVOICE #1857				
44147 - ABLE BUILDING MAINTENANCE CO	08200156	PREHOLIDAY SEASON CUSTODIAL PRESSURE WASHING OF ALL PARKING FACILITIES FROM 10/15 THRU 11/28/07 PER T WAGNER.	43,191.16	05/15/2008	N	Staff
44484 - RBF CONSULTING	07201354		46,385.00	04/16/2008	N	Staff
	08202329	CONSULTING SERVICES FOR 336 FOOTHILL ROAD PROJECT	42,293.02	04/23/2008	N	Staff

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44484 - RBF CONSULTING...	08202694	VARIOUS CITY PROJECTS(MONTAGE, WILLIAM MORRIS, ETC.)COMMUNITY OUTREACH FUND	33,000.00	06/19/2008	N	Staff
		VARIOUS CITY PROJECTS(MONTAGE, WILLIAM MORRIS, ETC.)ECONOMIC DEVELOPMENT FUND				
		VARIOUS CITY PROJECTS(MONTAGE, WILLIAM MORRIS, ETC.)MEDIA RELATIONS FUND				
44572 - ZOLL MEDICAL CORP	08202526	12-LEAD EKG/DEFIBRILLATORS AS RESERVE APPARATUS EQUIPMENT	24,596.77	05/29/2008	N	Staff
		SHIPPING				
45500 - AVALON COMMUNICATIONS	08201976	COMMUNITY NEWSLETTER - MARCH, MAY, JUNE 2008 - BLANKET PO	38,700.00	05/23/2008	N	Staff
		Total:	**1,776,975.83**			