



CITY OF BEVERLY HILLS STAFF REPORT

Meeting Date: June 2, 2009
To: Honorable Mayor & City Council
From: Alan Schneider, Director of Project Administration *AS*
 Theresa Taylor, Commander, Police Department
Subject: Police Facility Shooting Range Renovation Project
Attachments: None

INTRODUCTION

This report is to provide a status on the plans to renovate the shooting range in the Police Facility under the approved FY 08-09 Capital Improvement Program (CIP). Staff plans to initiate the public bidding process unless directed otherwise by the City Council.

DISCUSSION

A fundamental program for the Police Department is the monthly certification of all sworn Police personnel to operate guns and weapons. The monthly certification insures the competency of all officers in the areas of firearms training and use of firearms, and to protect the City and officers as a result of the use of firearms.

The design and construction of the Police Facility in 1988-1990 included a shooting range in the lowest basement level ("C"). Its design was fully compliant with the regulatory agencies including OSHA at that time, and incorporated a recirculating ventilation system.

In recent times however, significant code changes regulating shooting ranges have dictated that the City's range be renovated. The most important change is that the original design of the ventilation system used 100% circulated air. Today, ranges must exhaust 100% of the air with 100% fresh air intake. This requires a complete replacement of the mechanical ventilation system and certain facility alterations to accommodate placement of the new equipment and ductwork between the level C and the exterior of the building.

The significance of these requirements has resulted in the closure of the shooting range in the Police Facility in late 2008. In order to comply with the monthly firearms qualifications requirements, police officers were sent to private off-site shooting range facilities for certification. This caused a significant operational challenge in terms of scheduling, and in many cases, resulted in overtime expenditures. During the early

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stages of the range closure, staff arranged for the loan of a portable shooting range from the LA County Sheriff's Department, which is located on City property on Third Street. While the portable range has assisted staff with scheduling and fiscal challenges, it does have limitations on the types of firearms that can be shot within the facility. As such, police officers who are authorized to carry specialized weapons must continue to train and qualify on their use at alternate private range facilities, in which the City incurs costs to use. Additionally, by design, the portable range requires the use of high-cost lead-free ammunition. This lead-free ammunition is significantly more expensive than the traditional ammunition that can be used in fixed range facility. It should also be reiterated that the portable range is on loan and the duration of the loan is uncertain.

As part of the FY 08-09 budget process, a capital project was submitted by the Police Department and approved for the renovation of the shooting range.

The architectural firm, RTK Architects was engaged to provide the design services for the renovation. Their fee of \$49,364 includes the complete design services, preparation of construction plans and specifications, and administration during construction.

The design of the renovated shooting range was a collaborative effort with the Police staff, including the Rangemaster to meet all of the functional requirements of the operation, as well as the environmental conditions for ventilation and personnel safety. In addition to the ventilation system, replacement of the targeting system is recommended to be included in the project. The existing targeting system does not meet the needs of the department to reflect the specialized training program for the officers. The cost for this equipment is approximately \$190,000, and the funds have been allocated from the departments seized and forfeited property fund.

The architect's estimate for the project is between \$900,000 and \$1,000,000.

At present, the plans and specifications have been completed and are ready to be issued for public bidding. Subject to the bids received and an award of contract, the work would commence in August 2009 and be completed in January 2010.

FISCAL IMPACT

Primary funding for this project is available in the FY 08-09 CIP budget from the following project accounts:

- Project #0588: \$570,000 (Capital Assets Fund)
- Project #0610: \$240,000 (Capital Assets Fund)

Funding for the targeting system is included in the FY 09-10 CIP budget from the Seized and Forfeited Property Fund for \$190,520.

RECOMMENDATION

Unless directed otherwise by the City Council, staff will proceed to advertise the project for bidding and return to the City Council with a recommendation for an award of contract for the Police Facility Shooting Range Renovation project.



David D. Gustavson
Approved By