



AGENDA REPORT

Meeting Date: June 7, 2012
Item Number: H-14
To: Honorable Mayor & City Council
From: Alan Schneider, Director of Project Administration
Subject: APPROVAL OF AMENDMENT NO. 1 TO THE AGREEMENT BETWEEN THE CITY OF BEVERLY HILLS AND GRUEN ASSOCIATES FOR CONSULTING DESIGN SERVICES RELATED TO IMPROVEMENTS TO CITY GATEWAY AT DOHENY DRIVE AND SANTA MONICA BOULEVARD; AND
APPROVAL OF A CHANGE PURCHASE ORDER IN THE AMOUNT OF \$121,509 TO GRUEN ASSOCIATES FOR THESE SERVICES
Attachments: 1. Agreement

RECOMMENDATION

Staff recommends that the "City Council move to approve Amendment No. 1 to the agreement between the City of Beverly Hills and Gruen Associates for consulting design services related to the improvements to City gateway at Doheny Drive and Santa Monica Boulevard", and approve a Change Purchase Order in the amount of \$121,509 for these services.

INTRODUCTION

The City engaged the architectural firm of Gruen Associates to develop conceptual design studies to enhance four "gateway" locations entering the City of Beverly Hills at the following sites:

- Olympic Blvd. at Beverly Hills High School
- Wilshire Blvd. and Whittier Avenue
- Wilshire and San Vicente Boulevards
- Santa Monica Blvd. and Doheny Drive

The initial gateway development at Wilshire and Whittier will commence construction shortly in consideration of an award of construction contract to be submitted for City Council approval on June 7, 2012.

The attached report requests approval of an agreement for design services related to the Doheny Drive and Santa Monica Boulevard gateway.

DISCUSSION

On April 17, 2012, the City Council provided direction to proceed with the proposed gateway design concept presented by the consultant, Gruen Associates. The approved design includes the following features:

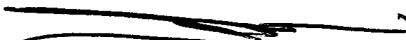
- New paved plaza at the east end of the median with a new 5'-10" tall x 46' long stone clad sign and wall fountain.
- Fountain pool, waterfall, new "City of Beverly Hills" metal lettering with halo back lighting, two large bowls/ planter containers, metal bench, relocated "Beverly Hills" shield sign to the center median plaza
- Electrical connections for sign wall fountain, shield sign and landscape lighting.
- Landscape improvements include demolition and installation of new curbs for enlarged traffic islands
- New plantings and street trees in the traffic islands and the parkway adjacent to the Beverly Gardens Park
- New specimen trees in the median with ground mounted landscape lighting
- New landscape planting in the median include low maintenance, drought tolerant groundcovers, attractive accent shrubs and perennial color
- New low water usage (California Water Efficiency Landscape Ordinance AB 1881) certified irrigation system

The scope of services for Amendment No. 1 provides full architectural and engineering services to design and prepare construction plans and specifications for the project. Also included are construction administration services to provide site observations of the work to ensure it meets the quality standards of the contract documents. An initial agreement of \$43,500 was executed with Gruen and Associates under the authority of the City Manager to develop the conceptual design.

The fee proposal for the above services under Amendment No. 1 is \$121,509. The total of the original agreement and this amendment is \$165,009.

FISCAL IMPACT

Funding for this amendment is allocated in the fiscal year 2011-12 Capital Improvement Program (CIP) budget from project #0701.



Scott G. Miller
Finance Approval



David D. Gustavson
Approved By

Attachment 1

AMENDMENT NO. 1 TO THE AGREEMENT BETWEEN THE CITY OF
BEVERLY HILLS AND GRUEN ASSOCIATES FOR CONSULTING
DESIGN SERVICES RELATED TO IMPROVEMENTS TO CITY
GATEWAY AT DOHENY DRIVE AND SANTA MONICA BOULEVARD

NAME OF CONSULTANT: Gruen Associates

RESPONSIBLE PRINCIPAL OF CONSULTANT: Ashok Vanmali, AIA, Partner

CONSULTANT'S ADDRESS: 6330 San Vicente Boulevard, Suite 200
Los Angeles, CA 90048
Attention: Ashok Vanmali, AIA

CITY'S ADDRESS: City of Beverly Hills
455 N. Rexford Drive
Beverly Hills, CA 90210
Attention: David D. Gustavson
Director of Public Works & Transportation

COMMENCEMENT DATE: Upon Written Notice to Proceed

TERMINATION DATE: June 30, 2013

CONSIDERATION: Original Agreement: Total not to exceed \$43,500.00, including
all reimbursable expenses as described in Exhibit B;

Amendment No. 1: Total not to exceed \$121,509.00 including
all reimbursable expenses and contingency as described in
Exhibit B.

Total of Original Agreement and Amendment No. 1 not to
exceed \$165,009.00

AMENDMENT NO. 1 TO THE AGREEMENT BETWEEN THE CITY OF
BEVERLY HILLS AND GRUEN ASSOCIATES FOR CONSULTING
DESIGN SERVICES RELATED TO IMPROVEMENTS TO CITY
GATEWAY AT DOHENY DRIVE AND SANTA MONICA BOULEVARD

This Amendment No. 1 is to that certain Agreement dated December 19, 2011 and identified as Contract No. 499-11 between the City of Beverly Hills, a municipal corporation, ("CITY") and Gruen Associates ("CONSULTANT") for consulting design services related to improvements to CITY gateway at Doheny Drive and Santa Monica Boulevard.

RECITALS

A. CITY entered into a written Agreement, dated December 19, 2011, for consulting design services related to improvements to CITY gateway at Doheny Drive and Santa Monica Boulevard.

B. CITY desires to extend the Term of the Agreement, increase the Scope of Services and increase CONSULTANT's Fee for the additional services.

NOW, THEREFORE, the parties agree as follows:

Section 1. The Termination date shall be amended as set forth above.

Section 2. The Consideration shall be amended as set forth above.

Section 3. Exhibit A, the Scope of Services, shall be amended as attached hereto and incorporated herein.

Section 4. Exhibit B, Compensation/Payment Terms, shall be amended as attached hereto and incorporated herein.

Section 5. Except as expressly modified by this Amendment No. 1, all of the provisions of the Agreement shall remain in full force and effect.

EXECUTED the ____ day of _____ 201__, at Beverly Hills, California.

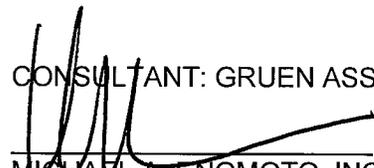
CITY OF BEVERLY HILLS
A Municipal Corporation

WILLIAM W. BRIEN, M.D.
Mayor of the City of
Beverly Hills, California

ATTEST:

_____(SEAL)
BYRON POPE
City Clerk

CONSULTANT: GRUEN ASSOCIATES

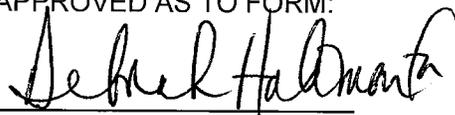


MICHAEL A. ENOMOTO, INC.
MICHAEL A. ENOMOTO, FAIA
Partner



ASHOK VANMALI, INC.
ASHOK VANMALI, AIA
Partner

APPROVED AS TO FORM:



LAURENCE S. WIENER
City Attorney

APPROVED AS TO CONTENT:

JEFFREY KOLIN
City Manager



DAVID D. GUSTAVSON
Director of Public Works & Transportation



KARL KIRKMAN
Risk Manager

EXHIBIT A

SCOPE OF WORK

ORIGINAL AGREEMENT

CONSULTANT, under the direction of CITY's Project Manager, shall perform the following services:

CONSULTANT submitted a scope of work and fee proposal for refinements to the existing gateway designs at Doheny Drive and Santa Monica Boulevard. In addition, three (3) other designs have been selected by the Parks and Recreation Commission as alternatives to be reviewed, refined before being presented to the City Council. With the City Council's approval, the final design will be selected prior to being submitted for full construction drawings and specifications.

Based on the CONSULTANT's presentation at the October 25, 2011 meeting at the Recreation and Parks Commission, four designs are to be enhanced, modified and new sketches, rendering and elevations prepared to better communicate to the Recreation and Parks Commission and City Council the full visual and functional impact of the gateway designs at the east entrance on Santa Monica Boulevard. These are:

Option 1 - The originally approved dual towers in Classical/Traditional style reduced in scale by 2' from the original designs (total height of 24'). The attached pedestrian archway is to be omitted.

Option 2 - A modern version of the dual gateway towers using horizontal stone with recessed joints and stainless steel flared caps. The pedestrian arch would be omitted and the total height would be 24'

Option 3 - Modern dual sign panels suspended between stainless steel or aluminum posts. Signage panels to be frosted glass with a mounted "Beverly Hills" shield sign. The bottom of the sign panel will be open to allow for visibility behind the sign. Low stone clad walls (48" high) will provide a mounting base and an area for carved or metal lettering.

Option 4 - Dual modern square box lanterns (8' tall x 6' x 6') built of frosted or fretted glass, stainless steel and mounted on stone clad plinths and low stone clad walls (48" tall)

Scope of Work

CITY desires that additional schematic plans, designs and graphics be prepared for four (4) gateway design alternatives at Doheny Drive and Santa Monica Boulevard

The following tasks are proposed to provide an effective and informative Power Point and board presentation to the Recreation and Parks Commission and ultimately to the City Council:

1. Prepare revised and new plans and elevations of the four (4) proposed gateway designs. These will be illustrative and colored so as to show views from the street and intersection.

2. Prepare four (4) digital renderings of the proposed gateways showing effects of night lighting, lanterns and landscape lighting. Note: New plans, elevations, renderings will be included in a Power Point Presentation. These graphics will also be made available for printing and distribution to agencies, Commissions and the City Council as needed.
3. Prepare a revised schematic landscape plan for the center median based on water conservation and sustainability guidelines, compatibility with the existing Santa Monica Boulevard Parkway and limitations on pedestrian access for security and safety.
4. Prepare schematic cost estimates for the four (4) alternative designs and the landscaped median.
5. Prepare engineer's analysis and cost estimate for relocating or modifying the center signal light pole and arm mast.
6. Meetings:
 - Attend one meeting with the Community Services/Recreation and Parks Staff
 - Attend one meeting with Traffic Engineering/Civil Engineer to discuss possibility of relocating existing street lighting pole and signal arm
 - Attend one meeting with Recreation and Parks Commission to present four (4) design alternatives
 - Attend two meetings with City Council to review, input and approve of preferred Gateway Design

The current base sheets used on the previous conceptual designs will be used to prepare the new site plans. As these are schematic, additional surveying and verification of actual rights of way, curbs and gutters, manholes, storm drains, utility poles, underground utilities and trees will be needed when the design development and final construction drawings are prepared.

Optional Graphic Presentations

At the discretion of the City Council optional scale models can be built to show the design intent and three dimensional qualities of the structures. Simulated color, materials, lighting, signage and graphics will be expressed in the models. The cost for one (1) scale model is \$3,800.00 and can be provided as additional services upon written direction from the CITY.

CONSULTANT shall complete the performance of the services required by this Agreement within four (4) weeks of the date of the Notice to Proceed.

AMENDMENT NO. 1

Scope of Services

The Gateway site consists of the entire center median at Doheny Drive and Santa Monica Boulevard, the adjacent traffic islands and the parkway on the north side of the Boulevard.

Based on approvals of the City Council and Parks and Recreation Commission, there is a desire to proceed with design development and final construction documents for the Doheny Drive at

Santa Monica Gateway project. Durability, quality and safety for vehicles and pedestrians will be paramount issues in the gateway designs and plans.

The Gateway project includes the construction documents for:

- New paved plaza at the east end of the median with a new 5'-10" tall x 46' long stone clad sign and wall fountain.
- Fountain pool, waterfall, new "City of Beverly Hills" metal lettering with halo back lighting, two large bowls/planter containers, metal bench, relocated "Beverly Hills" shield sign to the center median plaza
- Electrical connections for sign wall fountain, shield sign and landscape lighting.
- Temporary striped or enhanced cross walks.
- Landscape improvements will include demolition and installation of new curbs for enlarged traffic islands
- New plantings and street trees in the traffic islands and the parkway adjacent to the Beverly Gardens Park
- New specimen trees in the median with ground mounted landscape lighting
- New landscape planting in the median will include low maintenance, drought tolerant groundcovers, attractive accent shrubs and perennial color.
- New low water usage and WELO certified irrigation systems will be installed

Task 1- Project Start Up, Data Gathering and Base Plan Preparation

1.1 A start up meeting with the CONSULTANT team, CITY Parks and Recreation staff, traffic engineering, public works and other interested city agencies will be held to review the scope of work and to gain input.

1.2 A site visit will be made by the team and CITY staff to review existing conditions.

1.3 Psomas engineers will gather data, review existing site plans and reports concerning utilities, elevations, hardscape features and drainage requirements and will acquire a survey and base plan from CITY. Psomas engineers will review the feasibility and implementation of the traffic island alterations and curb modifications.

1.4 Iteris will acquire base sheets and utility plans related to the Doheny Drive intersection, signals, traffic camera and lighting within the West Hollywood's jurisdiction. At CITY's direction, the proposed modifications and consolidation of the signal, traffic camera and pedestrian button poles will be prepared and submitted on behalf of CITY to West Hollywood for comments and review.

1.5 Attend two (2) meetings with CITY and West Hollywood to discuss proposed modifications to traffic control signals, traffic camera and consolidation of poles.

1.6 A geotechnical report will be made of the soils at the proposed wall fountain site

Deliverables:

- *Minutes of the start up and site meetings*
- *Survey base sheets will be prepared from existing city sources. Base sheets for civil engineering, street improvements and landscape elements will be prepared at 1" = 10'-0".*

- *Base sheets for the intersection street signalization, lighting, camera and pedestrian button pole consolidation at Doheny Drive and Santa Monica Boulevard will be acquired from the city of West Hollywood.*
- *A geotechnical report will be prepared for the wall sign and fountain site.*

Task 2- Design Development Phase 50% Complete Drawings

The Design Development plans will include partial dimensioning, schematic detail sketches and 50% completion of the layout, lighting, irrigation and planting plans.

2.1 With the provided survey and site base plans, CONSULTANT and Psomas will prepare 50% complete plans including the civil engineering including new curbs, gutters, drainage, drainage mitigation, signalization/pole consolidation and traffic striping.

2.2 CONSULTANT will complete 50% hardscape plans including the stone clad fountain/ wall sign, precast pavers in the front plaza, maintenance path around planters and the relocated shield sign

2.3 CONSULTANT will complete 50% landscape planting and irrigation plans based on the approved design. Irrigation plans for a WELO/ AB1891 certified sustainable irrigation system with points of connection and mainline locations will be incorporated.

2.4 CONSULTANT team will complete 50% plans for electrical and lighting for the wall sign, water feature, shield sign and landscape features

2.5 CONSULTANT team will prepare 50% complete mechanical plans for the wall fountain and related equipment.

2.6 Complete 50% complete landscape planting plans including trees, shrub and groundcover layout, spacing with supporting notes, legend and schedules indicating species, varieties, sizes, methods for planting, tree staking and soil preparation.

2.7 Draft specifications will be prepared for the various street, civil, hardscape and landscape elements within the project

2.8 One (1) review meeting will be held with CITY staff and engineers to review the design development plans. Based on input and comments from CITY, finalized 50% complete plans will be submitted to CITY for comments and input. In response to comments and input from CITY, refinements shall be made by CONSULTANT and the support team.

2.9 A preliminary cost estimate will be prepared.

Deliverables:

- *Preparation of 50% complete Design Development Plans at 1"= 10'-0" scale*
- *Draft Specifications*

Task 3 - Construction/ Layout Plans (90% and 100% Complete Plans)

After review and comments of the design development plans (50% completion) and subsequent corrections and modifications final construction drawings will be prepared and submitted for comments at the 90% and 100% complete stages.

3.1 Prepare Civil engineered construction/layout plans to 90% and 100% complete level demolition, layout and details for the modified center median, gateway plaza (on median), enlarged traffic islands, new curbs, gutters, spot elevations, pavement, storm water mitigation.

3.2 Engineering and plans for consolidation of signal poles, pedestrian push buttons, and traffic camera per City of West Hollywood input and approvals

3.3 Hardscape Construction/ Layout Plans (90% and 100% complete plans) Layout, dimensioning, elevations, sections and details for the landscape hardscape features including the plaza, stone clad wall sign/ wall fountain, fountain mechanical and structural engineering.

3.4 Lighting layout, details and specifications for new signage, wall fountain and landscape.

3.5 Irrigation plan for the landscaped areas will be prepared at the 90% and 100% complete level. This plan will conform to State WELO and CITY design standards, following water conservation and sustainability guidelines and be coordinated with the existing utility systems and infrastructure.

3.6 Landscape planting plans will be prepared to the 90% and 100% level including layout and spacing for all new plantings, details, schedules and notes for soil preparation, amendments and tree staking and installation.

3.7 Two (2) review meetings with CITY staff will be provided to review the 90% and 100% drawing submittals

3.8 Prepare Final Specifications

Deliverables:

- *Preparation of the 90% and 100% complete civil engineering/street plans, hardscape plans, Electrical/ Lighting plans, fountain layout and mechanical plans, planting and irrigation Plans at 1/8" scale in electronic files and hard copies.*
- *Final specifications in electronic PDF files and hard copies.*

Task 4 – Bidding Assistance and Construction Administration

CONSULTANT and Psomas will provide bidding assistance and construction administration as needed. CONSULTANT team will help CITY in reviewing contractor qualifications and review bids as requested by CITY. Attendance at pre bid and pre construction meetings will be provided as required by CITY.

4.1 CONSULTANT will attend the pre bid and preconstruction meetings- two (2) meetings

4.2 After award of bid and start of construction, CONSULTANT will provide 15 construction site observation visits over a period of four (4) months. The landscape architect and engineers

will observe construction methods, quality control and adherence to the intended design intent and approved construction documents. Site visit reports will be made following visits.

4.3 RFIs and addenda will be received, processed and answered. Product submittals will be received and approved and job site meeting notes recorded.

4.4 CONSULTANT will assist in specimen tree tagging and selection (approximately 2 nursery visits)

4.5 "As Built" Plans will be prepared based on contractors input

Project Schedule

CONSULTANT shall perform the services in the following timeframe and the Tasks shall run consecutively:

Task 1	one month
Task 2	two months
Task 3	two months
Task 4	based on the construction schedule determined by CITY

CONSULTANT's attendance at meetings as required in this Exhibit A may go beyond the time frames specified above.

Consultants

CONSULTANT shall engage the services of several engineers and sub-consultants to assist on the project, as follows:

Civil Engineering:	Psomas, Inc. Los Angeles, California Project Manager: Jeff T. Chess, P.E.
Traffic/Signalization/Striping	Iteris, Inc. Los Angeles, CA Principals: Abi Mogharabi and Michael Meyer
Structural/Mechanical Engineering	Barbara Hall, P.E. Monrovia , CA
Electrical/Lighting	Innovative Engineering Group, Inc. Project Manager: Jerry Lam
Irrigation	Sweeney and Associates Murrieta, CA Principal: Lance Sweeney

Responsible Personnel

The following personnel will be dedicated for the duration of the Project.
Stephen K. Smith, ASLA, Director of Landscape Architecture

EXHIBIT B

COMPENSATION/PAYMENT TERMS

ORIGINAL AGREEMENT:

CITY agrees to compensate CONSULTANT for the work described in Exhibit A, a lump sum of Forty Three Thousand Five Hundred Dollars (\$43,500.00), including reimbursable expenses based on the following fee schedule.

<u>Tasks</u>	<u>Fee Amount</u>
Task 1 Prepare four (4) revised and new gateway alternative designs (plans, elevations, sections)	\$15,500.00
Task 2 Prepare four (4) digital renderings (night and day views) of Doheny gateway alternatives	\$ 9,200.00
Task 3 Prepare revised landscape site plan for center median on Santa Monica Boulevard	\$ 4,500.00
Task 4 Prepare Cost estimates for four design alternatives	\$ 4,800.00
Task 5 Prepare engineer's analysis/cost estimate for relocating Signal pole and mast arm	\$ 2,500.00
Task 6 Meetings	\$ 4,500.00
Reimbursable Expense Allowance (printing, deliveries, phone, travel)	\$ 2,500.00

In the event the CITY requests Additional Services for services outside the scope set forth in Exhibit A, for a selected scale model at 1" = 1'-0" scale (built in house), the fee shall be negotiated in advance and set forth in writing, but shall not exceed Three Thousand Eight Hundred Dollars (\$3,800.00) for one scale model.

Total fee under this Agreement shall not exceed Forty Three Thousand Five Hundred Dollars (\$43,500.00).

CONSULTANT shall submit an itemized statement to CITY on a CITY approved form for its services performed, which shall include documentation setting forth in detail a description of the services rendered, and the hours of service, if appropriate. CITY shall pay CONSULTANT the amount of such billing within thirty (30) days of receipt of same.

Payment shall be made upon the satisfactory completion and submission of the deliverables described in Exhibit A.

AMENDMENT NO. 1

CITY shall compensate CONSULTANT for the satisfactory performance of services described in Amendment No. 1, an amount not to exceed One Hundred Eleven Thousand Five Hundred Nine Dollars (\$111,509.00) based on the following schedule. All reimbursable expenses incurred in the performance of this Amendment are included in the total fee noted above.

Fee Schedule:

Task 1 - Project Start Up, Data Gathering and Base Plan Preparation

1. Acquire and prepare surveys base sheets from CITY
2. Acquire and prepare base sheets from City of West Hollywood
3. Conduct site utility and civil inventory and analysis
4. Prepare geotechnical report
5. Attend four (4) meetings

Fee amount for Project Start-up Data Gathering and Base Plan Preparation **\$9,046.00**

Task 2 - Design Development (50% Complete Drawings)

Prepare 50% complete civil street plans (new curbs, gutters, ADA ramps, striping)
Prepare 50% complete signalization, street lighting, traffic camera, pedestrian button pole consolidation plans
Prepare 50% complete hardscape plans (plaza, lighting, fountain wall sign, containers, maintenance paths, and relocated shield sign)
Prepare 50% complete planting plans
Prepare 50% complete irrigation plans
Prepare Draft Specifications
Prepare Preliminary Cost Estimate
One (1) meeting at 50% complete Plan submittal

Fee Amount for Design Development **\$27,631.00**

Task 3 - Construction Documents (90% and 100% complete Drawings)

Prepare 90% and 100% complete civil/street plans
Prepare 90% and 100% complete signalization, pole consolidation plans
Prepare 90% and 100% complete hardscape plans
Prepare 90% and 100% complete planting plans
Prepare 90% and 100% complete irrigation plans
Prepare Draft specifications
Prepare preliminary cost estimate
Attend two (2) meetings to review 90% and 100% complete drawings

Fee amount for Construction Documents **\$41,111.00**

Task 4 – Bidding Assistance and Construction Administration

Attend two (2) pre bid and pre construction meetings
Provide assistance for RFIs and addendums
Provide 15 site visits during construction (4 hours)
Provide 2 nursery visits for specimen tree selection and tagging
Prepare "As Built" drawings

Fee amount for Bidding Assistance and Construction Administration **\$24,464.00**

Subtotal **\$102,252.00**

Administrative Burden (Insurance, sub-consultant management) at 6% **\$6,135.00**

Reimbursable amounts (travel, printing, plotting at 8%) **\$3,122.00**

Total Fee for Doheny Drive-Santa Monica Gateway Project **\$111,509.00**

In the event CITY requests Additional Services for services outside the scope set forth in Exhibit A, the fee shall be negotiated in advance and set forth in writing, but shall not exceed Ten Thousand Dollars (\$10,000.00).

Total compensation under Amendment No. 1 shall not exceed One Hundred Twenty-One Thousand Five Hundred Nine Dollars (\$121,509.00).

CONSULTANT shall submit an itemized statement to CITY on a CITY approved form for its services performed, which shall include documentation setting forth in detail a description of the services rendered, and the hours of service, if appropriate. CITY shall pay CONSULTANT the amount of such billing within thirty (30) days of receipt of same.

Payment shall be made upon the satisfactory completion and submission of the deliverables described in Exhibit A.

Total compensation under this Agreement and Amendment No. 1 shall not exceed One Hundred Sixty-Five Thousand Nine Dollars (\$165,009.00).