



## AGENDA REPORT

**Meeting Date:** December 20, 2016  
**Item Number:** D-19  
**To:** Honorable Mayor & City Council  
**From:** Sandra Spagnoli, Chief of Police  
**Subject:** AUTHORIZATION TO APPROPRIATE \$515,000 FROM SEIZED AND FORFEITED PROPERTY TO ENHANCE POLICE DEPARTMENT OPERATIONS;

AND AUTHORIZATION OF A CHANGE ORDER IN THE AMOUNT OF \$40,000 TO GALLS, LLC FOR THE PURCHASE OF NEW HIRE OFFICERS UNIFORMS FOR A NOT TO EXCEED AMOUNT OF \$78,500

**Attachments:** None

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### RECOMMENDATION

Staff recommends that the City Council move to appropriate \$515,000 from the Fund 320 fund balance (Federal/Justice Program #3202105E126) to fund purchases for the Police Department as follows:

ACCOUNT	AMOUNT
<b>71300- OVERTIME</b>	<b>\$ 232,000</b>
Overtime for Holiday Foot/Bike Patrols	\$ 125,000
Overtime for Temporary Crime Suppression Unit	\$ 107,000
<b>720800- CLOTHING, DRY GOODS AND NOTIONS</b>	<b>\$ 40,000</b>
Uniforms for New Officers	\$ 40,000
<b>722000- FIRE &amp; OTHER SAFETY MAERIAL AND SUPPLIES</b>	<b>\$ 15,000</b>
Officer Vest Covers	\$ 15,000
<b>732100- ONE-TIME CONSULTING SERVICES</b>	<b>\$ 108,000</b>
Background Services for New Hires	\$ 40,000
Digital Police Policy Management Solution	\$ 68,000
<b>741100- VEHICLES</b>	<b>\$ 120,000</b>
Vehicles for New Assistant Chief of Police and Captain positions	\$ 120,000
<b>GRAND TOTAL</b>	<b>\$ 515,000</b>

## **INTRODUCTION**

The Police Department has identified the need for additional expenditures. These purchases will be made in FY16/17 with funds acquired under the federal asset forfeiture program.

## **DISCUSSION**

### **Overtime for Holiday Foot/Bike Patrols and Temporary Crime Suppression Unit (TCSU)**

During the holiday season the police department would like to deploy a foot and bike patrol in the business areas to provide higher visibility to our visitors and business community. This request will deploy four (4) officers each day working 10 hour shifts starting Friday, November 25<sup>th</sup> through Saturday, December 31<sup>st</sup>.

With a recent increase in property crimes, possibly due in part to the state's prisoner realignment program, the department would like to deploy officers to work in a temporary plain clothes unit. In the past, this type of unit has worked for thirty days, and made a significant impact on crime making notable arrests which helped our detective bureau solve approximately thirty theft cases. This overtime funding will allow for the assignment of one sergeant and four officers to work in a plain clothes capacity in order to curtail a rise in property crimes in Beverly Hills.

The recommended motion requests that the City Council appropriate \$232,000 from the Seized & Forfeited Property Fund for these expenditures.

### **Uniforms**

Staff has identified the need to purchase additional uniforms for the newly hired Police Officers. With the high rate of hiring of the new officers there is a need to fully equip new officers with new uniforms and safety equipment. Currently the police department has a purchase order with Galls, Llc. In the amount of \$38,500. Galls is the only vendor with a brick and mortar store in the near vicinity and has been supplying the Police Department with uniforms for years. In order keep consistency in the uniforms a change order is needed that will increase the existing purchase from \$38,500 to \$78,500.

### **Vest Covers**

Police officers are susceptible to lower back injuries due to the heavy "Sam Brown" duty belts they wear to carry their equipment. Some of these belts can weigh as much as 30 pounds. The vest carriers allow officers to hold heavy equipment (radios, ammo, expandable baton, TASER) on their vest, thus redistributing weight off the Sam Brown belt to the vest carrier which eases the pressure off the lower back and reducing potential for injury. Vest covers are designed for external wear, meaning that they are worn over a base shirt and are part of the patrol officer's uniform. These custom designed vest carriers have numerous pockets and compartments that allow officers to carry their police issued equipment the recommended motion requests that the City Council appropriate \$15,000 from the Seized & Forfeited Property Fund for these expenditures.

**Background Investigative Services**

In recommendation of Management Partners Report, the BHPD is in active recruitment/hiring efforts to hire additional police officers. After much research and vetting the Police Department selected RCS Investigations to help BHPD conduct additional background investigation services. During the initial trial period, a budget of \$7,500 was requested to determine if RCS Investigations would meet the needs of the department. After the trial period, the BHPD is very satisfied with RCS Investigations work product and would like to extend our partnership with them.

The request of additional funds to RCS Investigations is to conduct additional background investigations for new hires. The recommended motion requests that the City Council appropriate \$40,000 from the Seized & Forfeited Property Fund for these expenditures.

**Digital Police Policy Management Solution**

This solution will assist the Department to transition from current police policies and procedures to a digital state specific Law Enforcement format and certifiable daily trainings. Currently, over 75% of police agencies utilize this platform to provide police policy and procedures. The recommended motion requests that the City Council appropriate \$68,000 from the Seized & Forfeited Property Fund for these expenditures.

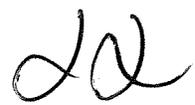
**Vehicles**

Staff has identified the need to purchase two additional vehicles related to the recently approved Assistant Chief of Police and Captain Positions. The recommended motion requests that the City Council appropriate \$120,000 from the Seized & Forfeited Property Fund for these expenditures.

**FISCAL IMPACT**

The costs associated with these purchases total \$515,000 and will be made with funds from the Seized and Forfeited Property Fund. These restricted funds have been received as a result of federal asset seizures and may only be used to enhance the operations of the Police Department. .

  
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Don Rhoads, Director of Admin Svc-CFO  
Finance Approval

  
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Sandra Spagnoli, Chief of Police  
Approved By