



## AGENDA REPORT

**Meeting Date:** December 20, 2016  
**Item Number:** D-20  
**To:** Honorable Mayor & City Council  
**From:** Trish Rhay, Assistant Director of Public Works  
Michelle Tse, Planning and Research Analyst *ms1*  
**Subject:** APPROPRIATION OF \$40,500 FOR THE PURCHASE OF A VEHICLE RELATED TO THE PUBLIC WORKS UTILITY SERVICE LOCATOR TECHNICIAN POSITION  
**Attachments:** None

---

### **RECOMMENDATION**

Staff recommends City Council authorize an appropriation of \$40,500 for the purchase of a vehicle related to the Public Works Utility Locator Technician position.

### **INTRODUCTION**

The City Council previously authorized one (1) Utility Service Locator Technician position during its Fiscal Year 2014-15 budget cycle to address the twenty to forty service requests received on a daily basis for excavation work. The funding authorization for the position also included the cost of purchasing a vehicle. This position addresses the requirements outlined in California State Law 4216, which requires timely notification of any proposed excavation work and location of existing underground utilities on site and field marking the approximate project locations. The purchase of a net new vehicle is necessary to accompany this newly funded position, recognizing that the duties would require regular travel throughout the City for underground utility markings.

### **DISCUSSION**

This position was recently filled during Fiscal Year 2016-17 after going through the personnel process of developing an appropriate job description and successful recruitment. Given the unanticipated timeframe that it took to fill this position, funding for the accompanying vehicle was not carried over to the current fiscal year.

### **FISCAL IMPACT**

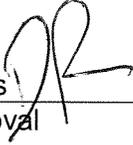
Staff is requesting that the City Council re-authorize the appropriation of \$40,500 for the purchase of a vehicle for the Public Works Utility Service Locator Technician position.

Meeting Date: December 20, 2016

The recommended funding breakdown is as follows, which aligns with the funding source for the existing position.

8006003-741100	\$10,125	Water Maintenance and Repair
8405401-741100	\$10,125	Wastewater Maintenance and Repair
8505502-741100	\$10,125	Stormwater Operations
0107603-741100	\$10,125	Street Signals and Lights

Don Rhoads  
Finance Approval



George Chavez  
Approved By

