



AGENDA REPORT

Meeting Date: September 20, 2016
Item Number: D-15
To: Honorable Mayor & City Council
From: Trish Rhay, Assistant Director of Public Works
Caitlin Sims, Senior Management Analyst
Subject: APPROVAL OF A BLANKET PURCHASE ORDER TO HARRINGTON INDUSTRIAL PLASTICS, LLC IN THE NOT-TO-EXCEED AMOUNT OF \$120,000
Attachments: None

RECOMMENDATION

Staff recommends City Council move to approve a blanket purchase order with vendor Harrington Industrial Plastics, LLC, in a not-to-exceed amount of \$120,000 for essential water treatment plant parts and supplies.

INTRODUCTION

To ensure the City is able to properly operate and maintain its water treatment plant and distribution system, the City needs to purchase replacement parts and supplies on an as-needed basis. The Public Works Department proposes to award a Blanket Purchase Order (BPO) to Harrington Plastics, LLC, for as-needed parts and supplies for the Water Treatment Plant.

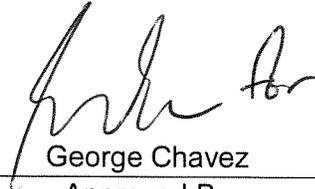
DISCUSSION

Staff issued Bid No. 16-16 for various water treatment plant pumps and tanks. The City received a bid from one vendor – Harrington Industrial Plastics, LLC. Harrington Industrial Plastics, LLC provides specialized parts for the Water Treatment Plant and has provided these parts for the City for several years. As such, staff recommends City Council approve a blanket purchase order with both Harrington Industrial Plastics, LLC.

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FISCAL IMPACT

Funds been budgeted in this fiscal year and are available for this purpose.

A handwritten signature in black ink, appearing to read "George Chavez", is written above a horizontal line.

George Chavez

Approved By