



AGENDA REPORT

Meeting Date: February 3, 2015
Item Number: D-12
To: Honorable Mayor & City Council
From: Mark Cuneo, City Engineer
Tristan Malabanan, Civil Engineer

Subject: AWARD OF A CONTRACT TO THE LOWEST RESPONSIBLE PRE-QUALIFIED BIDDER, ICON WEST, INC. FOR THE "CONSTRUCTION OF GATEWAYS AND STREETScape LOCATED AT OLYMPIC BLVD AT SPALDING DR. AND SAN VICENTE BLVD. AT WILSHIRE BLVD.", IN THE AMOUNT OF \$1,541,180; APPROVAL OF THE PLANS AND SPECIFICATIONS THEREFOR; AND

APPROVAL OF ISSUANCE OF A PURCHASE ORDER IN THE AMOUNT OF \$1,700,000 TO ICON WEST, INC. FOR THE PROJECT

Attachments:

1. Agreement
2. Categorical Exemption
3. Location Map

RECOMMENDATION

Staff recommends the City Council move to approve the award of a contract to the lowest responsible pre-qualified bidder, Icon West, Inc. for the work pertaining to the construction of two new Gateways and Streetscape located at Olympic Blvd. at Spalding Dr. and San Vicente Blvd. at Wilshire Blvd. in the amount of \$1,541,180; approve the plans and specifications which are adopted and approved with respect to design criteria; approve a construction contingency of 10.3% in the amount of \$158,820 and delegate the authority to approve change orders to the Director of Capital Assets as defined in the Purchase Ordinance; and approve the issuance of a purchase order to Icon West, Inc. in the amount of \$1,700,000.

INTRODUCTION

At the November 5, 2009, City Council meeting; Community Services/Recreation staff and Landscape Architect Steve Smith of Gruen and Associates presented proposed options associated with monument signage intended for placement at four specified locations in the City. Direction was given to proceed with the Wilshire/Whittier location on a priority basis. Tentative approval was also given at that time regarding the conceptual designs for the proposed Olympic Blvd./Spalding Drive and Wilshire/San Vicente Boulevards locations. Formal approval of the designs and direction to proceed with construction documents was given by City Council at its August 20th, 2013 Study Session.

DISCUSSION

The Capital Assets staff conducted a prequalification process in accordance with §20101 of the Public Contract Code to ensure that all prospective bidders on this and all three future Gateway and Streetscape projects had undertaken and successfully completed a minimum of three similar-type projects within the last 5 years. The official notice requesting pre-qualification was published in the Beverly Hills Weekly, the Beverly Hills Courier, several online industry advertisers, and on the City's website to which staff received three responses on/before the August 28, 2014 submittal deadline. Upon completion of the evaluations, all three companies were prequalified. These companies are C.S. Legacy Construction, Inc., Griffith Company, and Icon West, Inc.

On January 15, 2015, three bids were received and opened as follows:

Icon West, Inc.	\$1,541,180
C.S. Legacy Construction, Inc.	\$1,791,350
Griffith Company	\$1,844,199

The Design Landscape Architect Gruen's construction estimate was \$1,500,000. Staff recommends that the lowest bid be accepted and awarded.

All documents submitted by these bidders were in order and the apparent low Pre-Qualified Bidder is Icon West, Inc. Staff recommends that the lowest bid be accepted and a contract for the construction of two new Gateways and Streetscape located at Olympic Blvd. at Spalding Dr. and San Vicente Blvd. at Wilshire Blvd. be awarded to Icon West, Inc. in the amount of \$1,541,180 and that a 10.3% contingency allowance in the amount of \$158,820 be included in the Purchase Order amount (for potential change orders due to unforeseen conditions) for a total authorization of \$1,700,000. The work on this project is scheduled to be completed within 6 months of the issuance of the notice to proceed.

Notifications to nearby residents, businesses and the Beverly Hills High School will be sent two weeks prior to Icon West, Inc. starting work.

ENVIRONMENTAL ASSESSMENT

A Categorical Exemption was prepared for the "Construction of Gateways and Streetscape located at Olympic Blvd. at Spalding Dr. and San Vicente at Wilshire Blvd." project and certified by the City's Community Development staff.

FISCAL IMPACT

Funds in the amount of \$2.4M remain in Fund 600 (Infrastructure) under account number 35-06-0701 (Improvement of City Gateways).

A construction contingency allowance in the amount of \$158,820 has been included in the total purchase order amount of \$1,700,000. Any change orders that require expenditures from this allowance shall be made only upon written request in accordance with the Municipal Code §3-3-111 regarding change orders.

Don Rhoads 
Finance Approval

David Lightner 
Approved By

Attachment 1

AGREEMENT

THIS AGREEMENT, made and entered into this **3rd** day of **February, 2014**, by and between the CITY OF BEVERLY HILLS, a municipal corporation, hereinafter referred to as "City", and

Icon West, Inc.
520 S. La Fayette Park, Suite 503
Los Angeles, CA 90057

hereinafter referred to as "Contractor";

WITNESSETH

In this consideration of their covenants the parties hereto agree as follows:

1. Contractor shall furnish all labor, materials and equipment necessary to perform the following work in the City of Beverly Hills, California, strictly in accordance with the Notice to Bidders, Proposal form, Plans and Specifications for such improvement, Standard Contractual Requirements and inclusive of Addendums, each of which documents are made a part of this Contract as though fully set forth herein:

**GATEWAYS AND STREETScape LOCATED AT OLYMPIC BLVD. AT SPALDING DR.
AND SAN VICENTE BLVD. AT WILSHIRE BLVD.**

2. In consideration of such work City agrees to pay Contractor and Contractor agrees to accept the sum of **One Million Five Hundred Forty-one Thousand, One Hundred Eighty Dollars and Zero Cents (\$1,541,180.00)** in the manner provided in subject Plans and Specifications and subject to adjustment provided therein.

3. Concurrently with the execution of this Contract, Contractor shall file with the City the bonds and certificates of insurance specified in said Standard Contractual Requirements.

4. This Contract shall not be assigned without the written permission of the City Council.

IN WITNESS WHEREOF, the parties hereto have executed this instrument the day and year first above written.

ATTEST:

CITY OF BEVERLY HILLS,
A municipal corporation

BYRON POPE, City Clerk

Lili Bosse, Mayor

APPROVED AS TO CONTENT:

CONTRACTOR:

Mahdi Aluzri, Interim City Manager

KARL KIRKMAN, Risk Manager

DAVID LIGHTNER, Director of Capital Assets

FUNDS AVAILABLE:

APPROVED AS TO FORM:

LAURENCE S. WIENER, City Attorney

DON RHOADS, Director of Administrative Services/Chief
Financial Officer

Attachment 2



BeverlyHills.org

CITY OF BEVERLY HILLS
COMMUNITY DEVELOPMENT DEPARTMENT- PLANNING DIVISION
455 North Rexford Drive
Beverly Hills, CA 90210-4817
(310) 285-1123
FAX: (310) 858-5966

Categorical Exemption

Name of Project: Gateways and Streetscape Located at Olympic Blvd. at Spalding Dr. and San Vicente Blvd. at Wilshire Blvd.

Location: 1) Olympic Blvd. at Spalding Dr. and 2) San Vicente Blvd. at Wilshire Blvd

Type of Business (if commercial)

Project Description: Construction/installation of city gateway monument structures, curbs, gutters, sidewalks, ramps, pavement, trees, landscaping, irrigation, markings, striping, masonry planter walls, conduits, landscape lighting, electrical outlets, and electrical subpanels, etc.

Applicant's Name: City of Beverly Hills Phone: 310-285-1000

Applicant's Address: 455 N Rexford Drive

City: Beverly Hills Zip: 90210

If different, provide:

Agent's Name Phone

Agent's Address

City Zip

The undersigned, having received this project for processing, has reviewed it for environmental impact and concluded that the project qualifies for a categorical exemption under the procedures adopted by the City of Beverly Hills and no further environmental assessment is necessary.

Applicable Exemption Class Class 3(d)(15303), Class 4(b)(15304), and Class 1(c)15301

Comments: Class 3 includes the construction of new small structures—in this case, city gateway monument structures—as well as the installation of street improvements and utility equipment. Class 4 includes new landscaping. Lastly, Class 1 consists of the minor alteration of existing streets, sidewalks, gutters, and similar facilities.

Reviewed by Cynthia de la Torre Date January 26, 2015

Attachment 3

