



CITY OF BEVERLY HILLS STAFF REPORT

Meeting Date: August 7, 2012
To: Honorable Mayor & City Council
From: Byron Pope, CMC
City Clerk
Subject: Planning Commissioner Resignation
Attachments: None

INTRODUCTION

On Wednesday, July 11 2012, Mayor Brien received an email from Planning Commissioner Nan Cole advising that she is no longer living in Beverly Hills. She tendered her resignation from the Planning Commission as of such date as the Council deems appropriate. Commissioner Cole's email further noted that it has been a pleasure to serve on the Commission, to work with each member of the City Council and to serve the community.

DISCUSSION

Per Beverly Hills Municipal Code § 2-2-106 (d):

2-2-106: TERMINATION OF MEMBERSHIP:

Membership on a commission or committee shall terminate under the following conditions, unless otherwise specifically provided in this code:

- D. Membership shall terminate automatically if a member ceases to reside in the city, unless residence is not required for membership or unless a member has temporarily ceased to reside in the city because of unusual circumstance or hardship, has not purchased a home outside the city in which the member is residing, intends to move back into the city, and has not previously ceased to reside in the city at any time while serving on the commission. For the purposes of this subsection "temporarily" means a period not exceeding six (6) months starting from the date a member ceased residence in the city.

Staff will prepare to recruit for the position based on the City Council Policy Manual for unscheduled Commission vacancies. The recruitment will open on Friday, August 10, 2012, and the deadline to turn in an application will be on Monday, September 24, 2012 at 5:30pm (45 days).

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RECOMMENDATION

Mayor Brien has accepted the resignation of Planning Commissioner Nan Cole effective August 2, 2012. Staff will proceed with the recruitment unless directed otherwise by the City Council.

Byron Pope
Approved By

A handwritten signature in black ink, appearing to be 'BP', is written over a horizontal line that extends to the left. The signature is positioned above the printed name 'Byron Pope' and the text 'Approved By'.