



**CITY OF BEVERLY HILLS**  
**POLICY AND MANAGEMENT**

**MEMORANDUM**

**TO:** Health & Safety Commission

**FROM:** Kevin Kearney, Senior Management Analyst

**DATE:** November 28, 2016

**SUBJECT:** Soliciting Community Input on a Policy Regulating Smoking in Multi-Unit Housing

**ATTACHMENT:** 1. Postcard

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During the August 16, 2016 Study Session, the City Council decided to pursue a policy regulating smoking for multi-unit housing. The Council tasked the Health and Safety Commission with the project and to report back with their findings and recommendations to the Council at a subsequent meeting. On September 26, 2016, the Health and Safety Commission was presented with the initial information on the framework for such a policy. As a result of the September meeting, two separate community input events were scheduled for November 28<sup>th</sup> and December 13<sup>th</sup>.

A website has been created to share the progression of the policy with the public. The community meetings will be video recorded and posted on the website, for those unable to attend the events. The website additionally contains an opinion survey to facilitate the understanding of the residents' desires to smoke freely versus their preferences for the right to be protected from second-hand smoke. To date, there have been 52 online survey respondents. Surveys in paper format will also be available to those in attendance at the community input meetings.

To increase awareness of this policy discussion, the City sent postcard mailers, advertised in the local newspapers and posted information on Facebook and Twitter. Postcard mailers (ATTACHMENT 1) were sent out to all multi-unit housing landlords and tenants to publicize the community input meetings, website and survey. Ads were also displayed in the City's three major local newspapers: the Beverly Press, the Beverly Hills Weekly and the Courier.

During this agenda item, Staff will be providing a general overview on a developing policy regulating smoking in multi-unit housing and the questions that should be answered when crafting such a policy. After the presentation from Staff, it is recommended that the Commission open public comment to solicit community input.

Pamela Mottice-Muller   
Approved By