



AGENDA REPORT

Meeting Date: June 3, 2008
Item Number: F-17
To: Honorable Mayor & City Council
From: Jonathan Lait, City Planner
Subject: AMENDMENT NO.3 TO AN AGREEMENT BETWEEN THE CITY OF BEVERLY HILLS AND CIVIC SOLUTIONS, INC. FOR SERVICES OF ON-CALL PLANNING CONSULTANTS; AND

APPROVAL OF A CHANGE ORDER IN THE AMOUNT OF \$200,000 TO THE PURCHASE ORDER FOR A NOT-TO-EXCEED TOTAL OF \$840,000 FOR THE CONTRACTED SERVICES.

Attachments: 1. AGREEMENT

RECOMMENDATION

It is recommended that the City Council adopt the resolution approving a \$200,000 amendment to the agreement between the City of Beverly Hills and Civic Solutions, Inc. for on-call planning consultants and a change order in the amount of \$200,000 to the purchase order for a not-to-exceed total of \$840,000 for the contracted services.

INTRODUCTION

The Community Development Department is recommending that Civic Solutions be allowed to continue to provide the City with on-call planning consultant services to assist staff with day to day planning duties especially during times when there is a significant increase in workload. Planning consultant services may also include consulting work of planning-related activities of development projects.

DISCUSSION

Staff is requesting that the existing cost of the contract (\$640,000) be increased by \$200,000 in order to accommodate greater than anticipated use of the consultant services. The new total cost of the contract would be \$840,000. Staff is also requesting that City Council authorize the issuance of a change order for an additional \$200,000 for on-call services until June 30, 2009.

FISCAL IMPACT

The cost to perform the additional services by Civic Solutions is being covered by the operating budget included in the professional and contractual services and for project-related services, cost is being covered by the developers.


SCOTT MILLER
Finance Approval


JONATHAN LAIT
Approved By

AMENDMENT NO. 3 TO AN AGREEMENT BETWEEN THE
CITY OF BEVERLY HILLS AND CIVIC SOLUTIONS, INC.
FOR SERVICES OF ON-CALL PLANNING CONSULTANTS

NAME OF CONSULTANT: Civic Solutions, Inc.

RESPONSIBLE PRINCIPAL
OF CONSULTANT: Thomas Merrell, CEO & Secretary

CONSULTANT'S ADDRESS: 31726 Ranch Viejo Road, Suite 223
San Juan Capistrano, CA 92675

CITY'S ADDRESS: City of Beverly Hills
455 N. Rexford Drive
Beverly Hills, CA 90210
Attention: Vincent Bertoni, AICP
Director of Community Development

COMMENCEMENT DATE: April 17, 2006

TERMINATION DATE: June 30, 2009, unless extended pursuant to
Section 2 of the Agreement

CONSIDERATION: Not to exceed \$840,000 and based on the
Schedule of Hourly Rates set forth in
Section B-1 of the Agreement

AMENDMENT NO. 3 TO AN AGREEMENT BETWEEN THE
CITY OF BEVERLY HILLS AND CIVIC SOLUTIONS, INC.
FOR SERVICES OF ON-CALL PLANNING CONSULTANTS

This Amendment No. 3 is to that certain Agreement, dated April 28, 2006, and identified as Contract No. 117-06, as amended by Amendment No. 1 dated June 27, 2006 and identified as Contract No. 207-06 and Amendment No. 2 dated March 13, 2007 and identified as Contract No. 88-07 ("Agreement"), copies of which are on file in the office of the City Clerk, between the City of Beverly Hills ("CITY"), and Civic Solutions, Inc. ("CONSULTANT") for the services of on-call planning consultants.

RECITALS

A. CITY and CONSULTANT entered into a written Agreement, dated April 28, 2006, for the services of a planner which was subsequently amended.

B. CITY desires to further amend the Agreement to extend the term of the Agreement and increase the Consideration for the additional services.

NOW, THEREFORE, the parties hereto do amend the Agreement as follows:

Section 1. The Termination Date shall be amended as set forth above.

Section 2. The Consideration shall be amended as set forth above.

Section 3. Except as expressly modified by Sections 3 and 4 of Amendment No. 2, and this Amendment No. 3, all of the provisions of the Agreement shall remain in full force and effect.

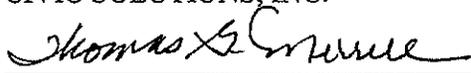
EXECUTED the ____ day of _____, 200__ at Beverly Hills, California.

CITY OF BEVERLY HILLS,
A municipal corporation

BARRY BRUCKER
Mayor of the City of
Beverly Hills, California

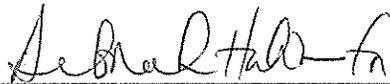
ATTEST:

(SEAL)
BYRON POPE
City Clerk

CONSULTANT:
CIVIC SOLUTIONS, INC.


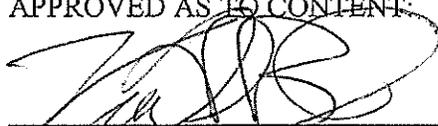
THOMAS MERRELL
Chief Executive Officer and Secretary

APPROVED AS TO FORM:

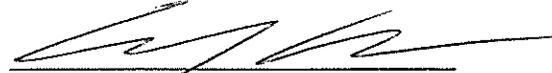


LAURENCE S. WIENER
City Attorney

APPROVED AS TO CONTENT:



VINCENT BERTONI, AICP
Director of Community Development



KARL KIRKMAN
Risk Manager