



AGENDA REPORT

Meeting Date: November 13, 2012
Item Number: G-8
To: Honorable Mayor & City Council
From: Fred Simonson, Maintenance Operations Manager
Rene Biadoma, Fleet Manager
Subject: APPROVAL OF A PURCHASE ORDER TO VOLVO CONSTRUCTION EQUIPMENT AND SERVICE IN THE NOT-TO-EXCEED AMOUNT OF \$39,166.41 FOR PURCHASE OF ONE (1) COMPACT ARTICULATED-STEERING WHEEL-LOADER TRACTOR; AND
APPROVAL OF TRADING IN A 2009 KUBOTA UTILITY TRACTOR IN THE NOT-LESS-THAN AMOUNT OF \$17,500.00
Attachment: 1. Price Proposal from Volvo Construction Equipment and Service in response to Bid 13-10

RECOMMENDATION

Staff recommends that the City Council move to: 1) Approve a purchase order to Volvo Construction Equipment and Service ("Vendor") in the not-to-exceed amount of \$39,166.41 for purchase of a compact articulated-steering wheel-loader tractor, and 2) Approve the trade-in of a straight-frame utility tractor in the not-less-than amount of \$17,500.00 in conjunction with purchase.

DISCUSSION

Following an annual evaluation of the City's vehicles and equipment fleet, Solid Waste Division staff has determined that their current straight-frame compact utility tractor is not conducive to operating efficiently in tight quarters in picking up green-waste debris in the residential alleys. This piece of equipment is as follows:

<u>ID #</u>	<u>YEAR/MAKE/MODEL</u>	<u>PROGRAM NO. / DESCRIPTION</u>
249	2009 Kubota L6340	8305201 / Solid Waste Residential

The original cost of the 2009 Kubota L6340 was approximately \$44,000.00 and these smaller "alley" tractors have a five-year life cycle. Fleet Services concurred with the Solid Waste staff's recommendation to replace this tractor with a compact articulated-steering wheel-loader tractor. Having a mid-hinged frame, this type of tractor can operate more effectively in closed-in quarters. The articulated tractor will enhance the efficiency of the Solid Waste Program providing a higher level of customer service for residents.

Bid 13-10, which contained both the specifications for the desired equipment and an offer for an optional trade-in of the existing tractor, was published at the City's website by Procurement staff. This formal solicitation garnered four qualified proposals from three vendors. Summary of bid proposals are as follows:

Vendor	Price Proposal	Trade In	Net Price
Volvo Construction Equipment & Service	\$52,099.00	\$17,500.00	\$34,599.00
Eberhard (2)	\$53,010.37	\$7,000.00	\$46,010.37
Eberhard (1)	\$56,164.48	\$7,000.00	\$49,164.48
Quinn Company	\$63,797.00	\$12,000.00	\$51,797.00

After careful evaluation of the various proposals, staff determined that the proposal submitted by Volvo Construction Equipment & Service, "Vendor" is the most responsible proposal with the lowest cost to City.

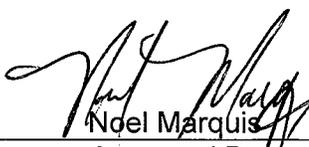
FISCAL IMPACT

Vendor's proposal is detailed in Attachment (1). Summary of the vendor's price proposal is as follows:

Qty	Vehicle description	Price
One (1)	2012 or newer Volvo Wheel Loader Tractor, Model L20F with grapple bucket	\$52,099.00
	Tax (8.75%):	\$4,558.66
	Tire Fee	\$8.75
	Subtotal:	\$56,666.41
	<u>Deduct Trade in:</u> One (1) 2009 Kubota Utility Tractor Model L6340	<\$17,500.00
	(FOB City of Beverly Hills) Purchase Total:	\$39,166.41

Funding for this purchase is appropriated from the Fiscal Year 2012-2013 Council-approved budget:

Budget Unit	Program # / Description of Fund Source	Account #	Amount
49	35498502 / Vehicle Replacement	85050	\$39,166.41


 Noel Marquis
 Approved By


 David D. Gustavson
 Approved By

Attachment 1



CITY OF BEVERLY HILLS
DEPARTMENT OF PUBLIC WORKS & TRANSPORTATION
BID SUMMARY SHEET

ATTACHMENT (1)
 RECEIVED
 CITY OF BEVERLY HILLS
 2012 OCT 18 P 2:06
 CITY CLERK'S OFFICE

BID NUMBER: 13 - 10
BID TITLE: TRACTOR, COMPACT FRONT-END WHEEL
 LOADER WITH OPTIONAL TRADE-IN.
BID OPENING DATE & TIME: October 18, 2012 @ 2:00 PM
REQUIRED DOCUMENTS: Sealed bids
CITY CLERK REP:
DEPARTMENT REP: Rene / Craig

	VENDORS NAME	BID AMOUNT	
		Tractor	Trade-in
1.	QUINN CO.	Model 906H2 \$ 63,797	12,000.-
2.	VOLVO CONSTRUCTION	Model# L20F 52,099 + sales tax	17,500.-
3.	EBERHARD	R52051T3 56,164.48	7,000.-
4.	EBERHARD	R52051T3 53,010.37	7,000.-
5.			
6.			
7.			
8.			
9.			
10.			
11.			
12.			

Al Rodriguez



BID PACKAGE

CITY OF BEVERLY HILLS
OFFICE OF THE CITY CLERK, RM 290
455 NORTH REXFORD DRIVE
BEVERLY HILLS, CALIFORNIA
90210 (310) 285-2440

LEGAL NOTICE - BIDS WANTED

Sealed proposals are requested on the list of materials, supplies, equipment or services set forth herein, subject to all conditions outlined in the Proposal Document, including:

- SECTION I:** REQUEST FOR BIDS
- SECTION II:** GENERAL INFORMATION AND INSTRUCTION
- SECTION III:** DETAIL SPECIFICATIONS
- SECTION IV:** BID FORM

(IF YOU CHOOSE NOT TO SUBMIT A BID, PLEASE COMPLETE PAGE 30)

Sealed proposals will be received only at the Office of the City Clerk, 455 North Rexford Drive, Beverly Hills, until 2:00 p.m. local time, on the dates hereinafter stated at which time they will be opened and publicly read for furnishing the materials, supplies, equipment or services or for supplying the materials, and/or providing labor for the repair, construction or improvement as the case may be, as indicated by the items hereunder listed and in accordance with the applicable specifications.

SECTION I – REQUEST FOR BIDS

Date of Request: September 28, 2012

Bid Number: 13 - 10

Item Description: TRACTOR, COMPACT FRONT-END WHEEL LOADER WITH
OPTIONAL TRADE-IN

Bid Opening: October 18, 2012 @ 2:00 PM

All bids must be delivered by the specified opening time of the bid. Bids arriving after the specified hour will not be accepted. Mailed bids, which are delivered after the specified hour will not be considered regardless of postmarked time on the envelope. All bids must be in writing and must contain an original signature by an authorized officer of the firm - Electronic bids (telephone, FAX, etc.) are **NOT** acceptable.

BID DEPOSIT - NONE REQUIRED WITH THIS BID
PERFORMANCE BOND AND PAYMENT BOND - NONE REQUIRED WITH THIS BID.

THE CITY RETAINS THE RIGHT TO REJECT ANY AND ALL BIDS WITHOUT CAUSE AND/OR ELECT NOT TO AWARD A BID.

(Continue to next page)

**CITY OF BEVERLY HILLS
SECTION II - GENERAL INFORMATION AND INSTRUCTION**

1. Bid deposits of unsuccessful bidders will be returned after the bid has been awarded. A successful bidder's bid deposit will be returned after he has entered into a written contract, or after a performance bond, if required, has been executed and accepted by the City.
2. The vendor's proposal may be withdrawn at any time prior to the bid opening. No proposal may be withdrawn after the bid opening. Violation of this policy may cause forfeiture of the bid deposit and removal from qualified Bidder's List.
3. Bidders are advised to become familiar with all conditions, instructions and specifications governing this bid. Once the award has been made, a failure to have read all the conditions, instructions and specifications of this contract shall not be cause to alter the original contract or for vendor to request additional compensation.
4. Bidders agree to defend and save the City from and against all demands, claims, suits, costs, expenses, damages and adjustments based on any infringement of any patent relating to goods specified in this contract.
5. Successful bidder shall not assign the contract, or subcontract the whole or any part of the contract without written consent of the City. Such consent shall neither relieve the bidder from his obligation nor change the terms of the contract.
6. The City shall have the right to inspect any material specified herein. Equipment, supplies or services that fail to comply with the specifications herein regarding design, material or workmanship are subject to rejection at the option of the City. Any materials rejected shall be removed from the premises of the City at the expense of the vendor.
7. Bidder shall state the nature and period of any warranty or guarantee. Manufacturer's specifications shall be submitted with the bid and shall be considered a part of this contract where such specifications meet the minimum of the City specifications.
8. Each bidder shall submit in full this completed original BID DOCUMENT and all necessary catalogues, descriptive literature, etc., needed to fully describe the materials or work he proposes to furnish.
9. Bidders shall state the delivery date for commodities in terms of calendar days after notification of award. Where the contract calls for performance of labor, the bidder shall also state the number of calendar days required for completion after notification of award.
10. Cash discounts shall be considered in the evaluation of the bids, except that payment periods of less than thirty (30) days will not be considered in award of this bid. Where cash discounts are offered, the discount date shall begin with the invoice date or delivery date to the City, whichever is later.

11. Upon the award of the bid to the successful bidder, if insurance is required by the terms of this bid, the City will require evidence of such coverage be furnished within fourteen (14) days of notification of bid award. The amounts and types of coverage will be specified in Section IV of this bid. **All insurance forms must be in a format acceptable to the City.**
12. The Contractor agrees to indemnify, defend and hold harmless the City, City Council and each member thereof, and every officer, and employee of the City, from any liability or financial loss including, without limitation, attorneys fees and costs, arising in any manner whatsoever from any intentional, reckless, negligent, or otherwise wrongful acts, errors or omissions of Contractor, or any person employed by Contractor, including agents and independent contractors, in the performance of this agreement.
13. Every supplier of materials and services and all contractors doing business with the City shall be an "Equal Opportunity Employer" as defined by Section 2000 (E) of Chapter 21, Title 42 of the United States Code Annotated and Federal Executive Orders #11375, and as such shall not discriminate against any other person by reason of race, creed, color, religion, age, sex or physical or mental handicaps with respect to the hiring, application for employment, tenure, terms or conditions or employment of any person.
14. Prices quoted herein must be firm for a period of not less than ninety (90) days after date of bid opening.
15. Bids calling for other than a "lump sum" total bid may be awarded by single item, by groups of items, or as a whole, as the City deems to be in the best interest of the City.
16. The City will be the sole and exclusive judge of quality, compliance with bid specifications or any other matter pertaining to this bid. The City reserves the exclusive right to award this bid in any manner it deems to be in the best interest of the City.
17. Quantities specified in Section III are approximate only, the City reserves the right, within the period for delivery to increase or decrease the quantity ordered and upon mutual agreement after the period specified for delivery, order additional quantities of items bid.
18. "Contractor shall cooperate with the City in all matters relating to taxation and the collection of taxes. It is the policy of the City to self-accrue use tax associated with its own purchases. The City requests that its contractors self-accrue their use tax, **when applicable**, and report the use tax to the State Board of Equalization with a City-assigned permit number. The City's own use tax which is self-accrued by the City will be remitted to the State of California pursuant to the City's permit with the State Board of Equalization."
19. For any questions regarding this bid, please contact Rene Biadoma at (310) 285-2484; rbiadoma@beverlyhills.org; or Craig Crowder at (310) 285-2490 ccrowder@beverlyhills.org

SECTION III – DETAILED SPECIFICATIONS

SUBSECTION A - TECHNICAL NOTES

IN EVENT OF CONFLICT, THE FOLLOWING SPECIFICATIONS SHALL PREVAIL OVER GENERAL INSTRUCTIONS CONTAINED ELSEWHERE IN THIS BID.

IMPORTANT NOTICE - THIS SECTION III, SUBSECTION A, COMPLETED WITH REQUIRED INFORMATION AND/OR BIDDER'S EXCEPTIONS MUST BE ATTACHED TO AND RETURNED WITH SECTION IV - BID FORM.

BIDDER MUST EXPLAIN IN DETAIL ALL ITEMS OFFERED WHICH DO NOT CONFORM TO SPECIFICATIONS CONTAINED HEREIN. IF NO EXCEPTIONS ARE LISTED, IT WILL BE ASSUMED BIDDER IS BIDDING "AS SPECIFIED."

SPECIFICATIONS FOR A NEW AND UNUSED TRACTOR, COMPACT WHEEL LOADER WITH MATERIAL-HANDLING (GRAPPLE) BUCKET

BIDDER'S EXCEPTIONS

I. GENERAL REQUIREMENTS

- a) The intent of the specification is to define the minimum technical and performance requirements for a Compact Wheel Loader Tractor with articulated steering. This piece of equipment will be assigned to the Department of Public Works & Transportation, Solid Waste Division. As Specified
- b) In all cases the completed machine must conform to all federal, state, and local laws applicable to this type of equipment. As Specified
- c) Tractor furnished to the City of Beverly Hills shall be a new and unused 2012 or newer model tractor. As Specified
- d) Trade-in offer is preferred (optional) for an existing piece of equipment specified in Group III. Equipment is available for inspection @ 9355 W. Third Street, Beverly Hills, CA 90210; POC: Craig Crowder (310) 285-2490; email: ccrowder@beverlyhills.org. As Specified
- e) In the event of acceptance of trade-in, successful bidder shall pickup equipment from Fleet Services yard. As Specified

II. TECHNICAL SPECIFICATIONS

- a) Front-end Loader articulated-steering Tractor
Kubota R520S Compact Wheel Loader or approved equal. Specify:
 MANUFACTURER: Volvo

BIDDER'S EXCEPTIONSMODEL: L20F

- b) Diesel engine
- | | |
|---|------------------------------|
| Kubota V2203-ME3, liquid-cooled, 4-cyl Diesel,
134.1 Cubic Inch displacement | Volvo D36D
221 Cubic Inch |
| CARB compliant and Tier IV certified | Tier4I |
| 46HP @ 2600 RPM | 56HP |
- c) Drive train and Hydraulic pump
- | | |
|--|---------------------------|
| Transmission, Load Sensing | As Specified |
| Number of speeds - 1 forward / 1 Reverse | 2 Fwd 2 Rev |
| Travel speed – up to 12.5 mph | As Specified |
| Service brakes - Enclosed, Self Adjusting Wet Disc | As Specified |
| Parking brake - Spring Applied, Hydraulic released
wet disc | Hand Brake |
| Pump type and output: | Axial Pump |
| / LST - 19.2 gpm @ 5,680 psi | 14.5 Gal for 3rd Function |
| / Main - 15.4 gpm @ 2,700 psi | 6.6 Gal for Steering |
| / Charge - 4.5 gpm @ 285 psi | |
- d) Fluid Capacity
- | | |
|--------------------------------|----------------------------------|
| Fuel tank - 14.3 gal | 15.8 Gallon |
| Hydraulic system - 15.6 gal. | 15.8 Gallon System and Reservoir |
| Hydraulic reservoir - 11.6 gal | |
- e) Dimensional Specifications
- | | |
|--|---|
| Overall height - 101.6" | 98" |
| Overall length (w/ Bucket & Weight) - 184.5" | 200" |
| Overall width (w/ out Bucket) - 69.3" | 68" |
| Overall operating height - 165.0" | 163" |
| Height to hinge pin - 10'10.3" | As Specified |
| Dump angle fully raised - 41 | 45 Degree |
| Dump height - 8'9.2" | 8' 3" at 45 Degrees As Specified
at 41 Degrees |
| Reach fully raised - 33.9" | Reach 28" |
| Digging depth - 1.8" | As Specified |
| Wheelbase - 76.8" | 81" |
| Ground clearance - 12.8" | 13" |
| Tread - 53.5" | 400/70R18 Goodyear Tires |
| Angle of articulation (Each Way) 40 degrees | 38 Degrees |

BIDDER'S EXCEPTIONS

	Frame oscillation (Each Way) 8 degrees	As Specified
f)	<u>Lifting Specifications</u>	
	Tipping load straight (SAE Rating):	
	with Bucket - 5,190 lbs	7065lbs
	with Pallet Forks - 3,870 lbs.	3750lbs at 80% Rating
	Tipping load full turn (SAE Rating):	100% Rating exceeds Specification
	with Bucket - 4,410 lbs.	6175lbs
	with Pallet Forks - 3,250 lbs	4785lbs
	Operating load:	
	with Bucket - 2,205 lbs.	3540lbs
	with Pallet Forks - 1,625 lbs.	4520lbs
	Counter weight / Standard - 2,200 lbs.	As Specified
g)	<u>Operating Specifications</u>	
	Standard bucket capacity - .75 cubic yards	As Specified
	Bucket breakout force - 7,425 lbs	6970 lbs
	Draw bar pull - 6,170 lbs	Not Published
	Loader clearance circle - 26'2.0"	27' 6"
	Operating weight - 8,980 lbs.	9945lbs
	Tires - 15.5/60-18 8-ply (foam-filled)	400/70R18 IT530 B1.8
h)	<u>Operator control station</u>	
	ROPS SAE compliant	As Specified
	Suspension seat - adjustable with hip support, recliner, and retractable safety belt.	As Specified
	Gauges and indicators: Standard	As Specified
	Steering-column-mounted on-the-fly electric-shuttle shifting	As Specified
	Rear-view mirror	As Specified
	Digital LCD display	As Specified
	Heavy-duty non-skid floor mat	As Specified
i)	<u>Safety features</u>	
	Engine emergency shutdown: Low oil pressure, and/or high temperature.	Light and Alarm No Shutdown
	Start only when shifter is in neutral and parking brake is engaged	As Specified
	Alarm, back-up	As Specified

BIDDER'S EXCEPTIONS

	Horn	As Specified
	Decal, slow-moving vehicle, mounted	As Specified
	Steering lock, for service or transport	As Specified
j)	<u>Electrical</u>	
	60-Amp alternator.	As Specified
	Lights, on-road	As Specified
	Signal lights, L/R front & rear with emergency flasher	As Specified
	Brake lights	As Specified
	Four work lights (two front and two rear)	As Specified
k)	<u>Work Tool</u>	
	Bucket, Grapple type	As Specified
l)	<u>Miscellaneous Requirements</u>	As Specified
	Manuals: Parts, Operator, & maintenance	
	Four sets of keys	
	Operator familiarization	

III. EQUIPMENT FOR TRADE-IN

- a) 2009 Kubota L5040GST Utility Tractor
 - Hourmeter reading at time of bid: 400 hours
 - 52 HP Kubota Diesel engine
 - 4-wheel drive
 - Glide-shift transmission
 - Wet-disc brakes
 - Category II 3-point hitch
 - Power steering
 - 2-post foldable ROPS
 - Independent 540 RPM PTO
 - Front turf tires - 29 x 12.50/15
 - Rear turf tires - 44 x 18/20
 - Loader mounting kit with joystick
 - HD roundback bucket w/ bolt-on edge - 72"
 - Skidsteer style quick coupler
 - Kubota deluxe sunshade canopy
 - Kubota rear ballast box

BIDDER'S EXCEPTIONS

Front worklight kit - 2 Lights

Rear worklight kit – 1 light

Front spare wheel & tire

Rear spare wheel & tire

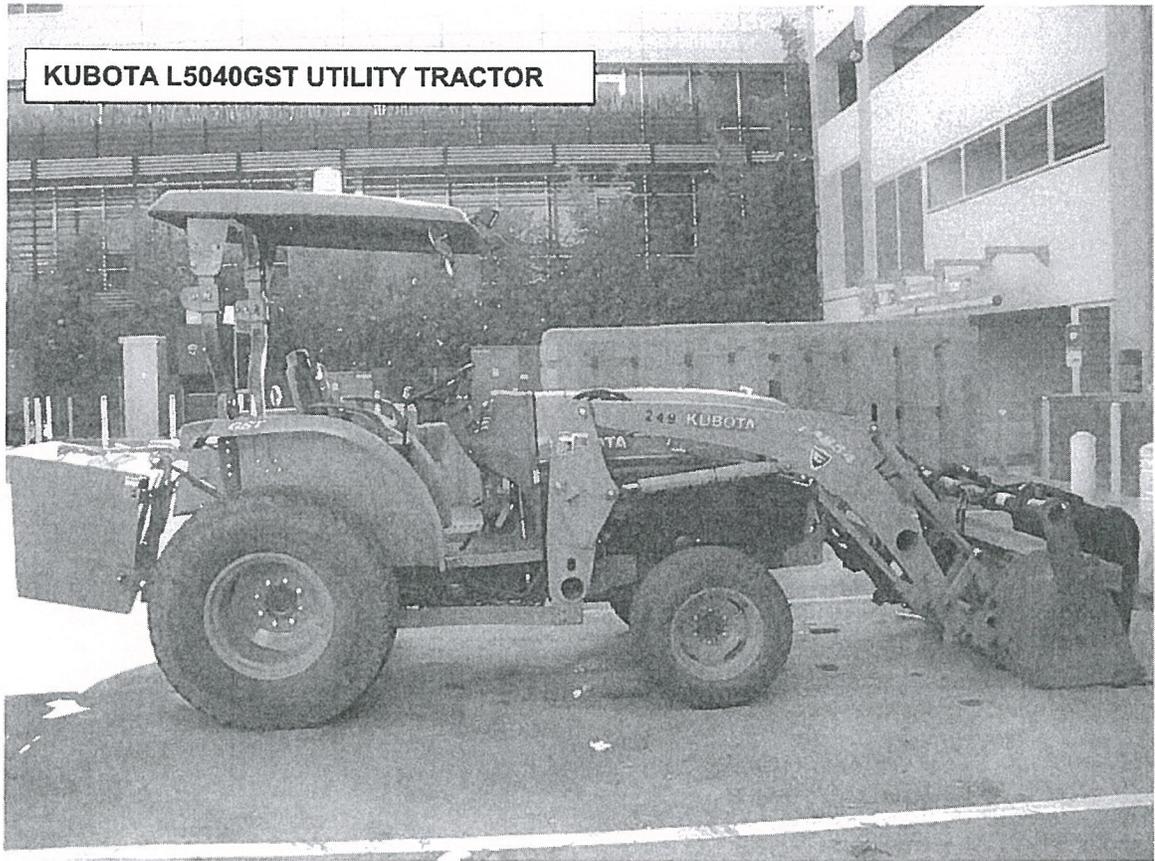
Pallet fork frame with 42" tines

Gearmore grapple kit

- b) Photos of equipment for trade-in are shown below and on the next page.

KUBOTA L5040GST UTILITY TRACTOR





SUBSECTION B - SPECIAL REQUIREMENTS

1. The successful bidder will complete all documents and / or file all applications necessary to obtain exempt registration and license plates for vehicle(s) covered by this bid from the California Department of Motor Vehicles in the name of the **City of Beverly Hills, 455 North Rexford Drive, Beverly Hills, California 90210**, before the vehicles(s) are delivered. Ownership Certificate(s), Registration(s) and license plates must be delivered with the vehicle(s).
2. Delivery is an important consideration in award of this bid. Bidder will be strictly bound to his commitments.
3. Vehicle(s) covered by this bid, including all equipment and accessories, must comply with all requirements of the California Vehicle and Federal Motor Vehicle Safety Standards for 2006 vehicles, safety orders of the California Division of Industrial Safety, and American National Standards Institute for the manufacture, reconstruction, modification, maintenance, service, operation, and installation (where applicable) of sewer-rodding machine, including all amendments thereto.
4. Bidder is to state warranty period(s) on all vehicle(s).
5. City shall be the sole and final judge of compliance with bid specifications and reserves the exclusive right to award this bid in any manner it deems to be in the best interests of the City.

SECTION IV - BID FORM
(Must be completed by Vendor)

The undersigned proposes to furnish all materials, supplies, equipment or services set forth herein subject to all conditions outlined in the Bid Document, including the general instructions and information to bidders, at prices indicated below:

Bid Proposal: \$ 52,099.00 Plus Sales Tax

Trade-in Price: \$ 17,500.00

Payment Terms: Net 30 Days

Exceptions or Deviations attached (Check appropriate box) YES NO

Delivery: 90-120 Days (Number of Days)

Company Name: Volvo Construction Equipment and Service

Address: 22099 Knabe Rd Corona Ca 92883

Telephone: 909-322-6480

Fax: 866-741-5696

Contact Email: Robert.yungen@vcesvolvo.com

Person Submitting Bid: Rob Yungen

(Print Name)

Title: Sales Representative

Signature:



F.O.B.

All prices of the bid shall be F.O.B. destination Beverly Hills, California; and delivery to any point within Beverly Hills shall be without additional charge.

TAX

All bid proposals shall be exclusive of tax; City staff will compute all tax involved when applicable.

ACCEPTANCE OF PROPOSAL

The City reserves the right to accept or reject any and all bids and reserves the right to waive technicalities where such action best serves the interests of the City. The manufacturer of the proposed materials or equipment may be required to acknowledge by written conformation that the minimum requirements of the specifications are included in the Bidder's proposal before the award of the bid.

EXCEPTIONS

Any bidder's exceptions to these terms or conditions or deviations from the written specifications shall be shown in writing and attached to bid form. However, such exceptions or deviations may result in bid rejection.

INSURANCE (applicable to successful bidder who may come into the City)

- (1) **Commercial general liability** coverage at least as broad as Insurance Services Office Commercial General Liability occurrence coverage ("occurrence" form CG0001, Ed. 11/85) with a limit of not less than \$2,000,000 (Two Million Dollars) per occurrence. If the insurance includes a general aggregate limit, that limit shall apply separately to this contract or it shall be at least twice the required per occurrence limit.
- (2) **Business automobile liability** insurance at least as broad as Insurance Services office form CA 0001 (Ed. 1/87) covering Automobile Liability, code 1 "any auto" and endorsement CA 0029 (Ed. 12/88) with a limit not less than \$1,000,000 (One Million Dollars) per accident.
- (3) **Workers Compensation** Insurance as required by the State of California and **employers liability** insurance with a limit not less than \$1,000,000 (One Million Dollars) per accident.

All insurance coverages shall be provided by insurers with a rating of B+; VII or better in the most recent edition of Best's Key Rating Guide, Property-Casualty Edition.

Work on City property covered by a purchase order cannot be commenced until certificates of insurance have been approved.

Please use the official City of Beverly Hills certificate of insurance form (attached). If you use another form, the following requirements must be met to make the certificates acceptable to the City:

1	name the City of Beverly Hills as additional insured for both GENERAL liability and AUTO liability; and
2	have at least thirty (30) days written notice of cancellation.

All certificates of insurance must remain current until the purchase order expires or is sooner cancelled.

AFTER THE ACCEPTANCE AND AWARD OF THE BID BY THE CITY COUNCIL UPON RECEIPT OF A WRITTEN PURCHASE ORDER EXECUTED BY A PROPER OFFICER OF THE CITY, THIS DOCUMENT WILL CONSTITUTE THE LEGAL CONTRACT BETWEEN THE CITY AND THE SUCCESSFUL BIDDER.

If your response is "NO BID", please explain below:

COMPANY NAME: _____

ADDRESS: _____

CITY, STATE, ZIP CODE: _____

TELEPHONE NUMBER: _____

FAX NUMBER: _____

BY: _____

(Print Name)

(Signature)

(Title)

(Date)

PLEASE RETURN TO:

CITY OF BEVERLY HILLS
OFFICE OF THE CITY CLERK, ROOM 290
 455 NORTH REXFORD DRIVE
 BEVERLY HILLS, CA 90210
(Attn: BID 13-10)

(END)