



AGENDA REPORT

Meeting Date: April 15, 2008
Item Number: F-24
To: Honorable Mayor & City Council
From: Sheryl Jacobson, Human Resources Associate III
Subject: AMENDMENT NO. 1 TO AN AGREEMENT BETWEEN THE CITY OF BEVERLY HILLS AND GOVERNMENTJOBS.COM, INC. D.B.A. NEOGOV FOR HOSTING AND OPERATIONS SUPPORT SERVICES FOR RECRUITMENT, SELECTION AND TRACKING SOFTWARE.
Attachments: 1. Agreement

RECOMMENDATION

Staff recommends that the City Council move to approve Amendment No. 1 to the agreement for services with GovernmentJobs.Com, Inc. D.B.A. Neogov for hosting and operation support services for recruitment, selection and tracking software.

INTRODUCTION

The City has been using GovernmentJobs.com, Inc. D.B.A. Neogov since August 2006. The term of the original agreement was for 1 year expiring on August 16, 2007 for the amount of \$42,600. To extend the agreement for one more year, the licensing fee is \$12,600. The new total for this agreement with a one year extension is \$55,200.

DISCUSSION

The City began using GovernmentJobs.com, Inc. D.B.A. Neogov in August 2006. This new software allows applicants to apply for positions with the City online. Their application remains in the system and they can use the same application when applying for more than one job with the City.

The software also tracks the various phases of a recruitment: requisitions, job postings, applications, notices sent to applicants, advertising costs, tests, test scores, panelists, etc.

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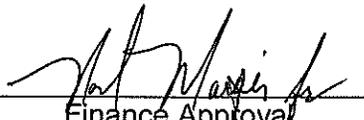
In addition, the system allows Human Resources to forward applications to the hiring department via the computer. The hiring department receives the applications faster and we do not have to print the applications.

By using GovernmentJobs.com, Inc. D.B.A. Neogov, Human Resources is able to process recruitments more efficiently and effectively. Human Resources is recommending continuing to do business with GovernmentJobs.com, Inc. D.B.A. Neogov.

FISCAL IMPACT

Experience has already shown that continued use of Neogov will result in cost savings.

The system has allowed Human Resources to automate several functions. For example, the system has significantly reduced the need to send notifications to candidates via postal service.



Finance Approval
Scott Miller, CFO/Director of
Administrative Services



for Approved By
Sandra Olivencia
Assistant Director
Administrative Services/HR

AMENDMENT NO. 1 TO AN AGREEMENT BETWEEN THE
CITY OF BEVERLY HILLS AND GOVERNMENTJOBS.COM,
INC. D.B.A. NEOGOV FOR HOSTING AND OPERATIONS
SUPPORT SERVICES FOR RECRUITMENT, SELECTION AND
TRACKING SOFTWARE

This Amendment No. 1 is to that certain Agreement, dated August 16, 2006, and identified as Contract No. 301-06, a copy of which is on file in the office of the City Clerk, between the City of Beverly Hills (hereinafter called "City") and GovernmentJobs.com, Inc. d.b.a. Neogov, (hereinafter called "Contractor") for hosting and operations support services for recruitment, selection and tracking software ("Agreement").

RECITALS

A. City entered into a written agreement, dated August 16, 2006, for hosting and operations support services for recruitment, selection and tracking software.

B. City desires to amend the term of the Agreement for one year with additional one year extensions..

NOW, THEREFORE, the parties hereto do amend the Agreement as follows:

Section 1. Paragraph 9 of the Agreement, entitled "Term and Termination" shall be amended to read as follows:

“9. Term and Termination

(a) This Agreement shall commence as of the date hereof and remain in effect for twelve (12) months unless terminated by either party as set forth herein ("Initial Term").

(b) This Agreement may be renewed for additional terms ("Renewal Term") equal in duration to the Initial Term provided Customer issues a City approved purchase order to NEOGOV.

(c) NEOGOV reserves the right to terminate this Agreement immediately if the Services provided hereunder become illegal or contrary to any applicable law, rule, regulation or public policy. Each party shall have the right to terminate this Agreement upon sixty (60) days prior written notice to the other party.

(d) Within sixty (60) days of notification of termination of this Agreement, NEOGOV shall provide Customer with a dedicated data files suitable for importation into commercially available database software (e.g., MS-Access or MS-SQL) The dedicated data files will be comprised of Customer's data contained in NEOGOV's system. The structure of the relational database will be specific to the Customer's data and will not be representative of the proprietary NEOGOV database."

Section 2. Except as expressly modified by this Amendment No. 1, all of the provisions of the Agreement between the City of Beverly Hills and GovernmentJobs.com, Inc., dated August 16, 2006, shall remain in full force and effect.

Executed this ___ day of _____, 200___, at Beverly Hills, California.

CITY OF BEVERLY HILLS
A Municipal Corporation

BARRY BRUCKER
Mayor of the City of Beverly Hills, California

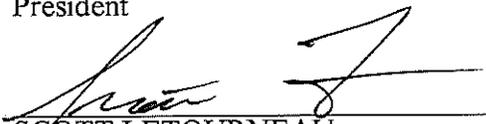
ATTEST:

BYRON POPE
City Clerk

CONSULTANT:
GOVERNMENTJOBS.COM, INC.



DAMIR DAVIDOVIC
President



SCOTT LETOURNEAU
Corporate Secretary

[Signatures continue]

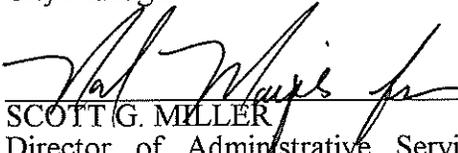
APPROVED AS TO FORM:



LAURENCE S. WIENER
City Attorney

APPROVED AS TO CONTENT:

RODERICK J. WOOD
City Manager



SCOTT G. MILLER
Director of Administrative Services/Chief
Financial Officer



SANDRA OLIVENCIA
Assistant Director of Administrative Services -
Human Resources