



AGENDA REPORT

Meeting Date: June 17, 2008
Item Number: F-18
To: Honorable Mayor & City Council
From: Charles Ackerman, Project Administrator
Subject: APPROVAL OF THE AWARD OF A CONTRACT TO PARK WEST LANDSCAPE, INC. FOR THE BEVERLY GARDENS & WILL ROGERS PARK RENOVATION PROJECT; AND APPROVING PLANS AND SPECIFICATIONS THEREFOR; AND
APPROVE A PURCHASE ORDER IN THE AMOUNT OF \$1,255,224 TO PARK WEST LANDSCAPE, INC. FOR THE CONTRACT WORK

Attachments: 1. Form of Contract

RECOMMENDATION

Staff recommends that the City Council move to approve the award of a contract to the lowest responsible bidder, Park West Landscape, Inc., for the Beverly Gardens & Will Rogers Memorial Park renovations, in the amount of \$1,162,224; approval of the construction contingency of \$93,000; approval of the plans and specifications for the Project, dated April 25, 2008, which are adopted and approved with respect to design criteria; and approval of a purchase order in the amount of \$1,255,224.

INTRODUCTION

Beverly Gardens Park consists of 1.9 linear miles of parkland along Santa Monica and Wilshire Boulevards between Whittier and Doheny Drives. In recent years, several of the blocks have been renovated; however, three blocks remain in need of significant repairs and renovation.

The blocks at Alpine Drive to Foothill Road, Arden Drive to Alta Drive, and Roxbury Drive to Bedford Drive contain arbor structures that have deteriorated and the wooden portions of the arbors have been dismantled requiring replacement. A historic water feature with a sculptural element located on the Alpine Drive to Foothill Drive block also requires renovation. Other deficiencies to address are the irrigation system, site furnishings, and deteriorated landscape materials.

The fountain and decomposed granite walkways at Will Rogers Memorial Park have been repaired in previous years, but have been the source of ongoing extensive maintenance efforts due to water leaks from the existing fountain basin and erosion of the decomposed granite walkways during rainy weather.

DISCUSSION

The proposed contract will address these park elements at Beverly Gardens Park and Will Rogers Memorial Park.

The landscape architectural firm, Community Works Design Group, was engaged to design the project and prepare construction plans and specifications, which includes the following scope of work:

Will Rogers Memorial Park

- Remove and reconstruct the concrete fountain basin to match the existing shape and configuration
- Install interlocking stone pavers to replace the decomposed granite in the walkways

Beverly Gardens blocks

- Reconstruct the wood arbors with weather-treated lumber to match existing profiles
- Upgrade the irrigation equipment into the Citywide irrigation software and water conservation system
- Replace the drinking fountains, benches and trash receptacles
- Plant new landscaping materials

Also included in the Alpine Drive to Foothill Road block, is the introduction of a rose garden for which a donation of \$100,000 from a resident is under consideration by the City Council at the June 17, 2008 meeting that will help offset the cost of the renovation for that block. The rose garden was designed between the existing decomposed granite pathway and Santa Monica Boulevard. The installation will include the removal of existing turf, modifying and upgrading the irrigation, installing a trellis at each end of the rose garden, decomposed granite pathways in between the rose garden planters, subdued lighting, and planting of numerous roses.

The contract documents incorporated the base bid work and two alternate bid items. Alternate #1 is for the rose garden at Alpine Drive to Foothill Road; and, alternate #2 is for extending the interlocking pavers at Will Rogers Memorial Park from the area around the fountain to the entire site.

Six firms attended the mandatory job walk and obtained bid documents for this project. The project was advertised in the local Beverly Hills newspapers, and construction trade publications, including the McGraw-Hill Construction Information Group (Dodge Report).

On May 28, 2008, three bids were received. The bids results are as follows:

<i>Bidder</i>	<i>Base Bid</i>	<i>Alternate #1</i>	<i>Alternate #2</i>	<i>Total Bid</i>
Park West Landscape, Inc.	\$910,618	\$120,371	\$131,235	\$1,162,224
California Landscape & Design Inc.	\$788,723	\$150,724	\$323,290	\$1,262,738
C.S. Legacy Construction, Inc.	\$1,155,880	\$181,898	\$125,065	\$1,462,843

In accordance with the instructions in the Bid Documents, the lowest responsive bidder is determined by computing the total base bid amount and the two alternate bid amounts. Therefore, the low bidder is Park West Landscape, Inc. Park West Landscape, Inc. submitted a fully responsive bid, and as reported by the State Contractors Licensing Board, their license is current and in good standing. Review of the firm's references indicates that the firm has successfully executed multiple LA City and County park projects.

The consultant's final cost estimate adjusted for inflation was \$1,083,629 including the alternate bid items, and is within the range of the bids received.

Staff recommends the total contract amount of \$1,162,224, which includes the two alternate bid items. In addition, a contingency of \$93,000 is recommended for changes due to unforeseen conditions to complete the work.

The Community Services Department is in agreement that the contract work specified herein meet the priorities established for the project, and also recommend that the two alternate bid items be accepted as part of the contract work to fully address the needs of the parks that will provide long-term benefit and utilization of the facilities.

The bid documents specify a 120 calendar day completion period for the work, resulting in completion of the project in November 2008.

The Department of Community Development previously reviewed the project for environmental impact and issued a categorical exemption under the procedures adopted by the City of Beverly Hills, and no further environmental assessment is necessary.

FISCAL IMPACT

Funding for this contract work has been allocated from the 07-08 Capital Improvement Program (CIP) budget for Project #0315, and is available to cover the cost of this work.



Scott G. Miller
Finance Approval



David D. Gustavson
Approved By

APPENDIX A
FORM OF CONTRACT

This contract ("Contract") is entered into by and between the City of Beverly Hills ("City"), a California municipal corporation, and PARK WEST LANDSCAPE, INC., a Corporation, whose address is 13581 Desmond Street, Pacoima, CA 91331.

In consideration of the agreements herein contained, the parties agree as follows:

1. **WORK TO BE PERFORMED.** Contractor shall furnish at Contractor's own expense all labor, materials, supplies, equipment, tools, transportation and other items of expense necessary to complete in a workmanlike manner all Work in accordance with the terms and conditions of the Contract, except for the labor, materials, supplies, equipment, tools, transportation and other items of expense as may be required to be furnished by the City. The Work is defined in detail in the Contract Documents, which govern the interpretation and performance of this Contract, but may be generally described as follows:

BEVERLY GARDENS & WILL ROGERS MEMORIAL PARK RENOVATION

2. **CONTRACT DOCUMENTS.** This contract consists of this Form of Contract and the following Contract Documents, including all exhibits, appendices, addenda, drawings, specifications and documents therein and attachments thereto, all of which are by this reference incorporated herein and made a part of this Contract:

- SECTION 1: NOTICE INVITING BIDS**
- SECTION 2: INSTRUCTIONS TO BIDDERS**
- SECTION 3: SPECIAL CITY REQUIREMENTS**
- SECTION 4: GENERAL SPECIFICATIONS**
- SECTION 7: ADDITIONAL FORMS**

as contained in City's Bid Document for Bid No. 08-25, dated April 25, 2008 and

- SECTION 5: BIDDER'S BID**
- SECTION 6: SIGNATURE PAGE AND LEGAL STATUS**

of Contractor's Bid in response thereto, all of which are incorporated herein by reference, and all of which shall comprise the Contract Documents for this Contract. If any item of the Scope of Work, Payment Schedule, or any other item of the Bid Package is modified by either of the parties or arrived at by negotiation between the parties, that item as finally agreed upon by the parties shall also become a Contract Document, it shall supersede the corresponding item of the Bid Package, if any, and it shall be subject to all terms and conditions of the Contract.

3. **PERFORMANCE PERIOD.** Contractor shall commence Work after execution of the Contract, and shall complete all Work in 120 calendar days from the date of Notice To Proceed as set forth in the Contract Documents.

4. PAYMENT. City shall pay Contractor as full consideration for the satisfactory performance by Contractor of all Work required under this Contract the sum of One Million One Hundred Sixty-two Thousand Two Hundred Twenty-four Dollars (\$1,162,224.00), inclusive of Alternate #1 and Alternate #2, payable as provided in the Contract Documents.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the _____ day of _____, 2008, at Beverly Hills, California.

City:
CITY OF BEVERLY HILLS
a municipal corporation

BARRY BRUCKER
Mayor of the City of Beverly Hills, California

ATTEST:

BYRON POPE
Acting City Clerk (SEAL)

PARK WEST LANDSCAPE, INC.
a California corporation

(Insert Name) (Insert Title)

(Insert Name) (Insert Title)

APPROVED AS TO FORM:

LAURENCE S. WIENER
City Attorney

APPROVED AS TO CONTENT:

RODERICK J WOOD
City Manager

DAVID D. GUSTAVSON
Director of Public Works & Transportation

ALAN SCHNEIDER
Director of Project Administration

KARL KIRKMAN
Risk Manager