



## AGENDA REPORT

**Meeting Date:** December 21, 2010  
**Item Number:** F-24  
**To:** Honorable Mayor & City Council  
**From:** Alan Schneider, Director of Project Administration  
Donielle Kahikna, Associate Project Manager  
**Subject:** ACCEPTANCE OF CONTRACT WORK FOR THE CITY HALL LUNCHROOM IMPROVEMENTS PROJECT BY AVI-CON, INC. DBA CA CONSTRUCTION IN THE FINAL CONTRACT AMOUNT OF \$48,587.63  
**Attachments:** None

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### **RECOMMENDATION**

It is recommended that the City Council accept the described contract work with Avi-Con, Inc. DBA CA Construction, and authorize the recordation of the Notice of Completion.

### **INTRODUCTION**

In accordance with the contract documents, this report requests City Council acceptance of the contract work for improvements to the City Hall Lunchroom by Avi-Con, Inc. DBA CA Construction, and requests authorization to record the Notice of Completion with the County Recorder.

### **DISCUSSION**

On May 27, 2010, a contract was awarded through the informal bidding process. The contract, which was awarded to Avi-Con, Inc. DBA CA Construction, consisted of the renovation of approximately 600 square feet of the second floor for the development of a staff lunchroom. The renovation included new ceiling and floor finishes and improved energy-efficient HVAC, lighting and fire-life safety systems.

Field inspection by Project Administration, Fire Department and Community Development/Building & Safety staff during and upon completion of the work has assured that the work was performed according to, and in compliance with, the contract

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documents for this project, the requirements of the Municipal Code and all other applicable codes.

**FISCAL IMPACT**

The original contract was awarded in the amount of \$49,111.00. Two change orders were issued during this project. The first was a deductive change order to delete nonessential scope from the initial project, which reduced the original contract amount by \$2,423.39. The second change order for \$1,900.02 was for additional work not included in the original bid due to unforeseen existing conditions. The total change order amount is \$523.37, which results in the final contract amount of \$48,587.63.

The amount paid on the contract to date is \$39,310.20 with the balance of \$9,277.43 due to be paid 30 days after the recordation of the Notice of Completion.



David D. Gustavson   
Approved By