



CITY OF BEVERLY HILLS
POLICY AND MANAGEMENT

MEMORANDUM

TO: Health and Safety Commissioners

FROM: Meena Janmohamed, Intern to Pamela Mottice-Muller, Director of Emergency Management

DATE: July 25, 2016

SUBJECT: National Night Out

The City of Beverly Hills' Fifth Annual *National Night Out* (NNO) Celebration is scheduled for Tuesday, August 2, 2016 from 6:00 p.m. to 9:00 pm. The event will be held on Rexford Drive in front of the Library and the Fire Department.

Meena Janmohamed and Michael George, Office of Emergency Management (OEM) interns, will coordinate three booths: OEM, Health & Safety Commission, & CERT. At the event, Meena and Michael will be available to provide updates, answer questions, and explain handouts and giveaway options. Commissioners are invited to come for an entire shift or just for a portion, as they are able.

Below is a list of supplies that require final approval by the Health & Safety Commission Booth for this year's *National Night Out* celebration.

Health & Safety Commission Booth Supplies:

- 1) Brochures/Information from NNO 2015 to be included at NNO 2016
 - Health and Safety Commission Cards
 - Emergency Notification Cards
- 2) Giveaways & Handouts For NNO 2016
 - Hand sanitizer/sunscreen pens
 - Healthy Snack stickers
 - Sun Safety stickers
 - EPA approved mosquito repellent wipes
- 3) Suggested Brochures/Information for NNO 2016
 - Fight the Bite pamphlet
 - Zika Virus FAQ handout
 - Information on How to Save Energy handout
 - Dog Bite Prevention Pamphlet
 - Vaccine Information Statements folder
 - "3 important Reasons for Adults to get Vaccinated" handout
 - "Protect your little ones with immunizations" trifold pamphlet
 - "FDA Sheds Light on Sunscreens"

- “Sunscreen for Your Sun Day”
- 3) Proposed Shift Schedule
- 5:30-6:30pm
 - 6:30-7:30pm
 - 8:30-9:30pm

Recommendation

The Health & Safety Commission is asked to share their ideas and provide any suggestions regarding the booth for National Night Out.