



**CITY OF BEVERLY HILLS**  
455 N. Rexford Drive  
Beverly Hills, California 90210

**REGULAR DESIGN REVIEW COMMISSION  
MEETING MINUTES  
October 4, 2012  
1:00 PM**

**MEETING CALLED TO ORDER**

Date / Time: October 4, 2012/ 1:12 PM

**ROLL CALL**

Commissioners Present: Commissioners Wyka, Strauss, Szabo, Vice Chair Nathan, and Chair Pepp.  
Commissioners Absent: None.  
Staff Present: William Crouch, Cindy Gordon and Nicole Erlendsson.  
(Community Development Department).

**APPROVAL OF AGENDA**

**Action:** Approval by Order of the Chair of the agenda as presented.

**Motion:** Motion by Vice Chair Nathan; seconded by Commissioner Strauss. (5-0).

**Action:** Approved as presented.

**COMMUNICATIONS FROM THE AUDIENCE**

Speakers: None.

**COMMUNICATIONS**

Speaker: Lolly A. Enriquez, Assistant City Attorney, will provide the Commission with training on the Brown Act.

**1. ADOPTION OF MINUTES**

Consideration of the Action Minutes of the Design Review Commission Meeting of September 6, 2012.

**Motion:** Motion by Vice Chair Nathan; seconded by Commissioner Szabo. (5-0).

**Action:** Approved as corrected.

**CONTINUED BUSINESS**

**2. 125 N. Rexford Drive (PL#120 9392)**

A request for an R-1 Design Review Permit to allow the construction of a second story addition and facade remodel of an existing one-story single-family residence located in the Central Area of the City south of Santa Monica Boulevard.

Planner: Cindy Gordon, Assistant Planner  
Applicant: Tom Avila, AIA  
Owner: Dora Arash  
Public Input: There was no public input for this item.

**Motion:** Motion by Chair Pepp, seconded by Commissioner Strauss to approve the project with conditions. (5-0).

**Action:** Approved with the following conditions:

- 1) The final details for retain gutters, façade planter drainage, and exterior lighting shall be returned to staff for final review.
- 2) **Design Approval.** Project approval is for the design-related aspects of the project only. No approval is implied or granted with regard to applicable city zoning or technical codes, which may require review and approval from other city commissions or officials.
- 3) **Compliance with Municipal Code.** Prior to issuance of a building permit, the applicant shall demonstrate compliance with all applicable provisions of the city's municipal code and applicable conditions imposed by any discretionary review approval.
- 4) **Compliance with Special Conditions.** Any special conditions that require approval by the director of community development, or designee, shall be submitted to the staff liaison to the commission within fourteen (14) days of approval or prior to submittal of the plan check review application, whichever is greater.
- 5) **Project Rendering.** Prior to issuance of a building permit, the applicant shall incorporate into the building permit set of plans, an updated color rendering of all building facades that are visible from the public street. The quality and detail of the rendering shall be subject to approval from the director of community development, or designee, and shall include sufficient design information to evaluate project compliance during construction.
- 6) **Approval Resolution.** A copy of the signed resolution of approval shall be scanned onto the cover sheet(s) of the building permit set of plans.
- 7) **Substantial Compliance with Approved Plans.** The director of community development, or designee, shall determine if changes to the approved project are in substantial compliance with the commission's action. This determination shall be subject to applicable fees and charges. A substantial modification to the approved project requires approval from the Design Review Commission.

**8) Covenant Recording.** Prior to issuance of a building permit, a covenant shall be filed with the Los Angeles County Register-Recorder/City Clerk that includes a copy of this resolution as an exhibit. The Applicant may submit evidence of proper filing to the community development department or submit an application along with applicable fees to the development for covenant preparation and filing.

**9) Validity of Permits.** The rights granted by this approval shall remain valid for three (3) years from the date of approval, unless extended pursuant to Beverly Hills Municipal Code Section 10-3-207.

**10) Appeals.** Decisions of the Design Review Commission may be appealed to the Planning Commission within fourteen (14) days of the final action by filing a written appeal and paying appropriate fees with the City Clerk. Decisions of the Design Review Commission may be appealed by any interested party to the City Council within fourteen days of the date of the Commission's decision. Appeals must be filed in writing with the City Clerk at 455 North Rexford Drive, Beverly Hills, and must be accompanied by an appeal fee.

#### **COMMUNICATIONS FROM THE DESIGN REVIEW COMMISSION**

- Report from the Mayor's Cabinet meeting
- Meeting Recap Discussion

**Action: No action was taken on these items.**

#### **COMMUNICATIONS FROM THE DIRECTOR OF COMMUNITY DEVELOPMENT**

- Single-Family Development Standards (Peter Noonan, Senior Planner)
- Design Review Awards Discussion
- Report from the Urban Designer

**Action: No action was taken on these items.**

#### **MEETING ADJOURNED**

Date / Time: October 4, 2012 / 2:40 PM

PASSED AND APPROVED THIS 1st DAY OF NOVEMBER, 2012.

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Arline Pepp, Chair

