



**CITY OF BEVERLY HILLS**  
**HUMAN SERVICES DIVISION**

**MEMORANDUM**

**TO:** Human Relations Commission  
**FROM:** James R. Latta, L.C.S.W., Human Services Administrator  
**DATE:** December 20, 2012  
**SUBJECT:** Administrator's Report

A handwritten signature in black ink, appearing to be "J. Latta", written over the "FROM:" line.

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Staff will update the commissioners on the following items at the December 20, 2012 Human Relations Commission (HRC) meeting:

1. Nixel assistance
2. View the Human Relation Commission meetings at <http://www.beverlyhills.org/living/beverlyhillstelevision/citymeetings/>
3. Presentation to Team Beverly Hills December 11, 2012
4. Wallenberg item update
5. Positive Change, Not Spare Change Public Awareness Campaign Update
6. City Hall is closed Tuesday December 25, 2012 for the Christmas Day Holiday and Tuesday January 1, 2013 for New Year's Day.
7. Official Ribbon Cutting Ceremony for the Children's Library Renovation
8. 2013 Homeless Count Wednesday, January 30, 2013